

PROBUS PARISH COUNCIL

CLERK: Mrs A Kendall, Foxleigh, Treviglas Lane, Probus, Truro, TR2 4LH
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Monday 28th October 2019

To members of the Council

You are hereby summoned to attend a Finance Committee meeting of Probus Parish Council at the Probus Village Hall on Monday 4th November 2019 commencing at 7.30 p.m. for the purpose of transacting the following business.

...A Kendall... **A Kendall**

Clerk to the Council.

1. Election of Finance Committee Chairman for municipal year.
2. Apologies for absence
3. Declaration of interests in items on the agenda.
4. Review fees (cemetery, car park, MUGA).
5. To consider and resolve to exclude members of the public due to confidentiality of next agenda item.
6. Review of staff costs (toilet cleaner, litter picker & Clerk).
7. To set precept for 2019-2020. (*To review and approve annual budget & recommend precept to Full Council*)
5. Review of effectiveness of internal audit, internal control & adopt Statement of Internal Control (enc).
6. Risk Assessment-*to review risk and to ensure adequately insured (enc)*
7. Internal Audit- to consider to appoint Internal Auditor.