

PROBUS PARISH COUNCIL

CLERK: Mrs A Kendall, Foxleigh, Treviglas Lane, Probus, Truro, TR2 4LH

Telephone Number: (01726) 883614 email: probuspc@gmail.com

9th November 2020

To members of the Council

You are hereby summoned to attend the Ordinary Meeting of Probus Parish Council on Monday 16th November 2020 commencing at 7.30 p.m. for the purpose of transacting the following business, via Zoom.

Please contact the Clerk by Noon of day Meeting for joining instructions,

...A Kendall..... A Kendall

Clerk to the Council.

Prayer

1. Apologies for Absence.
2. Declarations of Interest Register both registerable and non-registerable under the Code of Conduct (to declare interests on agenda items) & to consider & resolve Dispensation requests (if any).
3. Public Participation (15 mins)
4. Police report to include Speed watch update.
5. To confirm the minutes of the meetings of 19th October 2020.
6. Matters arising (report only)
 - a) 19/185 – Bee-Eco; work ongoing- sites resurveyed, due to start groundwork 16th November (weather dependent).
 - b) 20/060- Climate Emergency Grant withdrawn and replaced with Covid-19 grants, once re-instated Clerk & Cllr Dalton will apply.
 - c) 20/0130- Community Network Meeting- Highways Budget, c/f as meeting 17th November.
 - d) 20/133- Skate Ramp repair- update from Cllr Budden, started on 4th November.
 - e) 20/135- Caravan in lay-by- empty waiting for removal.
 - f) 20/154- Sunken grave; still waiting for contractor to top up.
 - g) 20/156- White Paper response submitted.
 - h) 20/156- CCTV-completed.
 - i) 20/160- Village Hall to Gwell-an Nans Footpath; contractor has been instructed.
 - j) 20/163b- Neighbourhood Watch, sent to magazine for publication.
 - k) 20/163d- We Are Watching You; no volunteers.
7. Cornwall Councillor's report to Council.
8. Finance.
 - a) To receive the financial statement of accounts for the year to date, budget sheet and to approve payments.
 - b) To ratify expenditure between meetings due to urgency:
 - i. Skate Ramp repair- additional sound mitigation
 - ii. Parish Council Laptop- in ear-marked reserves and Parish Council laptop malfunction preventing Clerk from accessing.

9. Finance Meeting- to approve minutes of the Finance Committee 2nd November 2020 and Recommendations:
 - Annual Car Park Permit remain unchanged for the forthcoming municipal year.
 - MUGA fees remain unchanged for the forthcoming municipal year.
 - Cemetery fees to increase as Appendix 1 for the forthcoming municipal year.
 - Confidential salary recommendations as separate sheet.
 - Ear-marked reserves £52,613.32
10. To set Precept 2021-2022- to approve recommendation from Finance Committee:
 - Precept set at £51,712.11
11. Parish Plan- update from Cllr Gillard.
12. S106- Sustainable Transport Options- to receive update from Working Group, to include fingerposts/ information board.
13. Village Hall report- update from Village Hall representative.
14. Data Protection Policy- to review and approve update, as circulated with meeting papers.
15. Well, Truck Hill- update from Cllr Faull and to approve assoc. expenditure (if any).
16. Risk Assessments- Play Area to note Risk Assessment.
17. Weed operative- to discuss and resolve as appropriate, employing a person to hand weed kerbside weeds, to approve assoc. expenditure (if any)- Cllrs Dalton & Sutherland to report.
18. Tregony View Open Space- update from Chairman on information leaflet, to consider and resolve requesting Phase 1 Open Space is transferred to Parish Council.
19. Parish Council portable office (currently with Surgery)- report back from Cllr Gillard regarding maintenance & insurance, to approve assoc. expenditure (if any).
20. Village signs- to consider and resolve cleaning street signs and entrance signs, to approve assoc. expenditure.
21. Meeting Papers- members to consider and resolve whether they wish to log in to a secure site on Website to download meeting papers or continue to receive by email, to approve assoc. expenditure (if any)
22. Play Area- to consider and resolve planting adjacent to Bowling Green to aid noise management, to approve assoc. expenditure (if any).
23. Footpath Modification- request from Ladock PC for Probus PC to support the request for a Modification Order to link footpath in Probus with Footpaths 3 & 4 on enclosed plan; members to consider and resolve.
24. Covid-19- to consider changes in legislation and impact on Parish Council, if any.
25. Correspondence before despatch of the Agenda
 - a. Various emails circulated to members on receipt for information, to note.
 - b. Community Governance Review- changes agreed.
 - c. *Urgent* correspondence received after the despatch of the agenda.
26. Items for Agenda once Covid-19 restrictions are eased.
 - Consultation with residents re seating at Bosnoweth
 - NDP- for future once White Paper has gone through Government.
27. The next Meeting of The Parish Council will be the Ordinary Meeting on 14th December 2020 (Virtual unless legislation changes)
28. Chairman's Announcement.