

# PROBUS PARISH COUNCIL

CLERK: Maria Roper  
Lee Ho, Ashdown Close, Sticker, PL26 7EU  
Telephone Number: 07749 626021

## TO MEMBERS OF THE COUNCIL

You are hereby summoned to attend the **Ordinary Meeting** of **Probus Parish Council** in **Probus Village Hall** on **Wednesday, 17<sup>th</sup> January 2024** commencing at **7.00pm** for the purpose of transacting the following business:

### Prayer

1. **Apologies for Absence** – to receive and consider for approval.
2. **Declarations of Interest** - Register both pecuniary and non-pecuniary under the Code of Conduct (to receive a new Declaration of Interest form and declare interests on agenda items).
3. **Public Participation (15 mins)**
4. **Minutes** - to confirm the minutes of the Ordinary Meeting of 21<sup>st</sup> December 2023
5. **Planning matters:**
  - a. Planning applications received:
    - PA23/09796- Change of use from agricultural land to residential in order to extend domestic curtilage. Lamellyn Vean, Chapel Street, Probus Truro
  - b. Planning applications received after the despatch of the agenda
  - c. Planning decisions and appeals
  - d. Any decisions and appeals received after the despatch of the agenda
  - e. Correspondence before despatch of the agenda
  - f. Any correspondence received after the despatch of the agenda
6. **Reports from Clerk and Councillors on previously resolved agenda items:**
  - a. S106 Square project:
    - Road edge resurfacing at the Square
    - Remedial works to the planters
  - b. 23/222 Replacement gates at the cemetery - **Clerk**
    - 23/197 Installation of benches by the MUGA – **Clerk, Cllr Gillard**
    - 22/107 Skate ramp noise reduction measures (Progress report) – **Clerk, Cllr Gillard**
    - 23/205 Replacement of Newell Posts on the bank behind the churchyard (Progress report) – **Clerk, Cllr Gillard**
    - 23/245c – Clearance of the hedges on the Western side of the play park - **Clerk**
7. **Cornwall Councillor report** – to receive a report from Cornwall Councillor K Glasson
8. **The Roseland & Truro 20mph consultation Update**– **Cornwall Cllr Glasson**
9. **Neighbourhood Development Plan** – receive progress report and consider any proposed next steps  
- **Cllr Gillard**
10. **Reports and feedback from local community groups/committees and organisations**

- 11. Parish Council Committees** – feedback from various committees/working groups.
  - a. Village Hall committee – update on business & developments. - ***Cllrs N Glasson & R Goldsworthy***
  - b. Playing Field committee – update on business and development - ***Cllr Quinlan, Cllr Dutton***
  - c. Staffing committee - Report on progress hiring a maintenance officer – ***Cllr Dutton, Clerk***
  - d. Finance committee – To receive a report and consider recommendations following the meeting on the 2<sup>nd</sup> January 2024 - ***Finance committee members, All Cllrs***
    - I. Workplan 2024/25 - To consider adopting Parish council workplan 2024/25 as reviewed and recommended by the Finance Committee
    - II. Grant application 2024/25 – consider recommendations for approval of grant application.
- 12. To receive the financial statement of accounts for the year to date**, including forecast expenditure, budget sheet and to approve a schedule of payments. – ***Clerk***
- 13. Community Area Partnership & Levelling Up/Good Growth funding, update on applications/expressions of interest** – To receive report - ***Cllr Gillard***
- 14. To consider a quote for grass cutting of the open space by the Fairfields estate** – ***All Cllrs, Clerk***
- 15. To consider options for waste management for the year 2024/25** – ***All Cllrs*** –
- 16. Adopted policies review** – report on policies reviewed in 2023 and those to be reviewed in 2024
- 17. To consider adopting revised burial policy**
- 18. Correspondence received** – ***Clerk***
  - a. Various emails circulated to members on receipt during month for information to note.
  - b. Correspondence to consider:
    - i. request from Probus Church for funding of the path improvement with CIL funds
    - ii. request from probus Church for funding of the trees pollarding with CIL funds.
    - iii. request from Probus Church for raising funds to finance church renovation.
    - iv. request from Comrades Club for funding of furniture replacement
  - c. Urgent correspondence received after the despatch of the agenda.
- 19. Future Agenda Items** - Councillors to review current list, adjust priorities and consider adding any new items to the future agendas list – ***All Cllrs***
- 20. The next Full Council Meeting** of The Parish Council will be held on **22<sup>nd</sup> February 2024** in **Probus Village Hall at 19.00 hrs**
- 21. To close the meeting.**

*12<sup>th</sup> of January 2024*

*M Roper*

*Clerk to the Council*