

PROBUS PARISH COUNCIL

CLERK: Maria Roper
Lee Ho, Ashdown Close, Sticker, PL26 7EU
Telephone Number: 07749 626021

TO MEMBERS OF THE COUNCIL

You are hereby summoned to attend the **Ordinary Meeting** of **Probus Parish Council** in **Probus Village Hall** on **17th April 2024** commencing at **7.00pm** for the purpose of transacting the following business:

Prayer

1. **Apologies for Absence** – to receive and consider for approval.
2. **Declarations of Interest** - Register both pecuniary and non-pecuniary interests under the Code of Conduct (to receive a new Declaration of Interest form and declare interests on agenda items).
3. **Public Participation (15 mins)**
4. **Minutes** - to confirm the minutes of the Ordinary Meeting of 21st March 2024
5. **Planning matters:**
 - a. Planning applications received:
[PA24/02336](#) 10 Lewman Road Probus Truro Cornwall - Demolition of existing flat roof garage and formation of new flat roof rear extension and pitched roof side extension, including rear decking area, internal alterations and raised western boundary
 - b. Planning applications received after the despatch of the agenda
 - c. Planning decisions and appeals
 - d. Any decisions and appeals received after the despatch of the agenda
 - e. Correspondence before despatch of the agenda
 - f. Any correspondence received after the despatch of the agenda
6. **Reports from Clerk and Councillors on previously resolved agenda items:**
 - 24/006 - S106 Square project: Road edge resurfacing at the Square & Remedial works to the planters - **Clerk**
 - 24/030 - The Roseland & Truro 20mph consultation Update – **Cllr Gillard**
 - 24/039 – Replacement gates at the cemetery - **Clerk**
 - 24/037 - Annual Parish Meeting 2024 - **Cllr Gillard**
 - 24/065 - Request of Probus Fun week regarding the payment for a medical insurance - update – **Clerk**
 - 24/066 - Request for match funding from the Village Hall Committee - update– **Clerk**
 - 24/067 - Website updates — **Clerk**
 - 24/040 - Installation of a pathway around the skate ramp – updates - **Clerk**
 - 24/069 - Fence replacement at the play area – update – **Clerk**
7. **Cornwall Councillor report** – to receive a report from Cornwall Councillor K Glasson
8. **Reports and feedback from local community groups/committees and organisations**
 - a) Tregony View and Tower Park Open Spaces. Progress with residents' management group and any action required by the Parish Council - **Cllr Gillard**

- b) Poor trust – updating bank signatories and Probus Parish Council representatives – ***Cllr Gillard***
- 9. Parish Council Committees and working groups** – feedback from various committees/working groups.
- a. Village Hall committee – update on business & developments. - ***Cllrs N Glasson & R Goldsworthy***
- b. Playing Field committee – Progress report on establishing the committee membership and updating the constitution. Progress on funding options for the pavilion - ***Cllrs Dutton & Gillard***
- c. Neighbourhood Development Plan – receive progress report and consider any proposed next steps - ***Cllr Gillard***
- 10. To consider and resolve to exclude press & public during consideration of the next agenda item due to the confidential nature of the business to be discussed under the Admission to Meetings Act 1960.**
- 11. Staffing Committee** - To receive a report and consider recommendations– ***Cllr Dutton, Clerk***
- 12. To receive the financial statement of accounts for the year to date**, including forecast expenditure, budget sheet and to approve a schedule of payments. – ***Clerk***
- 13. Grant applications** – to review applications and consider approving the grant payments – ***All Cllrs***
- 14. CIL funding** – consider submitting expression of interest – ***Village Hall, Playing Field, All Cllrs***
- 15. Waste bin by the bus shelter at the Square** – to consider options - ***Clerk, All Cllrs***
- 16. Commercial waste removal** – to consider options and resolve to accept quotes if appropriate - ***Clerk***
- 17. Village Hall and Playing Field car parks Off Street Parking Order** – to receive report and consider adopting the proposed draft – ***Cllrs Cook, Gillard, Sutherland***
- 18. Car Parks: Village Hall +MUGA/Playing Field** -to review and consider repairs required – ***All Cllrs***
- 19. SLA agreement 2024/25** – to consider and resolve to sign if appropriate – ***All Cllrs, Clerk***
- 20. Dignity at Work** – to consider revised policy and resolved to approve if appropriate – ***All Cllrs***
- 21. Civility & Respect Pledge** - to consider committing to the Civility & Respect Pledge – ***All Cllrs***
- 22. Emergency Contingency Plan** - to consider and resolve to approve with any associated expenditure – ***Cllr Glasson & All Cllrs***
- 23. Correspondence received** – ***Clerk***
- a. Various emails circulated to members on receipt during month for information to note.
- b. Correspondence to note/to consider:
- Correspondence from a resident ref increase in Council tax - to note –***All Cllrs***
 - Change to the definitive map for Ladock Council – to consider options – ***All Cllrs***
- c. Urgent correspondence received after the despatch of the agenda.
- 24. Future Agenda Items** - Councillors to review current list, adjust priorities and consider adding any new items to the future agendas list – ***All Cllrs***
- 25. The next Full Council Meeting** of The Parish Council will be held on **16th May 2024** in **Probus Village Hall** at **19.00 hrs**
- 26. To close the meeting.**

10th April 2024

M Roper

Clerk to the Council