

PROBUS PARISH COUNCIL

CLERK: Maria Roper
Lee Ho, Ashdown Close, Sticker, PL26 7EU
Telephone Number: 07749 626021

TO MEMBERS OF THE COUNCIL

You are hereby summoned to attend the **Ordinary Meeting** of **Probus Parish Council** in **Probus Village Hall** on **Thursday, 19th of October 2023** commencing at **7.00pm** for the purpose of transacting the following business:

Prayer

1. **Apologies for Absence** – to receive and consider for approval.
2. **Declarations of Interest** - Register both pecuniary and non-pecuniary under the Code of Conduct (to receive a new Declaration of Interest form and declare interests on agenda items).
3. **Public Participation (15 mins)**
4. **To confirm the minutes of the Ordinary Meeting of 21st September 2023 and Extraordinary Meeting of 6th October 2023**
5. **Review committee membership vacancies following Cllr Tofts resignation** Nominations required for: Staffing Committee, Finance Committee, Inter school link - **All Cllrs**
6. **Planning matters:**
 - a. Planning applications received:
[PA23/08048](#)- Spring Cottage, Truck, Probus, Truro
Works to trees under a tree preservation order (TPO) namely: Ash - G3: Fell
[PA23/07718](#) - Nansmerrow Farm, Tresillian ,Truro Cornwall
Single storey and two storey extension to existing dwelling
 - b. Planning applications received after the dispatch of the agenda
 - c. Planning decisions and appeals
 - d. Any decisions and appeals received after the dispatch of the agenda
 - e. Correspondence before dispatch of the agenda
 - f. Any correspondence received after the dispatch of the agenda
7. **Reports from Clerk and Councillors on previously resolved agenda items:**
 - a. 23/133 Damage to Jubilee Lamp – **Cllr Gillard, Cllr Glasson**
 - b. 23/135 Weed control – **Clerk**
 - c. 23/197 Installation of benches by the MUGA – **Clerk**
 - d. 22/107 Skate ramp noise reduction measures – **Cllr Gillard**
 - e. 23/205 Replacement of Newell Posts on the bank behind the churchyard –**Cllr Gillard**
 - f. S106 Square project updates –
- 23/192 Planting of the planters – **Cllr Gillard, Cllr Dutton**

- Road edge resurfacing – Cornwall Cllr – **Karen Glasson**

8. Cornwall Councillor report – Cllr Karen Glasson

9. Neighbourhood Development Plan – receive progress report and consider any proposed next steps – Cllr Gillard

10. Reports and feedback from local community groups/committees and organisations:

- a) Remembrance Day commemorative gathering – **Cllr Gillard**
- b) Probus Fun Week – **Cllr Gillard**
- c) Defibrillators:
 - i. Installation of recently purchased defibrillators partially financed by the parish council– **Cllr Gillard**
 - ii. Application for a defibrillator grant with DHSC Community Automated External Defibrillator (AED) Fund- **Clerk**
- d) Report on the official opening ceremony of St Ewe Egg packing warehouse facility – **Cllr Gillard, Clerk**

11. Parish Council Committees – feedback from various committees/working groups.

- a. Village Hall committee – update on business & developments. **Cllrs N Glasson & R Goldsworthy**
- b. Playing Field committee – update on progress with developing membership and future meetings - **Cllr Quinlan, Cllr Dutton**
- c. Finance committee - Consider and approve the proposed schedule of meetings to review and prepare proposals for the parish council budget & precept for 2024/25. Proposed meeting dates & times – 9/11/23 + 7/12/23 + 4/01/24 – meetings to commence at 7pm **Clerk, Finance committee members**
- d. **To consider and resolve to exclude press & public due to the confidential nature of the business to be discussed under the Admission to Meetings Act 1960**
- e. Staffing Committee - Receive report on progress with recruiting of the Maintenance Officer and consider approving next appropriate actions. – **All Cllr, Clerk**

12. To receive the financial statement of accounts for the year to date, including forecast expenditure, budget sheet and to approve a schedule of payments. – Clerk

13. Planters at the square – Consider an alteration to the current scheme by replacing one planter with bollards as suggested by a resident – All Cllrs

14. Replacement gates at the cemetery – Consider the quotes and resolve to approve if appropriate Clerk

15. Grass cutting contract – consider including Footpath 14 to the LMP grass cutting contract for 2024/25 – Clerk

16. S106 sustainable transport scheme: Review and updates

- a. Use of the remaining S106 fund – Updates on funds available.
- b. The Roseland & Truro 20mph consultation Update– **Clerk**

17. Sign exclusive right of burial – Burial board

18. Correspondence received – Clerk

- a. Various emails circulated to members on receipt during month for information to note.
- b. Email from Environment Protection Officer re Noise reduction works to Skate Ramp – **To note**
- c. Urgent correspondence received after the despatch of the agenda.

- 19. Future Agenda Items** - current list to be reviewed & priorities adjusted as necessary. Councillors to review current list and consider adding any new items to the future agendas list – ***All Cllrs***
- 20. The next Full Council Meeting** of The Parish Council will be held on **16th of November** in **Probus Village Hall** at **19.00 hrs**
- 21.** To close the meeting.

11th of October 2023

M Roper

Clerk to the Council