

PROBUS PARISH COUNCIL

CLERK: Maria Roper
Lee Ho, Ashdown Close, Sticker, PL26 7EU
Telephone Number: 07749 626021

TO MEMBERS OF THE COUNCIL

You are hereby summoned to attend the **Ordinary Meeting of Probus Parish Council in Probus Village Hall on Thursday, 20th of July 2023** commencing at **7.00pm** for the purpose of transacting the following business:

M Roper (Clerk to the Council)

Prayer

1. **Apologies for Absence** – to receive and consider for approval.
2. **Declarations of Interest** - Register both pecuniary and non-pecuniary under the Code of Conduct (to receive a new Declaration of Interest form and declare interests on agenda items).
3. **To receive the Vice Chairman's Declaration of Acceptance of Office** or, if the Vice- Chairman is not present, to resolve that such Declaration be made at or before the next Ordinary Meeting of the Council.
4. **Public Participation (15 mins)**
5. **Planning matters:**
 - a. To confirm the minutes of Planning Meeting of 21st June 2023.
 - b. Planning applications received:
 - [PA23/04603](#) - Land adjacent To Parkengear Cottage Probus Truro Cornwall TR2 4HH. Proposed construction of dwelling
 - [PA23/05141](#) - The Old Chapel The Green Probus Truro Cornwall TR2 4LP. Change of use to the detached garage/store to a domestic residential annexe to supply auxiliary living accommodation
 - [PA23/04237](#) -Land To West Of Chindits Wagg Lane Probus Cornwall. Erection of a dwelling
 - [PA23/05193](#) - Mercedes-Benz Of Truro Probus Truro Cornwall TR2 4HX. New car showroom on existing car park
 - c. Planning applications received after the dispatch of the agenda
 - d. Planning decisions and appeals
 - [PA23/01998](#) Trewithen Home Farm Grampound Road Truro Cornwall TR2 4DD. Demolition of an existing agricultural barn and erection of a new workshop/maintenance storage building **APPROVED** 17/05/23
 - e. Any decisions and appeals received after the dispatch of the agenda
 - f. Correspondence before dispatch of the agenda
 - g. Any correspondence received after the dispatch of the agenda
6. **Police report** – Report from Cllr Gillard following attendance of PLG 26/06/2023
7. **To confirm the minutes of the Ordinary Meeting of 21st of June 2023**
8. **Reports from Clerk and Councillors on previously resolved agenda items:**
 - a) 23/075 – Land registration of the plot adjacent to the cemetery – updates – **Clerk**
 - b) 23/133 Damage to Jubilee Lamp – **Cllr Gillard , Cllr Glasson**
 - c) 23/134 Report on findings following review of the Trust documents for playing field **Cllr Goldsworthy, Cllr Sutherland**

- d) 23/103 Signatories for Cheque & online banking – **Clerk**
- e) 23/135 Weed control – **Clerk**
- f) **To consider and resolve to exclude press & public due to the confidential nature of the business to be discussed under the Admission to Meetings Act 1960 (item g & h)**
- g) 23/137 Grass cutting contract – review of works carried out – report following the extraordinary meeting
- h) Report from the staffing committee meeting – Cllr Tofts
- 9. Cornwall Councillor report – Cllr Karen Glasson**
- 10. Reports and feedback from local community groups/committees and organisations:**
 - Probus Fun Week Committee
- 11. Parish Council Committees** – feedback from Councillors on various committees/working groups.
 - Village Hall committee – update on business & developments. **Cllrs N Glasson & R Goldsworthy**
 - Playing Field committee – progress on development of the committee. - **Cllr Quinlan, Cllr Dutton**
- 12. Finance committee meeting** – Agree a date for the next finance committee meeting. – **All Cllrs**
- 13. To receive the financial statement of accounts for the year to date**, including forecast expenditure, budget sheet and to approve payments. – **Clerk**
- 14. Review available funding and identify potential projects** - <https://rsnonline.org.uk/rural-funding-digest-july-2023> - **All Cllr**
- 15. Review parish work plan** – **All Cllrs**
- 16. Repair/replacement of the gate and fencing at the play area** – Consider the quotes and resolve to approve, if appropriate, associated expenditure – **Clerk**
- 17. Risk Assessments - Play Area** – Receive updates following RoSPA inspection and approve any associated costs for the remedial works if any – **All Cllrs, Clerk**
- 18. Installation of benches in the area by the MUGA** – consider and resolve, if appropriate, a proposal by a community member to install benches by the MUGA for the purpose of watching children whilst they are playing or training. – **All Cllrs**
- 19. S106 sustainable transport scheme:** Review and updates
 - a) Square project – Updates
 - b) Use of the remaining S106 fund – Further considerations and developments
 - Footpath signage to encourage pedestrian traffic
 - Installation of bus shelters on lower Fore street and Truck Hill
 - Churchyard footpaths
- 20. Sign Certificates of Exclusive Rights of Burial – Burial Board**
- 21. Correspondence received – Clerk**
 - a) Various emails circulated to members on receipt during month for information to note.
 - b) Urgent correspondence received after the despatch of the agenda.
- 22. Future Agenda Items** - current list to be reviewed & priorities adjusted as necessary. Councillors to review current list and consider adding any new items to the future agendas list – **All Cllrs**
- 23. The next Full Council Meeting** of The Parish Council will be held on **21st of September** in **Probus Village Hall** at **19.00 hrs**
- 24. To close the meeting.**

12th of July 2023