PROBUS PARISH COUNCIL

Mr Ivan Myles, Clerk/RFO
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TO MEMBERS OF THE COUNCIL

You are hereby summoned to attend the **Ordinary Meeting** of **Probus Parish Council** in **Probus Village Hall, Committee Room** on **Wednesday 21st October 2026** commencing at **7.00pm** for the purpose of transacting the following business:

Prayer

26/157 Apologies for Absence

26/158 Declarations of Interest - Register - to declare interests on agenda items (both pecuniary and non-pecuniary interests under the Code of Conduct) and issue dispensations if necessary

26/159 Public Participation (15 mins)

26/160 Minutes - To confirm the minutes of the Full Council Meeting on 5th August 2026

26/161 Review/confirmation of appointment to the role of 'proper/responsible financial officer' to the parish council.

To consider the continued appointment of Mr Ivan Myles as temporary 'proper/responsible financial officer to the council.

26/162 PLANNING MATTERS:

a. **Planning Applications Received -**

PA/26 06604 34 College Close Probus Truro Cornwall TR2 4LW**.** Single storey side extension with variation of condition 2 of decision PA24/08105 dated 12/12/2024

PA26/05893 Parkengear Farm House Probus Truro Cornwall TR2 4HH. Proposed replacement porch and associated works

PA26/05894 Parkengear Farm House Probus Truro Cornwall TR2 4HH. Listed Building Consent for proposed replacement porch and associated works.

b. **Planning Applications Received after dispatch of the agenda**

c. **Planning Decisions and Appeals**

PA26/05488 Parkengear Cottage Probus Truro Cornwall TR2 4HH - Approved

PA26/06166. Land At Swallows CourtLadockTR2 4QD. Prior Approval not req'd

d. **Planning Decisions and Appeals Received After Dispatch of Agenda**

e. **Correspondence before dispatch of the agenda**

f. **Any correspondence received after the dispatch of the agenda**.

26/163 Reports from the Clerk and Councillors on previously resolved Agenda Items

26/108 a Play Area repairs & maintenance - **Clerk**
26/140 b Repairs to railings on cobbles at church – **completed**
26/108 c Signage for Parish Council car Parks – **Cllr Gillard**
26/139 a Portacabin update – **Probus VH committee informed**
26/139 b Skate ramp disposal update – **Clerk & Cllr Gillard**
26/139 c Cemetery improvement plan update – **Cllr Gillard**
26/140 b Equipment replacement & Engagement update – **Cllrs Lobb & Cope**
26/141 Grass cutting contract amendments – update - **Clerk**

26/164 Cornwall Councillor Report To receive a Report from Cornwall Councillor K Glasson

26/165 Finance

To receive a report from the finance committee meeting of 14th Oct and ratify any decisions & resolution from the meeting. **Chair – finance committee**

To receive the financial statement of accounts for the year to date, including forecast expenditure. - **Clerk**

a. Schedule payments – to consider and approve payments for financial period to date – *agenda pack*
b. Income report - *agenda pack*
c. Expenditure report – *agenda pack*
d. Earmarked Reserves statement & update - *agenda pack*

26/166 Asset Management

a) CCTV equipment – condition report – addition to system - & maintenance contract – Report circulated with Agenda Pack. To consider and resolve to approve proposed actions and associated expenditure.

26/167 Policies – new/review

a) Enforcement procedure
b) Environmental Crime – enforcement policy

26/168 Risk Assessments. To receive a report on an audit of completed risk assessments and any actions required

26/169 Reports and feedback from outside bodies, local community groups/committees and organisations to receive any reports/minutes and consider any recommendations:

a) Report from the Playing Field Association – **Report & receipt of annual statement of accounts**

b) Report from the Village Hall committee – **Update**

c) Roseland & Truro Community Area Partnership – **Update**

Localism matter:

Venues for 4 meetings per year across the CAP area are sought, with the venue cost being met by the local parish.

26/170 <u>CORRESPONDENCE - TO NOTE OR CONSIDER</u>

a. Various emails circulated to members on receipt for information to note. **CLERK TO PROVIDE AN UPDATE**

b. Correspondence received before the dispatch of agenda-

c. Urgent correspondence received after the dispatch of the agenda**.**

26/171 <u>Future Agenda Items</u> - Review current list, adjust priorities and consider adding any new items to the future agendas list. **To consider & make recommendations. All Cllrs**

26/172 <u>Diary dates</u>:

a) **<u>Parish Council meetings</u>**:
Wednesday 18th November

b) **<u>Finance Committee meetings</u>**:
Wednesday 11th November
Wednesday 23rd December

c) **<u>Staffing Committee meeting/s</u>:**
Wednesday 4th November

26/173 <u>To Close the meeting</u>

Ivan Myles
Proper Officer/RFO
Probus Parish Council