

PROBUS PARISH COUNCIL

CLERK: Maria Roper

Lee Ho, Ashdown Close, Sticker, PL26 7EU

Telephone Number: 07749 626021

TO MEMBERS OF THE COUNCIL

You are hereby summoned to attend the **Ordinary Meeting of Probus Parish Council** in **Probus Village Hall** on **Tuesday, 26th November 2024** commencing at **7.00pm** for the purpose of transacting the following business:

Prayer

1. **Apologies for Absence**
2. **Co-option application** – to consider the application and resolve to accept if appropriate
3. **Declarations of Interest** - Register both pecuniary and non-pecuniary interests under the Code of Conduct (to receive a new Declaration of Interest form and declare interests on agenda items).
4. **Public Participation (15 mins)**
5. **Minutes** - to confirm the minutes of the **Full Council Meeting of 16 October 2024**, and **Extraordinary meeting of 7th November 2024**
6. **Planning matters:**
 - a. Planning applications received:
 - [PA24/08381](#) Demolition of detached store and construction of building to provide ancillary overflow sleeping accommodation, for incidental use to Stable End. End Fore Street, Probus, Truro
 - b. Planning applications received after the despatch of the agenda
 - c. Planning decisions and appeals since last month:
 - [PA24/07399](#) - Works to trees within a Conservation Area works include Drimys Tree - Crown thin to reduce to 50% which would leave the remaining tree 5 metres high for a 4 metre length. Rear of property is a group of apple trees thin them out to 50% Glenvale House Fore Street Probus Truro Cornwall TR2 4LQ
Decided not to make a TPO 24 Oct 2024
 - [PA24/01059/PREAPP](#) - Pre-application advice for extension to the existing free range eggs preparation facility.
St Ewe Free Range Eggs Resparveth Farm Grampound Road Truro Cornwall TR2 4EF
Closed - advice given 24 Oct 2024
 - [PA24/06790](#) - Notification of works to trees in a Conservation Area namely: T1 -Lime Prune to clear building roof by crown raising to 5m. Remove approx. 5 x lower branches back to secondaries. T2 - London Plaine Reduce 1 x lowest scaffold limb growing over the driveway in Southern quarter by approx. 3 metres. Reduce length of branch from 13m to 10m due to historic cavity. Remove old unfit cable brace and replace for cobra bracing. T3 - Ash Fell T4- Ash Crown raise to 4m. Remove approx. 5-6 x lower small diameter branches back to main stem and secondaries. T5 -Sycamore Fell
St Grace Cottage Wagg Lane Probus Truro Cornwall TR2 4JX

Decided not to make a TPO 04 Oct 2024

- [PA24/07086](#) Submission of details to discharge condition 4 in relation to Decision notice PA20/06883 dated 09.10.20

St Ewe Free Range Eggs Resparveth Farm Grampound Road Truro Cornwall TR2 4EF

Condition Number 4 Footway link satisfied 07 Nov 2024

- [PA24/06190](#) Listed Building Consent for the repair and conversion of the building known as the Trevithick Barn to an estate office, including roof and masonry repairs, alterations to fenestration, addition of an external fire escape stair and installation of associated building services.

Trewithen Home Farm Grampound Road Truro Cornwall TR2 4DD

Approved with conditions 05 Nov 2024

- [PA24/06189](#) The repair and conversion of the building known as the Trevithick Barn to an estate office, including roof and masonry repairs, alterations to fenestration, addition of an external fire escape stair and installation of associated building services.

Trewithen Home Farm Grampound Road Truro Cornwall TR2 4DD

Approved with conditions 05 Nov 2024

d. Any decisions and appeals received after the despatch of the agenda.

e. Correspondence before despatch of the agenda

f. Any correspondence received after the despatch of the agenda.

7. Reports from Clerk and Councillors on previously resolved agenda items:

- 24/069 - Fence replacement at the play area – updates – **Clerk**
- 24/158 – Remedial works at the play area following RoSPA report – updates – **Clerk**
- 24/184 - Installation of a pathway around the skate ramp – updates - **Clerk** -
- 24/182 - Website update —updates - **Clerk**
- 24/217 - Parking Lease with Probus surgery – updates – **Cllr Peters, Clerk**
- 24/239 - Off street parking order – updates – **Clerk**
- 24/220 - Pollarding of the overgrown tree by the playing field – updates - **Clerk**
- 24/241 - Replacement of bins at the playing park – updates – **Clerk**

8. Cornwall Councillor report – to receive a report from Cornwall Councillor K Glasson

9. Reports and feedback from local community groups/committees and organisations

- a. Tregony View and Tower Park Open Spaces. Progress with residents' management group and any action required by the Parish Council - **Cllr Gillard**
- b. Poor trust – update – **Cllr Gillard**

10. Parish Council Committees and associated committees/working groups – to receive reports and minutes from various committees/working groups and consider recommendations:

- a. Village Hall committee – update on business & developments and progress with land registration. - **Clerk**
- b. Playing Field committee – Update on planning application and funding - **Cllrs Dutton & Gillard**

PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

Pursuant to Section 1(2) of the above Act and due to the confidential nature of the following business to be transacted it will be PROPOSED, SECONDED and RESOLVED that the public and press should not be present.

- c. Staffing Committee – – **Cllr Dutton**
 - i. To receive an update on actions following its meeting on 12th Sept 2024 and consider recommendations
 - ii. Pay rate review following NALC update on Local Government Service Pay Agreement
- 11. To receive the financial statement of accounts for the year to date**, including forecast expenditure, budget control sheet, CIL report, internal control and to approve a schedule of payments.
- 12. Emergency Contingency Plan** – to consider the proposed statement of engagement
- 13. Consider meeting schedule for the remainder of 2024/25 and for the year 2025/26**
- 14. Planters at the Square** – to consider options for protecting planters as proposed by Cornwall Council
- 15. Parish council's policies – to review and consider for adoption: - All Cllrs, Clerk**
 - a) Data Protection Policy
 - b) Privacy Notice
 - c) Data Breach Policy
 - d) Publication Scheme
- 16. Correspondence received – Clerk**
 - a) Various emails circulated to members on receipt during month for information to note.
 - b) Correspondence to note/to consider
 - i. ICCM – Exclusive Rights of burials
 - c) Urgent correspondence received after the despatch of the agenda.
- 17. To sign exclusive right of burial -Clerk**
- 18. Future Agenda Items** - Councillors to review current list, adjust priorities and consider adding any new items to the future agendas list – **All Cllrs**
- 19. The next Full Council Meeting** of The Parish Council will be held on **Wednesday, 18th December 2024** in **Probus Village Hall** at **19.00 hrs**
- 20. To close the meeting.**

21st November 2024
M Roper
Clerk to the Council