

PROBUS PARISH COUNCIL

Minutes of the Ordinary Meeting of Probus Parish Council held on Wednesday,
20th April 2022 in the Probus Village Hall.

Members present: Cllrs. Sutherland (Chairman), Tofts, Dalton, Saunders-Fern, Gillard, Maskill, Faull, Glasson, Deards, Goldsworthy.

Also attending: J Hoskin (Parish Clerk)
Cllr K Glasson (Cornwall Council)
Two members of the public.

The prayer was read by the Clerk.

22/092 Apologies for absence. None.

22/093 Declaration of Interest Register both registerable and non-registerable under the Code of Conduct (to declare interests on agenda items), to issue dispensations if required and to declare gifts over £50.00.

Cllr Maskell and Cllr Saunders-Fern declared a non-registerable interest in the Playing Field (committee members).

Cllr Glasson declared a non-registerable interest in the Village Hall (committee member).

Cllr Gillard declared a non-registerable interest in the Village Hall (partner Chairman)

Cllr Tofts and Cllr Glasson declared an interest in the Queens Platinum Jubilee (committee members)

No gifts received.

22/094 Public Participation (15 minutes). The Chairman invited the members of the public to address the council, if they so wished. No matters reported.

22/095 Police report. No report received.

22/096 To confirm the minutes of the Ordinary Meeting held on the 16th March 2022. The minutes of the meeting held on the 16th March 2022 were declared as correct and signed by the Chairman. Proposed by Cllr M Maskill, seconded by Cllr L Deards and unanimously agreed.

22/097 Matters arising (report only)

- a) **22/063 – Cllr Goldsworthy to report on updating bank signatory.** Ongoing (item carried forward).
- b) **22/063 – Concrete plinth removal; now done. Note £80 extra for soil.** The Chairman notified the meeting that the plinth had been removed and extra soil needed to be brought in to fill the void, the cost being £80. Cllr Deards reported that wild-flower seeds had now been planted.
- c) **22/074 – MUGA signs – to note the new MUGA signs have now been obtained.** The MUGA signs now obtained and fitted.
- d) **22/077 – Burial rules – update on signage at the burial ground.** The Clerk had laminated the burial rules and the Chairman was in the process of displaying them at the cemetery.
- e) **22/079 – Jubilee light and well pumps – to note painting work has been done.** Painting had been done.

f) **22/087 – Mevagissey Housing email – draft response. Cllrs. Gillard and Tofts.** Cllr Tofts had received no feedback from Councillors. Having considered the content of the document, with many aspects specific to Mevagissey it was proposed by Cllr Gillard, seconded by Cllr Deards and unanimously agreed the Clerk replies by email thanking them for the information, passing on the parish councils support and wishing them every success in their endeavours.

22/098 Cornwall Council report – Cllr K Glasson. Report circulated. Cllr Glasson gave feedback on the walk around the village with the police officer. The police were aware of the recent anti-social behaviour at the MUGA and expressed how important it was for the public to reports these incidents to the police as many were just posting comments on Facebook. Parking matters were highway issues and the responsibility of Cormac. Problems with the entrance to the bridleway at Parc-An-Gear were noted. Cllr Glasson confirmed that Cornwall Council were not going to purchase the properties from Wainhomes. The council and Cllr Glasson were very disappointed. The parish council had drafted a letter and it was proposed by Cllr Gillard, seconded by Cllr Sutherland and unanimously agreed it be amended and includes an invitation to Cllr O Monk to meet with the parish council.

22/099 To receive the financial statement of accounts for the year to date, budget sheet and to approve payments. To note the one-off payment to Cheaper Waste (letter circulated). The payment schedule had been circulated. The Chairman asked Councillors to note the one-off payment to Cheaper Waste. It was proposed by Cllr Deards, seconded by Cllr Goldsworthy and unanimously agreed the payments amounting to £5519.21 be paid.

Payment Method	Payment to:-	Amount
BACS	Colin Webb – painting lamps and pump	£900.00
BACS	Staff salaries, expenses and pension	£1957.05
BACS	M Dalby – grass cutting	£720.00
BACS	A Inglefield – play equipment inspections	£175.00
BACS	A Inglefield – materials and labour to replace posts on Green	£ 113.00
BACS	MK Milburn – equipment for rock painting workshops	£ 15.98
BACS	Nicky Swann Music – jubilee celebrations (music deposit)	£100.00
BACS	S Dalton – travel/parking expenses visit to Kernow Archives	£18.30
DD	Cheaper Waste – commercial waste incl one off payment of £86.45	£155.22
BACS	Cornwall ALC Ltd – annual membership	£880.26
BACS	Probus Village Hall – room hire 16.03.22	£20.49
BACS	Kernow Signs – replacement sign Holy Well, Truck Hill	£128.00
BACS	South West Water – public toilets	£123.82
BACS	EDF – street lighting	£30.91
BACS	M A Grigg – timber	£24.17
Chq	Cornwall Council – rates for cemetery 2022/23	£132.24
DD	Tesco mobile – clerk phone	£13.49
DD	Microsoft	£11.28

22/100 Village Hall report – update from Village Hall representative. Security in Village Hall car park – to consider and resolve to approve associated expenditure, if any, including CCTV and signage. To look at costs of providing CCTV at the pavilion incorporated within the village hall quote. Cllr Glasson gave a verbal report. The AGM had been held with no

changes to the positions of current officers apart from the lettings officer who had now retired. A new online booking system was being introduced. Maintenance work was required to the building. Costs were being sought for CCTV.

22/101 Playing Field – update from playing field representatives. Cllr Maskill had circulated his report. An electrician was required to carry out some work and Cllr Gillard offered to liaise with a local contractor.

22/102 Risk Assessments – Play Area to note risk assessments, to approve associated expenditure (if any). A “step-up” needed to be replaced. The Clerk will source this from Sutcliffe Play under the current warranty period.

22/103 Play Area chain-link fencing. Update, and to consider and approve associated expenditure (if any). The Chairman and Clerk had been unable to contact the original contractor. A quote had been received that was cheaper than the three original costs. It was proposed by Cllr Gillard, seconded by Cllr Deards and unanimously agreed the new quote be accepted and the contractor authorised to carry out the work.

22/104 Co-option of Councillor. To consider applications for the co-option of one councillor. No applications received. The Clerk will continue to advertise the position.

22/105 Green Working Party (PEAT) – report.

- **Hawkins Arms – response to request for a cigarette stub receptacle, updated from Clerk.** The Clerk had spoken to the Hawkins Arms who had their own smoking area at the back of the building. The landlord felt the problems at the front were not related to his customers. The council agreed to take no further action.

22/106 MUGA – drainage quotes outstanding. Report from Cllr Glasson on companies that may quote. Item carried forward. Cllr Glasson will forward details to the Clerk on companies that may wish to quote.

22/107 Skate Ramp – update following the noise report, to agree actions to be taken, and to approve associated costs (if any). Councillors had all seen the recent noise report. Councillors considered the recommendations and agreed to earmark funds from the councils reserves up to £3,500. They unanimously agreed to authorise the purchasing of materials and appoint a contractor. Proposed by Cllr Gillard, seconded by Cllr Faull. The clerk had been in touch with a solicitor, appointed by the council's insurance company to respond to a letter received from a legal firm in relation to a noise complaint. The EPO will now be notified of this latest action.

22/108 Grass Cutting Contract – tender to be invited for the contract that starts on the 1st July 2022. Cllr Dalton had made the final amendments to the contract. It was proposed by Cllr L Deards, seconded by Cllr N Gillard and unanimously agreed to tender be advertised.

22/109 Wild-Flower planting – to receive the report from Cllr Dalton, and approve the recommendations (expenditure approved on 15th March 2021). Councillors had noted the report. This will be reviewed in September 2022.

22/110 Jubilee Gardens – to consider and approve associated expenditure (if any). Cllr Deards stated no further money would be needed to complete the work on the Jubilee gardens.

- 22/111 Queens Platinum Jubilee in June 2022 – update on events being planned.** Cllr Tofts had emailed out the proposals for the Jubilee celebrations. A meeting had been held with the Diamond Jubilee Committee and they had agreed to fund the fireworks and the circus event.
- 22/112 Cornwall Council audit on the emptying of bins. To review the bins on the schedule.** Item carried forward, awaiting clarification from Cornwall Council.
- 22/113 Church Clock – to consider the estimate from the Cumbria Clock Company for replacement micro switches (if received) and approve associated costs.** The Chairman reported the clock parts (automatic winding mechanism) had today been sent to the Cumbria Clock Company.
- 22/114 The Green at the Bank – to resolve and approve associated costs for replacing 4 posts with immediate effect. To consider and approve the replacement of the 6 remaining posts that need to be changed.** It was proposed by Cllr Gillard, seconded by Cllr Deards and unanimously agreed that all ten posts be replaced.
- 22/115 Probus News Magazine – to consider and resolve the request for a grant towards their running costs.** Councillors unanimously agreed to give a grant of £1,000 to Probus News towards their running costs once they had seen a copy of their accounts. Proposed by Cllr Deards, seconded by Cllr Maskill.
- 22/116 Emergency Contingency Plan – report from Cllr N Glasson.** Cllr Glasson had circulated information, suggesting a sub committee of the parish council be formed to put the plan together. Co-ordinating with other local groups and consultation was needed to be able to put a plan together.
- 22/117 Holy Well – update on replacement sign.** The sign had been fitted. Cllr Gillard had circulated photos and will pass on the details on the lock combination to the Clerk.
- 22/118 Fire proof safe – to agree this is no longer required as the Clerk has the appropriate cabinets for the storage of parish council documents.** Noted and agreed.
- 22/119 To investigate social media for the parish council (Facebook) and to resolve if this is needed. Report from Cllr Tofts on discussions with the Clerk.** Item carried forward.
- 22/120 Footpath from Golden Mill to Tregony – to discuss an email from Tregony with Cuby Parish Council asking that the section of path in probus parish be trimmed, and approve any associated costs, (if any).** It was proposed by Cllr Deards, seconded by Cllr Gillard and unanimously agreed that the parish council pays up to £50 to get the section of path in Probus parish trimmed.
- 22/121 Correspondence before despatch of the Agenda.**
- a. **Various emails circulated to members on receipt during month for information, to note.** Noted.
 - b. **Urgent correspondence received after the despatch of the agenda.** Correspondence relating to parking and litter were noted. The Clerk to respond. Another emailed asked about the section of land in Church View Road. This was not owned by the parish council. The resident will be informed of this, and advised to speak to his neighbours.

22/122 To confirm the date of the Annual Parish Meeting – Wednesday, 11th May 2022 (7 or 7.30). It was proposed by Cllr Maskill, seconded by Cllr Tofts and unanimously agreed the meeting starts at 7.00pm.

22/123 Items for future Agendas.

- **Trewithen Meeting – 1 footpath plus land.** The Clerk will contact the owners for an update on their proposals for the site.
- **Tregony View Open Space (end of 2022)**
- **NDP – when appropriate.**
- **Tree planting in the play area (September 2022)**
- **Create Community Orchard / Maze / Tranquil Woodland – to consider and resolve to approve any associated expenditure and confirmation on the changes required to the current tenancy (October 2022).**
- **Porta-cabin. Review of use and plans for the future (October 2022).**

22/124 The next Full Council Meeting of the Parish Council will be held the Annual Meeting on 18th May 2022 in Probus Village Hall at 7.30pm. Noted.

22/125 To close the meeting. There being no further business the meeting closed at 9.45pm.

Signed

Date