

# PROBUS PARISH COUNCIL

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Minutes of the **Extraordinary Meeting** of **Probus Parish Council** held on **Friday, the 16<sup>th</sup> August 2024** in **Probus Village Hall** at **18:30**

**Members Present:** Cllrs N. Gillard (the Chair), R Goldsworthy, I Peters, C Dutton

**Also attending:** Mrs M Roper (Parish Clerk)

A short prayer was spoken by the Clerk – Maria Roper.

## **24/199 Apologies**

Apologies received from Cllrs Cook, Faull, Myles, Glasson. **Cllr Gillard proposed** to accept the apologies. **Seconded by Cllr Peters and RESOLVED.** Unanimous. Carried.

**24/200 Declarations of Interest - Register both pecuniary and non-pecuniary interests under the Code of Conduct (to receive a new Declaration of Interest form and declare interests on agenda items).**  
None

**24/201 Public Participation (15 mins) -** No members of the public present

## **24/202 Planning matters:**

a. Planning applications received:

- [PA24/05259](#) - Application for Permission in Principle for the construction of a single dwelling with on plot parking including relocation of existing bench, commemorative Oak tree and bin - Land Adjacent to Fairclose Cottage, Fore Street Probus, Truro, Cornwall TR2 4LQ. – To consider 5 days protocol notice and resolve to respond as appropriate.

Cllr Gillard reported that the comment submitted by the Parish council contradicts the Planning officer's decision. In line with its policy, the Planning Authority issued the 5 days' notice to which the Council can respond in the following manner:

1. Agree with the officer's recommendation
2. Agree to disagree
3. To request the LPA consider referring the matter to planning committee

Cllr Gillard read out correspondence from Cornwall Councillor to Camellia, and the Clerk read a letter from Cllr Cook.

Cllr Gillard continued to say that the Local Planning Authority (LPA) responded to the Council’s comments, acknowledging the concerns raised. However, since this application is for Permission in Principle (PIP), specific details, such as vehicular access, the relocation of the bench, or the tree, will not be considered at this stage. These matters will be addressed at the technical details stage.

The planning officer informed the Council that the applicant has chosen to proceed with the application even though it was recommended that the full application is submitted.

It was acknowledged that while LPA may approve the PIP, concerns about these issues will be raised during the next phase. However, if the PIP is approved, the principle of onsite parking may be established. It is important to reinforce that the subsequent detailed planning application should be restricted to one dwelling only and any future application for additional dwellings on adjacent land should be treated as a separate application, not as a material amendment. Issues of vehicular access should be addressed separately

Cllr Gillard reminded the Council that more details would be required at the next stage of the planning process for the Committee to make submit further consultation responses, importantly, this information is not part of this stage of the PIP application process.

It was **proposed** by **Cllr Gillard**, **seconded** by **Cllr Peters** and **RESOLVED** by the Council to respond with option 2 – “Agree to disagree”. Unanimous. Carried

- b. Planning applications received after the despatch of the agenda - None
- c. Any appeals received after the despatch of the agenda. - None
- d. Correspondence before despatch of the agenda - None
- e. Any correspondence received after the despatch of the agenda. - None

**24/203 Payment schedule** – to consider and resolve to approve if appropriate.

The following schedule of payments was presented to the Council for approval:

**SCHEDULE OF PAYMENTS - August 2024**

Invoice date	Company		Amount gross	VAT
<b>BACS PAYMENTS</b>				
	Staff	Salary and expenses	£2,046.76	
05/08/2024	Microsoft	License July	£12.36	£2.06
30/07/2024	Greens Ground and Trees	Play area inspection	£179.42	£29.90
30/07/2024	Probus Village Hall	Village hall hire	£41.55	
06/08/2024	TP Trees	Grass cutting June	£1,347.00	£224.51
01/08/2024	Vision ICT	domain renewal	£78.00	£13.00
03/07/2024	D May & Son Ltd	Fixtures cemetery gate	£77.36	£12.89
06/07/2024	D May & Son Ltd	Fixtures cemetery gate	£8.70	£1.45
10/07/2024	D May & Son Ltd	Fixtures cemetery gate	£27.86	£4.64
01/07/2024	D May & Son Ltd	Fixtures cemetery gate	£46.98	£7.83

15/08/2024	MiHi Digital	Part payment website design	£600.00	£100.00
13/08/2024	Oltco	Skate ramp path	£2,268.00	£756.00
13/08/2024	ICCM	Membership Institute Cemetery Management		
18/07/2024	Cornish Industrial Supplies	Toilet roll dispenser	£81.53	£13.59
<b>TOTAL</b>			<b>£6,815.52</b>	<b>£1,165.87</b>

#### DIRECT DEBIT PAYMENTS

	EDF	Electricity Toilets	£10.00	£0.50
	<b>EDF</b>	Electricity MUGA	£23.00	£1.15
	Pension contributions	clerk	£71.75	
	Biffa	Waste removal	£36.24	£6.04
	<b>NIC + HMRC</b>	Tax + National Ins Contributions	£365.79	
<b>TOTAL</b>			<b>£506.78</b>	<b>£7.69</b>

#### PAYMENT MADE UNER PREVIOUS RESOLUTIONS

	Happy Fencer D Croot	Fence replacement and cemetery gates install	£7,600.00	
<b>TOTAL</b>			<b>£7,600.00</b>	

It was **proposed** by **Cllr Gillard**, **seconded** by **Cllr Goldsworthy** and **RESOLVED** by the Council to approve the above schedule of payments. Unanimous. Carried.

**24/204 Urgent correspondence received after the despatch of the agenda - None**

**24/205 The next Full Council Meeting** of The Parish Council will be held on **Wednesday, 18th September 2024** in **Probus Village Hall** at **19.00 hrs**

**24/198** The meeting closed at 20:00

Chair\_\_\_\_\_

Date\_\_\_\_\_