

PROBUS PARISH COUNCIL

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Minutes of the Ordinary Meeting of Probus Parish Council held on Wednesday 16th June 2021 in the Probus Village Hall commencing at 7.30pm.

Members Present: Cllrs Sutherland, Gillard, Deards, Dalton, Maskill, Goldsworthy, Faull & Saunders Fern.
Cornwall Cllr Glasson.

21/123 Apologies for Absence.

None

21/124 Declarations of Interest Register both registerable and non-registerable under the Code of Conduct (to declare interests on agenda items) & to consider & resolve Dispensation requests (Cllrs Gillard, Goldsworthy, Maskill & Saunders-Fern and any other).

Cllr Maskill & Cllr Saunders-Fern declared a non-registerable interest in Playing Field (committee members).

Cllr Goldsworthy declared a non-registerable interest in Village Hall (committee member).

Cllr Gillard declared a non-registerable interest in Village Hall (partner Chairman).

21/125 Public Participation

Resident from Tregony View queried Parish Council wishing to take on Open Space. She reported Blenheims were appointed and have engaged a landscape gardener, contrary to what Probus Parish Council were led to believe, who is being paid for by the residents. The resident reported the large open space is in a terrible state and Wainhomes are not willing to put right and felt it was a shame it was not a more usable space. Queried if any update.

Cllr Gillard updated resident on progress so far, (part of written report circ. with meeting papers under agenda item 21/129b).

21/126 Police report.

April report- police were called and 8 crimes recorded, 1 anti-social behaviour Chapel Street, 1 violence Cullen View, 1 anti-social behaviour Church View Road, 1 anti-social behaviour Ashleigh Way, 1 possession of weapons Carne View Road, 1 anti-social behaviour Ridgeway, 1 anti-social behaviour Fore Street & 1 anti-social behaviour A390.

21/127 Co-option against Casual Vacancies- to defer to an extra-ordinary meeting due to time constraints; 7pm 21st June 2021.

Noted.

21/128 To confirm the minutes of the meeting of 17th May 2021.

The minutes of the annual meeting held on 17th May 2021 was declared as correct by Councillor Deards and seconded by Councillor Faull all agreed; the Chairman signed them as a correct record.

21/129 Matters Arising

- a. 20/130- Fixed VAR St Austell Road- scheduled for November 2021.
- b. 20/183- update from Cllr Gillard on progress of Parish Council taking responsibility of Tregony View Open Space, and potentially using for youth football- written update circulated prior to the meeting available in file copy. Cllr Gillard stated need this is an agenda item to decide exactly what the Parish Council wish to do with the space and to review spec.
- c. 21/061- update on clearing of Play Area, to note contractor also appointed to clear grass cutting area in Cemetery at £250 under delegated authority, due to cheaper to do at the same time as only need to hire equipment once, completed. Now need to consider what we are going to do with the area, this will be on the next agenda.
- d. 21/072 – Speedwatch update to c/f no update.
- e. 21/120d- Police Liaison, 22nd June to c/f to next agenda for report.

21/130 Cornwall Councillor's report to Parish Council.

Cllr Glasson reported she has had a busy month.

Full report:

I am newly elected as Vice Chair on the Health and Adult Social Care Overview and Scrutiny Committee, and also a committee member on Customer and Support Service OSC and Children's and Families OSC.

Updates on issues brought to me regarding Probus:

Platinum Jubilee Trees

I had a good meeting with Cllrs Deards and Dalton regarding tree planting and will continue to support in any way I can on this matter. I will let them update fully later on the agenda.

The Square

Have managed to get the drawings now from Adam O'Neill, Cornwall Council, Transport Principal Officer, and the Working Group have now had them too. I met with Adam and Mark online this week and hopefully some of the questions asked by the group have now been answered. Will again let them update further as they were writing a report for the PC. Adam will meet with myself and the Working Group on June 28. Just waiting for confirmation that this will be onsite as I have requested.

Allens Meadow

Spoke with Martin Woodley and he was due to have a meeting with the agent on site today. He will call me soon to update further on the ongoing application.

Other issues (Denas Water etc)

I have a meeting with Viv Bidgood on Friday 18 June to discuss various matters ongoing. Anything anyone wants me to include, please let me know. So far I have the works in The Square, which are covered above, speed management A390 and crossings, parking/traffic management near the school, Ladock Road/Chapel Street and Denas Water and Trevorva junctions. I have been given

the Road Safety Report which was issued to Bob Egerton in Feb 2021. The road is on the safety programme currently ranked 17th in the county but I will ask Viv more about this on Friday. The renewal of the rumble strips at Eastern end of village have now been instructed.

Anti-Social behaviour

As you know there have been reports of ASB in the village and I have asked for a meeting to be arranged with James Hosking and Jenny from D&C Police. I have had two direct reports to me on ASB in the park and Open spaces. I have spoken with both residents and will update them also when spoken to James and Jenny. I have made it clear that this is a police matter, but I am concerned that one had a message back from the Police to say this was an Environmental Health matter. I want to ensure that the message that is put out to the residents is clear and they aren't pushed between the Police and CC.

Skate Ramp

I understand that the EHO have now collected the noise monitoring equipment and this will be listened too. Again, there does seem to be concern that the skate ramp is attracting ASB. However, the noise from the actual ramp is a separate matter to the ASB and I will ensure that the EHO is focussed on any noise from the ramp separately to the background noise of loud music or voices etc. I am sure that the PC will have further updates on the issues for both items above, particularly the new signage and whether times for use of the park should or should not be altered and I am happy to have any input necessary on this if helpful.

21/131 To receive the financial statement of accounts for the year to date and approve payments.

Payments schedule circulated to members totalling £5715.90 for June 2021, monthly forecast sheet against projected and expenditure to budget.

BACS	Kernowek Gardeners Ltd- grass cutting	£720.00
BACS	SWW- toilets	£27.91
BACS	Mr A Inglefield- Play inspections	£140.00
BACS	GB Sport & Leisure- chainlinks for swing	£18.60
BACS	Hags- roundabout part	£667.20
BACS	Phone, postage	£37.39
BACS	Staff salaries, expenses & pension	£2,140.53
DD-21 Jun	Cheaper Waste	£248.52
DD- 28 Jun	EDF-Toilets	£9.00
DD-28 Jun	EDF-MUGA	£27.00
Total		£4,036.15
Payments between meetings:		
	Clearing of Play Area and Cemetery	£1,250.00
	Grants as approved last meeting	£429.75
Grand total		£5,715.90

Proposal by Cllr Gillard to approve payments, seconded Cllr Goldsworthy, carried.

The above was duly **resolved**. Budget sheets noted.

21/132 S106- Sustainable Transport Options- to receive update from Working Group, to resolve and approve assoc. expenditure (if any).

Written report circ. prior to the meeting.

- *The budget is currently sufficient, but Cornwall Council won't know until the construction estimate has been produced. Should the scheme be over budget, Cornwall Council will liaise with Cllr Glasson and the Parish Council prior to instructing Cormac.*
- *The scheme is progressing well, ahead of programme with construction hopefully being undertaken later this year.*
- *The utility survey has been returned and shows no conflict. Risks (safety and financial) have therefore been reduced.*
- *A Road Safety Audit is to be programmed in.*
- *The signage is currently being programmed by Cormac's construction team. Cornwall Council to update Cllr Glasson and the Parish Council on dates, when known.*
- *A stakeholder meeting is being set up in advance of the public consultation (28th June). Stakeholders to input into the design as required. The drawings have been sent through in advance of the meeting.*

21/133 Village Hall report- update from Village Hall representative and to consider grant request to cover insurance premium, £956.80, to approve assoc. expenditure (if any).

Written report circ. prior to the meeting.

The virtual AGM was held at which the Chair, Vice-chair and Secretary were re-elected for a further year. The committee has some new members including the Treasurer and Facilities Lead. The Hall is ready to open, with a good number of advanced bookings, when the Covid-19 restrictions are relaxed. The major repair work to the roof will be carried out on the autumn, as soon the contractor can fit it in.

Request received for grant of £956.80 to cover insurance premium. Check on bank balance and reassurance all is in order from Rep.

Cllrs Goldsworthy left the room, Cllr Gillard took no part of vote.

Proposal by Cllr Dalton to approve grant request of £956.80, seconded Cllr Deards, carried with 1 abstention.

The above was duly **resolved**.

Cllr Goldsworthy re-entered the room.

21/134 Playing Field- update from Playing Field representatives, to consider grant and approve assoc. expenditure (if any).

Written report circ. prior to the meeting.

Football

Only one senior team for this coming season which will be far easier to manage.

Preseason for the seniors will start on the 6th July.

Youth teams plan to play right through to the start of next season.

Playing Field

Grass repair -Graham hasn't done anything with the burnt patch yet, but will hopefully remedy in the next few weeks.

Cleaning of dugouts - Clayton did message Graham to say he would be doing them early June when he is in Probus doing the others, so hopefully not too long.

Bowling Club

As reported in the Probus News despite the weather and nematodes league matches have started with mixed results.

An Open Day is to be held on 19th June 2021 at 2pm if anyone is interested in taking up the game.

Cllr Maskill reported vandalism had taken place to the changing room toilets. Cllrs Maskill & Saunders-Fern left the room.

Proposal by Cllr Deards to approve grant of £956.80 plus £50 Wayleave on proviso accounts are produced, seconded Cllr Dalton, carried.

*The above was duly **resolved**.*

Cllrs Maskill & Saunders-Fern re-entered the room.

- 21/135 Risk Assessments- Play Area to note Risk Assessment, to approve assoc. expenditure (if any). New roundabout pedal, waiting for delivery, chain link for swing fitted.**

New issue is bolts pulling through on MUGA; Clerk has authorised new bolts. Roundabout pedal now with inspector for repair and replacement.

- 21/136 Parish Council Facebook page- update from Cllr Gillard on current legislation, to consider and resolve, to approve any assoc. expenditure (if any).**

Cllr Gillard produced written report, and circ. via email prior to the meeting. Before we go live a policy will need to be adopted to ensure posts are factual and Council opinion not personal. Also need to be mindful of data protection. A person needs to be an account holder and set a page up. c/f to next month.

- 21/137 Holy Well- Phase 2, to consider and resolve Phase 2 refurbishment, to approve assoc. expenditure (if any).**

Written report circulated prior to the meeting.

Proposal by Cllr Sutherland, to delegate Cllr Gillard & Clerk up to £400 to complete phase 2 refurbishment of pump, plaque and bench, seconded Cllr Saunders-Fern, carried.

*The above was duly **resolved**.*

- 21/138 Bus Shelter repair- to receive quotes, consider and resolve, to approve assoc. expenditure (if any)**

1 quote received, circulated with paperwork, other quote outstanding.

Proposal by Cllr Sutherland to obtain a second quote, seconded Cllr Deards, carried.

The above was duly **resolved**.

21/139 Seating in Bosnoweth- report from Cllr Deards on consultation with residents.

Cllr Deards reported that in 2019 was asked about seating and has had a look at the area but feels the area is not really suitable; no further action.

21/140 Jubilee Lamp- to receive quotes for repainting, to consider and resolve, to approve assoc. expenditure (if any).

To defer.

21/141 Tree planting- to receive information from Cllrs Deards & Dalton to consider and resolve, to approve assoc. expenditure (if any).

Cllr Dalton & Deards highlighted areas where tree planting could take place, (circ. with meeting papers). They have contacted Sorcha Hitchcox from the Forest for Cornwall team and now have a reference number for our scheme. They have broken down the tree planting in Probus to Highways areas and non-Highways areas. They have heard back from Highways - Viv Bidgood, and expect the non-Highways contact to email soon. Also, met with Karen Glasson to update her on our intentions.

Going forward, they will seek advice and guidance from the contacts they have made to refine the scope of the project in order to complete Stage 1 of the proposed plan.

Proposal by Cllr Maskill to support the tree planting as per circ. plan, seconded Cllr Sutherland, carried.

The above was duly **resolved**.

21/142 Oak tree- Jubilee Oak is dead, to consider and resolve replacement, to approve assoc. expenditure (if any).

The Jubilee Oak has died, resident has stated he is happy to go to Duchy Nurseries to collect a sapling on behalf of the PC. If members decide to go ahead the ground needs preparing in advance of planting in the autumn. Proposal by Cllr Gillard to approve replacement sapling, seconded Cllr Faull, carried.

The above was duly **resolved**.

21/143 Cemetery grass store- to approve replacement post(s) as rotten, and gates rehung, to approve assoc. expenditure (if any).

Cllr Sutherland reported he did not think the posts were rotten just loose, therefore he did not think a new post was needed.

Proposal by Cllr Deards, to approve repair up to £200, delegated to Cllr Sutherland & Clerk, seconded Cllr Dalton, carried.

The above was duly **resolved**.

21/144 Code of Conduct- to receive updated Code of Conduct and resolve adoption.

Proposal by Cllr Gillard to adopt new Code of Conduct, seconded Cllr Sutherland, carried.

The above was duly **resolved**.

21/145 Standing Orders and Financial Regs- annual review, to consider and resolve to keep amendments to Financial Regs. until Covid restrictions completely lift (circ via email).

Standing Orders and Financial Regs. circ via email prior to the meeting along with the Covid amendments to the Financial Regs, giving greater delegated powers in the case of further lockdowns and not able to hold meetings.

Proposal by Cllr Gillard to approve Standing Orders and Financial Regs. keeping the Covid amendment until September and to review at this stage if Covid amendments were still required, seconded Cllr Faull, carried.

The above was duly **resolved**.

21/146 Correspondence

- a. Various emails circulated to members on receipt for information, to note.
- b. Thank you from Bowling Club for grant.

21/147 Items for the Next Agenda

- NDP- for future once White Paper has gone through Government- July.
- Trewithen meeting- 1 footpath plus land.
- Climate Emergency Grant
- Porta-cabin review of use (December agenda)
- Weed Controller review. Proposal Cllr Sutherland stands in for Cllr Dalton due to interest, seconded Cllr Maskill, carried.

The above was duly **resolved**.

- Play Area Strategy- July

21/148 It was agreed the next Ordinary Meeting of the Parish Council will be 21st July 2021 7.30pm in the Village Hall.

The meeting closed at 9.15pm.

Chairman..... Date.....