

PROBUS PARISH COUNCIL

Mr Ivan Myles, Clerk/RFO
6 Kew Wav, Probus, TR2 4FN
clerk@probusparishcouncil.gov.uk
Telephone Number: 07749 626021

TO MEMBERS OF THE COUNCIL

You are hereby summoned to attend the **Ordinary Meeting** of **Probus Parish Council** in **Probus Village Hall, Committee Room** on **Wednesday 16th September 2026** commencing at **7.00pm** for the purpose of transacting the following business:

Prayer

26/130 Apologies for Absence

26/131 Declarations of Interest - Register - to declare interests on agenda items (both pecuniary and non-pecuniary interests under the Code of Conduct) and issue dispensations if necessary

26/132 Public Participation (15 mins)

26/133 Minutes - To confirm the minutes of the Full Council Meeting on 5th August 2026

26/134 Review/confirmation of appointment to the role of 'proper/responsible financial officer' to the parish council.

To consider the continued appointment of Mr Ivan Myles as temporary 'proper/responsible financial officer to the council.

26/135 PLANNING MATTERS:

a. Planning Applications Received -

PA26/05398 Prior notification of agricultural or forestry development to undertake a resurfacing of an existing agricultural yard. Treworgans Farm Ladock Truro Cornwall TR2 4QD

PA26/05488 Construction of dwelling. Parkengear Cottage Probus Truro Cornwall TR2 4HH

PA26/04183 Installation of a replacement wind turbine and associated infrastructure following removal and decommissioning of the existing turbine

PA26/05683 Works to Trees within a Conservation Area (TCA) - Elm x 2 (Dead), Ash x 2 (significant dieback already noted) and Conifer - Fell all and remove.

PA26/05832 Demolition of existing garage and outbuilding, to form a new garden room, improved parking area and associated garden landscaping. Lamprobus, Tregony Road Probus Truro Cornwall TR2 4JS

- b. **Planning Applications Received after dispatch of the agenda**
- c. **Planning Decisions and Appeals**
 - PA26/03381** Works to trees subject to a Tree Preservation Order - felling of T1 (Monterey Pine), felling of T2 (Pine) and felling of Group 1 a row of 4 suppressed broadleaf species. Area Of Woodland Behind 6 And 7 Ashleigh Way St Austell Road Probus Cornwall.
WITHDRAWN
 - PA26/04239** Proposed Certificate of Lawfulness for confirmation of commencement of works under decision PA23/01998 dated 17.05.23 for the demolition of an existing agricultural barn and erection of a new workshop/maintenance storage building.
GRANTED
 - PA26/05935** Notification under the electronic communications code regulations 2003 (as amended) to utilize permitted development rights. **DECIDED – advice given**
- d. **Planning Decisions and Appeals Received After Dispatch of Agenda**
- e. **Correspondence before dispatch of the agenda**
- f. **Any correspondence received after the dispatch of the agenda.**

26/136 Reports from the Clerk and Councillors on previously resolved Agenda Items

- 26/108 a** Play Area repairs & maintenance – **Underway/ part complete**
- 26/140 b** Repairs to railings on cobbles at church – **Underway/complete**
- 26/123** Playing field report on repairs to pavilion – **Completed**
- 26/108 c** Signage for Parish Council car Parks – **Underway – verbal update NG**
- 26/109** Unsafe memorials at Probus Cemetery – **Completed verbal update Clerk**
- 26/138.** Web site maintenance contract with MiHi confirmed and signed

26/137 Cornwall Councillor Report To receive a Report from Cornwall Councillor K Glasson

26/138 Finance

To receive the financial statement of accounts for the year to date, including forecast expenditure **Clerk**

- a. Schedule payments – to consider and approve payments for financial period to date – *agenda pack*
- b. Income report - *agenda pack*
- c. Expenditure report – *agenda pack*
- d. Earmarked Reserves statement - *agenda pack*

26/139 Asset Management

- a) **Parish Office/Portacabin – future use** – Report circulated with Agenda Pack. To consider and resolve to approve any actions and any associated necessary expenditure.
- b) **Skate ramp- Storage & disposal of dismantled ramp** – Report circulated with Agenda Pack. To consider and resolve to approve any actions and any associated necessary expenditure.
- c) **Cemetery Improvement Plan - Proceed to phase 2 & consider quotes for works to**

renovate storage shed– Report circulated with Agenda Pack. To consider and resolve to approve any actions and any associated necessary expenditure.

- d) CCTV equipment – condition report – addition to system - & maintenance contract**
– Report circulated with Agenda Pack. To consider and resolve to approve proposed actions and associated expenditure.

26/140 Probus Play Area. To receive a report addressing:

- a) The review & adoption of a strategy and operational policy for the Play Area
- b) Process & timescale for engagement over identifying play equipment to replace the skate ramp

26/141 Grass Cutting Contract 2026-29. To receive a briefing report on activity, reports and progress.
To consider and approve any amendments to the contract and any necessary expenditure arising from the review meeting of 1st July 2026.

26/142 Policies – new/review

- a) Whistleblowing Policy
- b) CCTV Policy
- c) Burial Policy

26/143 Risk Assessments. To receive a report on an audit of completed risk assessments and any actions required

26/144 Reports and feedback from outside bodies, local community groups/committees and organisations to receive any reports/minutes to and consider recommendations:

- a) Report from the Playing Field Committee - **Report**
- b) Report from the Village Hall committee – **Update**

26/145 CORRESPONDENCE - TO NOTE OR CONSIDER

- a. Various emails circulated to members on receipt for information to note.
CLERK TO PROVIDE AN UPDATE
- b. Correspondence received before the dispatch of agenda-
- c. Urgent correspondence received after the dispatch of the agenda.

26/146 Future Agenda Items - Review current list, adjust priorities and consider adding any new items to the future agendas list. **To consider & make recommendations. All Cllrs**

26/147 Diary dates:

- a) **Parish Council meetings:**
Wednesday 21st October
- b) **Finance Committee meetings:**
Wednesday 28th October
Wednesday 11th November
Wednesday 23rd December

- c) Staffing Committee meeting/s:
Wednesday 14th October

26/148 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

Pursuant to Section 1(2) of the above Act and due to the confidential nature of the following business to be transacted it will be PROPOSED, SECONDED and RESOLVED that the public and press should not be present.

26/149 STAFFING MATTERS

Briefing report

26/150 To Close the meeting

*Ivan Myles
Proper Officer/RFO
Probus Parish Council*