

PROBUS PARISH COUNCIL

CLERK: Mrs A Kendall, Foxleigh, Treviglas Lane, Probus, Truro, TR2 4LH
Telephone Number: (01726) 883614 email: probuspc@gmail.com

Monday 26th October 2020

To members of the Council

You are hereby summoned to attend a Finance Committee meeting of Probus Parish Council virtual via Zoom on Monday 2nd November 2020 commencing at 7.30 p.m. for the purpose of transacting the following business.

Please contact the Clerk by Noon on Meeting day for a link to join.

...A Kendall... **A Kendall**

Clerk to the Council.

1. Election of Finance Committee Chairman for municipal year.
2. Apologies for absence
3. Declaration of interests in items on the agenda.
4. Public Participation (15 mins)
5. Review fees (cemetery, car park, MUGA).
6. To consider and resolve to exclude members of the public due to confidentiality of next agenda item.
7. Review of staff costs (toilet cleaner, litter picker & Clerk).
8. To set precept for 2020-21. (*To review and approve annual budget & recommend precept to Full Council*)
9. Review of effectiveness of internal audit, internal control & adopt Statement of Internal Control (enc).
10. Risk Assessment-*to review risk and to ensure adequately insured (enc)*
11. Internal Audit- to consider to appoint Internal Auditor.