

PROBUS PARISH COUNCIL

Clerk: Maria Roper (Parish Council)
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TO MEMBERS OF THE FINANCE COMMITTEE

You are hereby summoned to attend a meeting of the Finance Committee of Probus Parish Council on Thursday, **the 9th November 2023** in Probus Village Hall commencing at 7.00 pm, for the purpose of transacting the following business.

1. Apologies for absence.
2. Declaration of interests in items on the agenda.
3. **CONFIRM** the record of the finance committee meeting of 7th of September 2023.
4. Public Participation (15 mins).
5. **REVIEW** effectiveness of internal control.
6. **RECEIVE** the statement of accounts to date and review expenditure to budget for:
 - a. Revenue budget
 - b. CIL budget
 - c. Earmarked reserves budget
7. **REVIEW** fees (cemetery, car park, MUGA).
8. **CONSIDER** bin emptying fees for 2024/25 as advised by Cornwall Council and resolve to accept if appropriate.
9. **CONSIDER** a quote from Cornwall Council for emptying additional bins which are currently managed by the Parish Council litter picker.
10. **REVIEW** current costs and identify any potential sharp increase in costing for 2024/25
11. **REVIEW** budget for grants, consider and approve timeline and notices for grants application process.
12. **REVIEW** and update progress against the parish workplan.
13. **REVIEW** and identify additional funding options to cover potential shortfall.
14. **CONSIDER** budget recommendations and precept proposals.
15. **CONSIDER** future agenda items.
16. **CLOSE** the meeting

5th November 2023
Maria Roper
Clerk to the Council