

# PROBUS PARISH COUNCIL

CLERK: Maria Roper  
Lee Ho, Ashdown Close, Sticker, PL26 7EU  
Telephone Number: 07749 626021

## TO MEMBERS OF THE COUNCIL

You are hereby summoned to attend the **Ordinary Meeting of Probus Parish Council in Probus Village Hall on Thursday, 22<sup>nd</sup> February 2024** commencing at **7.00pm** for the purpose of transacting the following business:

### Prayer

1. **Apologies for Absence** – to receive and consider for approval.
2. **Declarations of Interest** - Register both pecuniary and non-pecuniary interests under the Code of Conduct (to receive a new Declaration of Interest form and declare interests on agenda items).
3. **Public Participation (15 mins)**
4. **Minutes** - to confirm the minutes of the Ordinary Meeting of 17<sup>th</sup> January 2024
5. **Planning matters:**
  - a. Planning applications received:  
[PA24/00299](#) Reserved matters application for the construction of a single storey family dwelling house. 7 Parkengear Vean Probus Truro Cornwall
  - b. Planning applications received after the despatch of the agenda
  - c. Planning decisions and appeals
  - d. Any decisions and appeals received after the despatch of the agenda
  - e. Correspondence before despatch of the agenda
  - f. Any correspondence received after the despatch of the agenda
6. **Resignation of Cllr B Fogerty** – To note and review membership of the committees/working groups as necessary.
7. **Reports from Clerk and Councillors on previously resolved agenda items:**
  - 24/006 - S106 Square project: Road edge resurfacing at the Square & Remedial works to the planters - **Clerk**
  - 23/197 - Installation of benches by the MUGA – **Clerk, Cllr Gillard**
  - 22/107 - Skate ramp noise reduction measures (Progress report) – **Clerk, Cllr Gillard**
  - 23/205 - Replacement of Newell Posts on the bank behind the churchyard (Progress report) – **Clerk, Cllr Gillard**
  - 24/011 dii – Grants applications - **Clerk**
  - 23/245c – Clearance of the hedges on the Western side of the play park - **Clerk**
8. **Cornwall Councillor report** – to receive a report from Cornwall Councillor K Glasson
9. **The Roseland & Truro 20mph consultation Update** – **Cllr Gillard**
10. **Reports and feedback from local community groups/committees and organisations**
11. **Parish Council Committees** – feedback from various committees/working groups.
  - a. Village Hall committee – update on business & developments. - **Cllrs N Glasson & R Goldsworthy**

- b. Playing Field committee – Progress report on establishing the committee membership and updating the constitution. Progress on funding options for the pavilion - ***Cllr Quinlan, Cllr Dutton***
  - c. Neighbourhood Development Plan – receive progress report and consider any proposed next steps - ***Cllr Gillard***
12. **To consider and resolve to exclude press & public during consideration of the next agenda item due to the confidential nature of the business to be discussed under the Admission to Meetings Act 1960.**
  13. **To receive report and consider recommendations of the Staffing Committee** following the meeting on the 20<sup>th</sup> February 2024 - ***Staffing committee members, All Cllrs***
  14. **To receive the financial statement of accounts for the year to date**, including forecast expenditure, budget sheet and to approve a schedule of payments. – ***Clerk***
  15. **Community Area Partnership & Levelling Up/Good Growth funding, update on applications/expressions of interest** – To receive report - ***Cllr Gillard***
  16. **Annual Parish Meeting 2024** - consider format and Attendees – ***All Cllrs***
  17. **Village Hall and Playing Field car parks Off Street Parking Order.** – To consider next steps– ***All Cllrs, Clerk***
  18. **To consider quotes for replacement gates at the cemetery** - ***All Cllrs, Clerk***
  19. **Installation of a pathway around skate ramp** - ***Clerk***
  20. **Weed control measures** – Consider expansion of this manual weed clearance – ***Cllr Sutherland***
  21. **Inclusion of Fairfields open space into the SLA agreement** – to receive an update - ***Clerk***
  22. **Local Maintenance Partnership offer 2024/25** – To consider and resolve to accept if appropriate – ***All Cllrs***
  23. **Waste management options for the year 2024/25** – Receive an update and to consider issuing notice to the existing contractor and accepting the service terms of the new provider - ***All Cllrs***
  24. **Wheely bin in the bus shelter at the square**– consider removing - ***Clerk***
  25. **To consider adopting revised Burial Policy** – ***All Cllrs***
  26. **To consider adopting revised Data Subject Request policy** – ***All Cllrs***
  27. **To consider adopting revised Communication policy** – ***All Cllrs***
  28. **To consider adopting revised Grievance procedure** – ***All Cllrs***
  29. **Correspondence received** – ***Clerk***
    - a. Various emails circulated to members on receipt during month for information to note.
    - c. Correspondence to note:
      - Probus Hall Treasurer -letter of thanks
      - Probus Churchwarden – letter of thanks
      - Cornwall Council - Tregony View adopted roads.
    - c. Urgent correspondence received after the despatch of the agenda.
  30. **Future Agenda Items** - Councillors to review current list, adjust priorities and consider adding any new items to the future agendas list – ***All Cllrs***
  31. **The next Full Council Meeting** of The Parish Council will be held on **21 March 2024** in **Probus Village Hall** at **19.00 hrs**
  32. **To close the meeting.**

14 February 2024  
M Roper  
Clerk to the Council