

# PROBUS PARISH COUNCIL

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28<sup>th</sup> January 2022

To members of the Staffing Committee

**You are hereby summoned to attend a Staffing Committee Meeting of Probus Parish Council on Friday 4<sup>th</sup> January 202 via zoom, commencing at 4.00pm for the purpose of transacting the following business.**

## **Link to join**

<https://us02web.zoom.us/j/2067589526?pwd=c1ZHdUNuRE05S0F0OGsvchlyMC9ndz09>

Meeting ID: 206 758 9526

Passcode: M8aspX

**J Hoskin**

**Clerk to the Council.**

**It is the Parish Council's intention to exclude press & public due to the confidential nature of the business to be discussed.**

1. Apologies for Absence.
2. Declarations of Interest Register both registerable and non-registerable under the Code of Conduct (to declare interests on agenda items) & to consider & resolve Dispensation requests (if any).
3. To consider and resolve to exclude press, public & council staff due to the confidential nature of the business to be discussed under the Admission to Meetings Act 1960.
4. To consider and approve minutes of the 9<sup>th</sup> December 2021.
5. Matters Arising, if any.
6. To review applications received for the vacant post of Clerk and prepare a shortlist of candidates for interview.
7. To review the arrangements for interviewing scheduled for Wednesday 9<sup>th</sup> January 2022
8. To consider and resolve any further action required to progress with the recruitment process.