

PROBUS PARISH COUNCIL

Clerk: Maria Roper (Parish Council)
Address: Lee Ho, Ashdown Close, Sticker, PL26 7EU
Telephone Number 07749 626021
Email: clerk@probusparishcouncil.gov.uk

TO MEMBERS OF THE FINANCE COMMITTEE

You are hereby summoned to attend a meeting of the Finance Committee of Probus Parish Council on **Thursday, the 10th of October 2024** in **The Hub, Probus Village Hall** commencing at **7.00 pm**, for the purpose of transacting the following business:

1. **Apologies for absence.**
2. **Declaration of interests in items on the agenda**
3. **Public Participation (15 mins).**
4. **Minutes** - to confirm the record of the finance committee meeting of 4th of January 2024.
5. **External audit report for the year 2023-24** – to note and consider recommendations if any
6. **Internal Audit report** – to consider arrangements for the year 2024/25
7. **Grant awards for the year 2025/26** – to confirm arrangements and note applications to date
8. **Statement of accounts to date and expenditure to budget** – to note and consider adjustments
9. **Budget Review & Precept setting process** – to discuss & confirm arrangements
10. **Parish Council workplan 2024/25** - to review expenditure in support of the plan
11. **Future agenda items**
12. **To close the meeting.**

6th October 2024
M Roper
Clerk to the Council