

PROBUS PARISH COUNCIL

CLERK: Maria Roper

Lee Ho, Ashdown Close, Sticker, PL26 7EU

Telephone Number: 07749 626021

TO MEMBERS OF THE COUNCIL

You are hereby summoned to attend the **Ordinary Meeting of Probus Parish Council** in **Probus Village Hall** on **Thursday, 18th July 2024** commencing at **7.00pm** for the purpose of transacting the following business:

Prayer

1. **Apologies for Absence.**
2. **Public Participation (15 mins)**
3. **Minutes** - to confirm the minutes of the **Full Council Meeting of 20th June 2024**
4. **Planning matters:**
 - a. Planning applications received:
 - [PA24/04509](#) - Proposed conversion of the out-building to a self-contained annexe. Tredinnick Barn, Grampond Road, Truro Cornwall TR2 4BY
 - [PA24/04767](#) - Erection of a conservatory to the North elevation of the property 3 Lelissick Gardens Probus Truro Cornwall TR2 4JJ
 - [PA24/05035](#) – Reserved matters application for appearance, landscaping, layout and scale (Plot 1) following outline approval PA22/08846 dated 05.12.22 for two dwellings Chapel Cottage Chapel Street Probus Truro Cornwall TR2 4LD
 - b. Planning applications received after the despatch of the agenda
 - c. Planning decisions and appeals:
 - [PA24/03221](#) - First floor extension over existing garage, dormer extension and single storey front porch extension
1 Carne View Road Probus Truro Cornwall TR2 4HZ - **APPROVED WITH CONDITIONS.**
4 Jun 2024
 - [PA24/03939](#) - Certificate of Lawfulness for Proposed stationing of a caravan within the curtilage of the dwellinghouse for ancillary purposes
Suffree Farm Probus Truro Cornwall TR2 4HL – **GRANTED (CAADS, PIPS AND LUS ONLY).**
12 Jul 2024
 - [PA24/02801](#) - Provision of an outdoor sand school for private equestrian use
Swallows Court Ladock Truro Cornwall TR2 4QD - **APPROVED WITH CONDITIONS.**
09 Jul 2024
 - d. Any decisions and appeals received after the despatch of the agenda.
 - e. Correspondence before despatch of the agenda
 - i. [Ladock village pedestrian crossing consultation](#)
 - f. Any correspondence received after the despatch of the agenda.

5. **Declaration of acceptance of Office and declaration of Interests**– to receive declarations from the newly coopted councillors – *Cllrs Myles, Peters*
6. **Parish Council committees and working groups** – to review existing arrangements - *All Cllrs*
7. **Reports from Clerk and Councillors on previously resolved agenda items:**
 - 24/006 - S106 Square project: Remedial works to the planters -updates - *Clerk*
 - 24/030 – Introduction of 20mph - updates – *Cllr Gillard*
 - 24/069 - Fence replacement at the play area – updates –*Clerk*
 - 24/092 - Waste bin by the bus shelter at the Square – updates – *Clerk*
 - 24/158 – Remedial works at the play area following RoSPA report – updates - *Clerk*
 - 24/160 - Replacement gates at the cemetery – updates - *Clerk*
 - 24/161 - Off street parking order – updates - *Clerk*
 - 24/162 - Parking Lease with Probus surgery – updates - *Clerk*
8. **Cornwall Councillor report** – to receive a report from Cornwall Councillor K Glasson
9. **Reports and feedback from local community groups/committees and organisations**
 - a. Tregony View and Tower Park Open Spaces. Progress with residents’ management group and any action required by the Parish Council - *Cllr Gillard*
 - b. Probus Fun week – updates *Cllr Gillard*
 - c. Poor trust – update – *Cllr Gillard*
10. **Parish Council Committees and associated committees/working groups** – to receive reports and minutes from various committees/working groups and consider recommendations:
 - a. Village Hall committee – update on business & developments and progress with land registration. - *Cllrs N Glasson & R Goldsworthy*
 - b. Playing Field committee – Update on planning application and funding - *Cllrs Dutton & Gillard*
 - c. Neighbourhood Development Plan – *All Cllrs, Clerk*
 - i. Consider applying for the NDP grant
 - ii. Coordinator recruitment – approve the budget
11. **Roseland & Truro Community Area Partnership (CAP)** - update priorities & action plans – *Cllr Gillard*
12. **To receive the financial statement of accounts for the year to date**, including forecast expenditure, budget control sheet, CIL report, internal control and to approve a schedule of payments.
13. **Website update** — to consider quotes and approve any associated expenditure – *Clerk, All Cllr*
14. **MUGA –terms of use and regulations** – to note report on updates and approve content for signage – *Clerk, All Cllrs*
15. **Installation of a pathway around the skate ramp** – to consider quotes and approve any associated expenditure – *Clerk, All Cllr*
16. **Grass cutting contract review and weed control** – to not report and consider any recommendations – *Clerk, All Cllrs*
17. **Parish council’s policies – to review and consider for adoption:** - *Clerk*
 - i. Working from home policy
 - ii. Lone worker policy
18. **Correspondence received** – *Clerk*

- a. Various emails circulated to members on receipt during month for information to note.
 - b. Correspondence to note/to consider:
 - i. Correspondence ref Open Space at Carne View Road – to note – **All Cllrs**
 - ii. Correspondence ref Darley oak tree opposite Treviglass Lane– to consider – **All Cllrs**
 - c. Urgent correspondence received after the despatch of the agenda.
- 19. To sign exclusive right of burial**
 - 20. Future Agenda Items** - Councillors to review current list, adjust priorities and consider adding any new items to the future agendas list – **All Cllrs**
 - 21. The next Full Council Meeting** of The Parish Council will be held on **Wednesday, 18th September 2024** in **Probus Village Hall** at **19.00 hrs**
 - 22. To close the meeting.**

12th July 2024
M Roper
Clerk to the Council