

PROBUS PARISH COUNCIL

CLERK: Maria Roper

Lee Ho, Ashdown Close, Sticker, PL26 7EU

Telephone Number: 07749 626021

TO MEMBERS OF THE COUNCIL

You are hereby summoned to attend the **Ordinary Meeting of Probus Parish Council in Probus Village Hall on Thursday, 16th of November 2023** commencing at **7.00pm** for the purpose of transacting the following business:

Prayer

1. **Apologies for Absence** – to receive and consider for approval.
2. **Declarations of Interest** - Register both pecuniary and non-pecuniary under the Code of Conduct (to receive a new Declaration of Interest form and declare interests on agenda items).
3. **Public Participation (15 mins)**
4. **To confirm the minutes of the Ordinary Meeting of 19th October 2023**
5. **Planning matters:**
 - a. Planning applications received:

[PA23/08236](#)- Redevelopment of existing farm complex associated with Grade I Listed house and Grade II* listed park and garden to form new estate entrance and visitor complex, including the demolition of existing farm buildings, and conversion and alteration to existing buildings, including a Grade II* listed barn and Grade II listed pavilions, to form new farm shop, cafe, garden, estate office, 1no holiday let and other associated facilities.

[PA23/08237](#) - Listed Building Consent for redevelopment of existing farm complex associated with Grade I Listed house and Grade II* listed park and garden to form new estate entrance and visitor complex, including the demolition of existing farm buildings, and conversion and alteration to existing buildings, including a Grade II* listed barn and Grade II listed pavilions, to form new farm shop, cafe, garden, estate office, 1no holiday let and other associated facilities.

[PA23/05461](#) - Proposed demolition of existing warehouse structure, siting of storage containers for self-serve private storage and associated hard and soft landscaping works

Application for Pharmacy Unit, Probus Surgery - Application offering unforeseen benefits at Pharmacy Unit - Probus Surgery, Tregony Rd, Probus, Truro TR2 4JZ by Probus medicines Limited
 - b. Planning applications received after the despatch of the agenda
 - c. Planning decisions and appeals
 - d. Any decisions and appeals received after the despatch of the agenda
 - e. Correspondence before despatch of the agenda
 - f. Any correspondence received after the despatch of the agenda
6. **Reports from Clerk and Councillors on previously resolved agenda items:**
 - a. 23/133 Damage to Jubilee Lamp – ***Cllr Gillard, Cllr Glasson***
 - b. 23/135 Weed control – ***Clerk***
 - c. 23/197 Installation of benches by the MUGA – ***Clerk***

- d. 23/221 Planters at the square – Scheme alteration request - Update on progress
- e. S106 Square project updates –
 - 23/192 Planting of the planters – **Cllr Gillard, Cllr Dutton**
 - Road edge resurfacing – Cornwall Cllr – **Clerk**
- 7. Cornwall Councillor report – Cllr Karen Glasson**
- 8. Neighbourhood Development Plan** – receive progress report and consider any proposed next steps - **Cllr Gillard**
- 9. Reports and feedback from local community groups/committees and organisations:**
 - a) Remembrance Day commemorative gathering – **Cllr Gillard**
 - b) Probus Fun Week – **Cllr Gillard**
- 10. Parish Council Committees** – feedback from various committees/working groups.
 - a. Village Hall committee – update on business & developments. **Cllrs N Glasson & R Goldsworthy**
 - b. Playing Field committee – update on progress with developing membership and future meetings - **Cllr Quinlan, Cllr Dutton**
 - c. Finance committee – To receive a report and consider recommendations (if any) following the meeting on the 9th November 2023 - **Clerk, Finance committee members**
 - d. **To consider and resolve to exclude press & public due to the confidential nature of the business to be discussed under the Admission to Meetings Act 1960**
 - e. Staffing Committee – To receive report and consider recommendations (if any) following the meeting on the 2nd November 2023 – **All Cllr, Clerk**
- 11. To receive the financial statement of accounts for the year to date**, including forecast expenditure, budget sheet and to approve a schedule of payments. – **Clerk**
- 12. Consider options for grass cutting of the open space by the Fairfield estate - Clerk**
- 13. S106 sustainable transport scheme:** Review and updates
 - a. Use of the remaining S106 fund – Updates on funds available.
 - b. The Roseland & Truro 20mph consultation Update– **Clerk**
- 14. Consider funding of Christmas Tree for the community – All Cllrs**
- 15. Sign exclusive right of burial – Burial board**
- 16. Correspondence received – Clerk**
 - a. Various emails circulated to members on receipt during month for information to note.
 - b. Correspondence from Cornwall Council ref Litter/dog bin emptying – To note
 - c. Correspondence from a resident ref boundary fence at the playing park – To consider
 - d. Correspondence from a resident skateboarder ref installation of a pathway – To note
 - e. Correspondence from the Community Capacity Fund ref COM001-92 Federation of Old Cornwall Societies – to note
 - f. Urgent correspondence received after the despatch of the agenda.
- 17. Future Agenda Items** - current list to be reviewed & priorities adjusted as necessary. Councillors to review current list and consider adding any new items to the future agendas list – **All Cllrs**
- 18. The next Full Council Meeting** of The Parish Council will be held on **21st December 2023** in **Probus Village Hall** at **19.00 hrs**
- 19. To close the meeting.**

10th of November 2023

M Roper

Clerk to the Council