

PROBUS PARISH COUNCIL

CLERK: Mrs A Kendall, Foxleigh, Treviglas Lane, Probus, Truro, TR2 4LH
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Minutes of the Ordinary Meeting of Probus Parish Council held on Monday 19th April 2021 Virtual commencing at 7.30pm.

Members Present: Cllrs Sutherland, Budden, Gillard, Deards, Goldsworthy, Maskill, Dalton, Blayney, Saunders-Fern & Faull.
Cornwall Cllr Egerton.

The Chairman reminded members this was the last Full Council meeting of the current administration he would like to thank on behalf of the Parish Council Cllr Blayney & Cllr Budden. Cllr Blayney has completed 26 years in public office. The Chairman thanked Cornwall Cllr Egerton for his support over his 12 years of service.

21/069 Apologies for Absence.

None.

21/070 Declarations of Interest Register both pecuniary and non-pecuniary under the Code of Conduct (to consider if any changes to Declaration of Interest form and declare interests on agenda items).

Cllr Maskill declared a non-registerable interest in Playing Field & Village Hall (committee member).

Cllr Goldsworthy declared a non-registerable interest in Village Hall (committee member).

Cllr Saunders-Fern declared a non-registerable interest in Playing Field (committee member).

Cllr Gillard declared a non-registerable interest in Village Hall (partner Chairman).

21/071 Public Participation.

No public wishing to speak.

21/072 Police report to include Speed watch update.

February crime report; 4 crimes recorded; 2 crimes on Tregony Road; anti-social behaviour & violence, 1 crime Carne View Road; drugs and 1 crime on High Street; anti-social behaviour.

PC Hosking has been contacted regarding anti-social behaviour in the Play Area, loud music and groups of youths congregating, he has arranged for visits and requested anyone seeing breaches to report at the time via the police website or dialling 101, if criminal damage or person in danger it is 999. The CCTV has been viewed at the request of the PCSO. PC Hosking stated he will be visiting the youths involved.

The Chairman has spoken to Probus News who is happy to carry an article regarding anti-social behaviour and the importance of individuals reporting crimes as they happen. It was also agreed to place on various Facebook groups.

Cllr Gillard queried whether this should be regularly reported;
Proposal by Cllr Gillard to report this over 6 month period, seconded Cllr Goldsworthy, carried.

The above was duly **resolved**.

Speedwatch update- should be functional within the next 2 weeks.

21/073 To confirm the minutes of the meeting of 15th March 2021.

The minutes of the ordinary meetings held on 15th March 2021 were declared as correct by Councillor Maskill and seconded by Councillor Blayney, all agreed; the Chairman will sign them as a correct record.

The above was duly **resolved**.

21/074 Matters Arising

- a) 20/130- Fixed VAR St Austell Road- waiting to get to the top of Cormac's list.
- b) 20/183- update from Cllr Gillard on progress of Parish Council taking responsibility of Tregony View Open Space, and potentially using for youth football; meeting possibly scheduled for 4th May waiting for one other confirmation.
- c) 20/209- Dog Bin Treviglas Lane; Dog Bin received and passed to Handyman, he states it will not fit on the post already installed, Cllr volunteer required to have a look with Handyman; Cllr Sutherland volunteered.
- d) 21/009- Weed Control; interviews taken place and Weed Controller appointed. All up and running started on Saturday, tools and uniform provided, will be additional tools required in the future for the gardens.
- e) 21/013- Parish Council Facebook page- to c/f
- f) 21/036- Holy Well- contractor contacted and confirmed he will be starting late April. Cllr Faull to speak to contractor, then need to arrange with Cllr Deards to move the granite and slate.
- g) 21/054c- Outstanding invoices; all payments received.
- h) 21/061 – Wildflower planting; all areas planted as per maps, except Play Area. Once the gardener started work he stated the area was not suitable for wildflowers, but has cleared what he can, but needs mechanical clearing. The Chairman updated members regarding the area in question and stated it was shocking, he felt it needed taking back to level area, also has some fly tipping on it. Cllr Gillard agreed the area needs clearing. Members noted that there is delegated authority to continue with this project.

21/075 Cornwall Councillor's report to Council.

Written report circulated prior to the meeting. Report below:

This is the last Probus Parish Council meeting that I am attending as your Cornwall Councillor. I have attended most of your meetings since June 2009 – over 100 in total – under the chairmanships of Derek Colton, Viv Rogers, Mike Williams, Nicholas Gillard and Bill Sutherland and the clerk for all of that time, Amanda Kendall. Thank you for the courtesy that you have shown me in allowing me to participate in those meetings and for acting as an interface between yourselves and Cornwall Council. I think that, together, we have been able to provide a good service for the residents of Probus. I am pleased that,

over the years, Probus Parish Council has taken on new responsibilities and made a success of them. Back in the days of Carrick District Council, the parish council took on responsibility for the public toilets in the village. Keeping them open costs the local residents through their precept but I am sure that retaining them is of benefit to the local community. Where Probus was in the forefront, other parishes have had to follow over the years as Cornwall Council has devolved almost all of the toilets that it used to run to parishes or other local organisations. Probus Parish Council has taken on responsibility for maintaining the highways verges in the village and put in more of its own money. As a consequence, the verges are now maintained to a much better standard than they ever were under the regime of Cornwall Council. You have been proactive in pushing road safety through investing in the speed visor at the entrance to the village from Truck and in the mobile speed visor units deployed around the village. I am pleased that you are continuing to push the issue of safety on the bypass. That, I think, may be a battle that you will have to continue to fight for a long time. The parish council has also been willing to countenance new developments within the parish. Whereas the Wainhomes phase 1 development was very controversial and opposed by the parish council and most local residents, the phase 2 development was supported because of the benefit seen from the provision of more affordable local housing. That is not to say that all future development proposals will be supported but it is good to see the parish council adopting an open mind on these issues. Thank you again for working with me over the past 12 years. I wish the parish council and you, as parish councillors, well and I trust that you will continue to help sustain Probus as a village that residents are proud to live in.

Members thanked Cllr Egerton for all his work over the last 12 years.

21/076 Finance.

- a) To receive the financial statement of accounts for the year to date, budget sheet, bank reconciliation and to approve payments.
Payments schedule circulated to members totalling £8545.68 for April, monthly forecast sheet against projected and expenditure to budget. Bank reconciliation also circulated.

BACS	Kernowek Gardeners Ltd- grass cutting	£720.00
BACS	Clayton Bell- Bus shelter cleaning	£25.00
BACS	SWW- toilets	£25.53
BACS	Mr A Inglefield- Play inspections	£175.00
BACS	CALC- membership	£858.79
BACS	EDF- streetlights	£30.75
BACS	Growing Landscapes- wildflower planting	£1,675.00
BACS	Broxap- dog bin	£237.60
BACS	Probus Magazine- Grant	£1,500.00
BACS	Cornwall Council Business Rates- car park	£499.00
BACS	Cornwall Council Business Rates- cemetery	£132.24

BACS	Wheelie cart for Weed Controller	£85.99
BACS	Phone, Zoom	£35.01
BACS	Payroll software renewal	£88.80
BACS	Staff salaries, expenses & pension	£2,209.78
DD-21 Apr	Cheaper Waste	£78.12
DD- 28 Apr	EDF-Toilets	£9.00
DD-28 Apr	EDF-MUGA	£27.00
Total		£8,412.61
Payments between meetings:		
No One Goes Hungry (from ear-marked)		£133.07
Grand total		£8,545.68

Proposal by Cllr Gillard to approve April payments, seconded Cllr Maskill, carried.

The above was duly **resolved**. Expenditure to budget, bank reconciliation and monthly forecast noted.

2 Councillors checking invoices monthly against bank account as part of Internal Control checks.

b) Grant request from Probus School

Grant request circulated with meeting papers.

The Chairman stated this in 2 parts, tools for allotment and help to purchase hoodies for year 6.

Cllr Dalton stated the school had 2 allotments on the new plots and could understand their need for tools. Cllr Gillard stated he would support both. Cllr Budden stated he would support the outdoor activities tools as a one-off, but would not support hoodies, as this is an ongoing cost annually. Cllr Maskill stated that he felt for less well-off parents there should be a separate pot. Proposal by Cllr Gillard to request Cllr Deards (school link) attends school to clarify amounts, seconded Cllr Sutherland, carried.

The above was duly **resolved**.

21/077 To receive Internal Audit report 2020-21.

Internal Audit report uploaded to members area of the website.

Proposal by Cllr Sutherland to note clear Internal Audit, seconded Cllr Goldsworthy, carried.

The above was duly **resolved**.

Cllr Budden thanked Clerk and Cllr Dalton for work.

21/078 To consider and approve Annual Governance Statement 2020/21.

Annual Governance Statement uploaded to members area of website.

Proposal by Cllr Gillard to affirm yes response to all statements, seconded Cllr Maskill, carried.

The above was duly **resolved**.

21/079 To consider and approve Annual Accounting Statement 2020/21

Annual Accounting Statement uploaded to members area of website.

Proposal by Cllr Blayney to approve Annual Accounting Statement as presented, seconded Cllr Gillard, carried.

The above was duly **resolved**.

Exercise of Public Rights 14th June-23rd July 2021.

21/080 S106- Sustainable Transport Options- to receive update from Working Group, to resolve and approve assoc. expenditure (if any).

As coming to the end of this Council administration the Chairman felt it needed to be transparent. The fund started at £184,000, spent to date £21,400, of which £11,600 is on capital expenditure, the rest is on administration, feasibility studies, and safety reports. A further £2,000 is earmarked for design of The Square. Left in the pot is £160,780, need to be spent by April 2024.

Asked for a design fee quote for lowering the camber of the footpath in The Square, that has come back at £1,200. Signs in The Square LBC approved, so this should now proceed.

Safety review, which was circulated approx. 3 weeks ago, Chairman asked what members thought about the crossings on Tregony Road. Cllr Gillard stated he was keen to hear what the next steps for the Working Group are.

The Chairman reported that the Working Group were pleased to receive the survey as it clarified islands on the A390 may serve to be negative, therefore this will be deferred. Cllr Gillard felt not that many pedestrians crossed the road on A390 and queried the pedestrian crossing on the A39. Cllr Maskill stated he felt the crossing place was well used, for accessing Trewithen or Trevorva Farm, but felt due to having to cross both carriageways they waited for a significant gap, rather than rushed across one carriageway and then wait for the other carriageway. Cllr Egerton felt islands worked well in low-speed areas, but not in 60mph-70mph traffic.

The Working Group will now be working on the project in The Square.

Proposal by Cllr Gillard to proceed with survey work for The Square and approve design fee, seconded Cllr Saunders-Fern, carried.

The above was duly **resolved**.

21/081 Railings in The Square- to consider and resolve quotes (if available).

To defer quotes not available. Cllr Gillard queried whether S106 could be used for this, Cllr Sutherland felt it was not possible.

21/082 Village Hall report- update from Village Hall representatives.

Cllr Goldsworthy reported the Village Hall committee met on 7th April. Lettings still affected by Covid. Discussed urgent works for the building, the roof is leaking due to damaged felt. Also need to update insulation in the roof, quotes are £9,960 and £15,000. Also need to update boiler and the kitchen. The committee have received Covid grants but would use all the money with very little income. The committee are sourcing grant funding.

Current internet contract ends in July, and the committee are looking to save money on this. Cllr Maskill ran through Village Hall finances.

21/083 Playing Field- update from Playing Field representatives.

Cllr Maskill reported training restarted on 29th March, friendlies have been arranged, as not much league football. New shirts for the first team and reserves. Fire damage to field; Cllr Maskill has viewed it with Mr Smith who will be replacing the turf. Another incident regarding the toilet door, it was locked with a padlock and someone went in to use the facility and their friends locked them in, so they kicked the door to get out. Need to identify the youths to report to PC Hosking.

Mr Smith has emailed Mr Danning regarding land, but had no response so will resend.

21/084 Risk Assessments- Play Area to note Risk Assessment, to approve assoc. expenditure (if any)- to note pedal roundabout removed due to safety, to review quotes for repair/new.

Quotes for repair and new uploaded to members area of website.

Proposal by Cllr Maskill to approve 1 pedal at £556 plus VAT, seconded Cllr Saunders-Fern, carried.

The above was duly **resolved**.

Only issue raised since the despatch of the agenda is the skate ramp and the edges of the boards lifting due to screws pulling through, inspector recommended that the builder is recalled to put right. He has been contacted and will pop in sometime this week.

21/085 Skate Ramp- noise complaint

Alleged Statutory Nuisance- Noise from skate ramp complaint from Cornwall Council EPO (uploaded to members area).

The Clerk has spoken to the EPO and he has advised that the Parish Council makes no more modifications to the skate ramp until he has completed his investigation.

The materials that were removed and replaced have been provided, he has also requested photographs of the original skate ramp and proof of date of purchase, which is still to be done. He has stated he will carry out his investigations, which will not be a quick process, and feedback to the Parish Council at that time actions that need to be taken.

Cllr Goldsworthy felt that obtaining noise levels is a good thing as it will bring it to a conclusion.

21/086 Minutes February 2021

Email uploaded to members area of website.

The Chairman stated this has arisen from the meeting that took place on his insistence. The resident feels she has been misrepresented. The Chairman reiterated this was a courtesy call on his insistence, as we took complaints seriously and didn't want the residents to feel ignored and it opened up into a nice conversation.

Cllr Gillard stated he felt it was a mismatch of timing, the skate ramp needed repairing and at that time we decided to try and make it quieter this was due to a complaint in 2017, and as a result of this action this resident now feels the ramp is louder.

Proposal by Cllr Gillard to send an email to resident clarifying the Parish Council's position, seconded Cllr Blayney, carried.

The above was duly **resolved**.

21/087 Play Area & MUGA- to consider age limit for Play Area & MUGA, and resolve if necessary, email from resident regarding MUGA to consider and resolve.

Cllr Gillard also raised that verbally he had been contacted regarding age of people using the play area. Cllr Gillard queried whether the MUGA could be locked.

Email received with suggested times to use the MUGA, Clerk advised the Parish Council are not able to enforce this and will be relying on the good will of users. During football training sessions the last session finishes at 9pm, and lights go out at 9.15pm (this is only on a Monday, other sessions finish earlier), allowing footballers time to collect belongings and get to cars with lights on. Discussion took place regarding times, and inappropriate times the facilities are being used. It is difficult to monitor balls being kicked over the fence.

Play Area-Having looked at the play equipment provider catalogue, the recommendation from them is 14 years is the eldest. Skate ramp can take older children, again the Parish Council cannot enforce.

Proposal by Cllr Deards to purchase 2 signs, MUGA sign for use between 8am-9pm incl. respect neighbours, Play Area sign to read equipment is provided for children 14 years and under, 8am- 9pm opening and respect to neighbours, final wording delegated to Chairman, Cllr Gillard & Clerk, seconded Cllr Sutherland, carried.

The above was duly **resolved**.

21/088 Covid-19- to consider changes in legislation and impact on Parish Council, if any.

No changes.

21/089 Meeting Dates confirmed

Main Hall- Monday 17th May, Wednesday 16th June, 21st July, 15th September, 20th October, 3rd November, 17th November & 8th December.

21/090 Correspondence

- a. Various emails circulated to members on receipt for information, noted.

21/091 Items for future Agenda.

- Consultation with residents re seating at Bosnoweth
- NDP- for future once White Paper has gone through Government.
- Speed-watch
- Porta-cabin review of use (December agenda)
- Meeting with Trewithen re 1 footpath and land.

- Climate Emergency Grant
- SSE quote
- Bus Shelter Fore Street (June agenda)
- Protocol for Death of a Senior Royal

**21/092 It was agreed the next Meeting of the Parish Council will be 17th May 2021
Probus Village Hall 7.30pm.**

The meeting closed at 9.50pm.

Chairman..... Date.....