

PROBUS PARISH COUNCIL

CLERK: Mrs A Kendall, Foxleigh, Treviglas Lane, Probus, Truro, TR2 4LH
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Minutes of the Ordinary Meeting of Probus Parish Council held on Monday 18th January 2021 Virtual commencing at 7.30pm.

Members Present: Cllrs Sutherland, Budden, Gillard, Goldsworthy, Maskill, Dalton, Deards, Saunders-Fern, Blayney & Faull.
Cornwall Cllr Egerton.

21/001 Apologies for Absence.

None.

21/002 Declarations of Interest Register both pecuniary and non-pecuniary under the Code of Conduct (to consider if any changes to Declaration of Interest form and declare interests on agenda items).

Cllr Maskill declared a non-registerable interest in Playing Field & Village Hall (committee member).

Cllr Goldsworthy declared a non-registerable interest in Village Hall (committee member)

Cllr Saunders-Fern declared a non-registerable interest in Playing Field (committee member)

Cllr Gillard declared a non-registerable interest in Village Hall (partner Chairman).

Cllr Gillard declared a non-registerable interest in agenda item 19, Covid vaccination.

21/003 Public Participation.

No public present.

21/004 Police report to include Speed watch update.

November crime report; 2 crimes recorded; 1 possession of weapon near Fish & Chip shop and 1 anti-social behaviour on Tregony Road near Parkengear Vean.

21/005 To confirm the minutes of the meeting of 14th December 2020.

The minutes of the ordinary meetings held on 14th December 2020 were declared as correct by Councillor Deards and seconded by Councillor Sutherland, all agreed; the Chairman will sign them as a correct record.
The above was duly **resolved**.

21/006 Matters Arising

- a) 20/060- Climate Emergency Grant withdrawn and replaced with Covid-19 grants, once re-instated Clerk & Cllr Dalton will apply.
- b) 20/0130- Community Network Meeting- Highways Budget, update from Cllr Gillard, fixed VAR is part of the agreed schemes, c/f as meeting 26th Jan.
- c) 20/160- Village Hall to Gwell-an Nans Footpath; completed.

- d) 20/177- update from Cllrs Gillard & Goldsworthy on meeting with Trewithen to c/f due to Covid restrictions, to place items for agenda once Covid restrictions have eased.
- e) 20/183- update from Cllr Gillard on progress of Parish Council taking responsibility of Tregony View Open Space. Cllr Gillard stated need to wait until phase 1 play area is completed, which is when Blenheims will take ownership. Cllr Gillard has drafted a note to arrange a meeting before the next Parish Council meeting.
- f) 20/207- Grass verge New Stables, to c/f as Grampound PC meeting is on 21st January.
- g) 20/209- Dog Bin Treviglas Lane; landowner has granted permission for a dog bin but has requested neighbour is asked, this is not Parish Council protocol. Due to the distance away it was agreed not to ask neighbouring properties.
- h) 20/212 Pavilion Plans; passed to Cllr Maskill for Playing Field Committee consideration. Cllr Maskill reported he has spoken to Mr Smith & Mr Meggs. Mr Smith stated that as the Playing Field is registered under King George V scheme therefore difficult to obtain funding. Mr Smith also reported now is not the right time to consider updating the pavilion in its current position, the Football Club have outgrown the field. He would like to see a new building on a larger field to future proof the club. He would like to see Village assets sold and a combined approach taken. Would like to see a youth pitch on Tregony View O/S as a stop gap. Cllr Goldsworthy asked if ownership was known for fields on the right of Tregony Road. To place on next agenda for consideration.
- i) 20/216b- SSE, still waiting for quote.

21/007 Cornwall Councillor's report to Council.

Cllr Egerton stated hasn't done a report, Cornwall Council is busy sorting out Covid grants etc.
Happy to take questions; no questions from members.

21/008 Finance.

- a) To receive the financial statement of accounts for the year to date, budget sheet, bank reconciliation and to approve payments.
Payments schedule circulated to members totalling £3504.04 for January, monthly forecast sheet against projected and expenditure to budget.

BACS	SWW- toilets	£20.22
BACS	Probus Village Hall- Post Office	£128.00
BACS	Mr A Inglefield- Play inspections	£175.00
BACS	Kernowek Gardeners Ltd- grass cutting	£720.00
BACS	Clayton Bell- bus shelters	£25.00
BACS	EDF- streetlight	£31.43
BACS	Viking- PPE	£45.52
BACS	TP Tree Services- footpath VH & car park	£240.00
BACS	St Enoder PC- photocopier Qtr 3	£62.51
BACS	Postage, Zoom	£31.31

BACS	Staff salaries, expenses & pension	£1,916.69
DD-21 Jan	Cheaper Waste	£72.36
DD- 28 Jan	EDF-Toilets	£9.00
DD-28 Jan	EDF-MUGA	£27.00
TOTAL		£3,504.04

Clerk reported refund of £750 received from Bee-Eco plus £500 for Hungry of Probus, now holding £2,000 for Hungry of Probus.

Proposal by Cllr Deards to approve January payments, seconded Cllr Maskill, carried.

The above was duly **resolved**. Expenditure to budget, bank reconciliation and monthly forecast noted.

2 Councillors checking invoices monthly against bank account as part of Internal Control checks.

- b) To review ear-marked reserves as Election charges estimated at £2175.15.

Ear-marked reserves circulated with meeting papers.

Proposal by Cllr Blayney to allocate an additional £1175.15 from General Reserves to Election expenses ear-marked, seconded Cllr Sutherland, carried.

The above was duly **resolved**.

- c) Internal Control- to receive report from Cllr Dalton and note all Internal Control checks are up to date.

Cllr Dalton has carried out Internal Control checks up to end December 2020, he reported no issues.

21/009 Weed Controller Working Group update- to consider and approve draft policy and magazine article, to consider and resolve job advert, approve assoc. expenditure (if any).

Documents circulated with the agenda.

Cllr Dalton stated the working group has run through the options, and the proposed policy is to substantially reduce glyphosate spraying and employ a weed controller.

Proposal by Cllr Sutherland, to adopt Weed Control Policy as written, seconded Cllr Maskill , carried.

The above was duly **resolved**.

Cllr Dalton thanked for his work on this.

Proposal by Cllr Gillard to approve magazine article for this month, and approve job advert article for next month's magazine unless negative comments received from residents, seconded by Cllr Maskill, carried.

The above was duly **resolved**.

21/010 S106- Sustainable Transport Options- to receive update from Working Group, and approve assoc. expenditure (if any).

Cllr Budden report circ. prior to the meeting.

Update on different items, safety review commissioned, Trewithen footpath

waiting for meeting, fingerposts Cormac still chasing costs, infographic ongoing. To discuss this evening is the change of parking in The Square. It will change the line painting and force cars to park along the pavement instead of perpendicular, it will reduce capacity by 4. It will create cycle parking and planting. Cllr Budden queried whether members were happy with this and to proceed with drawing up plans, queried whether we needed a public consultation. Cllr Dalton stated the key stake holders would be the shop keepers, so they would need asking. Cllr Maskill stated reducing parking could have an impact on the local shops, as soon as parking is difficult residents will go somewhere else. He felt for him personally, a narrow planter would be better to allow cars still to park perpendicular. Cllr Goldsworthy stated the area we are discussing is a shared space, so it would need redesignating. Cllr Goldsworthy stated most parking is just for residents to pop into the shops. He also asked whether the delivery lorry had been considered. Cllr Dalton felt it was important to get feedback from the shops. Cllr Faull felt reducing spaces would upset residents. Cllr Gillard felt it was important to consult with traders and local residents, whether that should also include to the wider residents he wasn't sure. Cllr Sutherland felt a site meeting was needed to see on the ground. Cllr Blayney stated cars historically parked along the walls, but drivers would double park, which caused issues with blocking in. Any change would need to incorporate a cycle park to be funded from S106. Query whether the camber in the footpath could be flattened within S106 funding, Cllr Budden felt probably not.

Site meeting arranged for 23rd January 10.30am for all who wish to attend.
Natalie will be carrying out speed radar checks on A390 March/April.

21/011 Village Hall report- update from Village Hall representative.

Cllr Goldsworthy reported the Hall is closed, Post Office has moved, only other permitted use is Blood Donors. Hall is being maintained with low heat settings. Cllr Gillard informed members that the Village Hall has been put forward as a possible site for vaccinations.

21/012 Risk Assessments- Play Area to note Risk Assessment and consider and resolve purchase of 2 basketball hoops, to approve assoc. expenditure. Standard loop £77.95 + postage, Heavy duty £81.96 + postage, Flex loop (as fitted at present) £106.58 +postage (each).

Risk Assessments – basketball hoops need replacing and skate ramp buckling. Proposal by Cllr Maskill to purchase Flex loop seconded Cllr Budden, carried. The above was duly **resolved**.

21/013 Parish Council Facebook page- to consider and resolve.

Cllr Budden felt it was the most common ways of communicating. We have a new Website, with news articles, we could duplicate the posts to Facebook, use for consultation, also for future projects. Discussion took place.

Proposal by Cllr Budden to approve Parish Council Facebook page, seconded Cllr Sutherland, carried.

The above was duly **resolved**. Cllr Gillard happy to delay until we have the

capacity to carry out. Cllr Budden and Clerk to sort out. Cllr Faull suggested setting up a page rather than a group.

- 21/014 Parish Council Elections-** to consider preparations for May Elections.
Cllr Budden stated it was just a recognition that there is a period of Purdah so if there was anything we wanted to do we would need to consider before the April meeting.
Need to encourage residents to stand and complete the forms. Official documents come from CC mid March.
Proposal by Cllr Budden to spread the workload and encourage residents to stand, seconded Cllr Gillard, carried.
The above was duly **resolved**.
- 21/015 Covid-19 Volunteers-** to consider and resolve any assoc. expenditure.
Cllr Budden reported Covid-19 volunteers have bought a pay as you go mobile phone and Cllr Budden would like the PC to support the cost of it.
Proposal by Cllr Budden the Parish Council refunds the cost of top ups on presentation of a receipt, seconded Cllr Faull, carried.
The above was duly **resolved**.
- 21/016 Christmas 2021 proposals, to consider and approve any assoc. expenditure.**
Cllr Budden reported whilst putting up the Christmas Tree a wire was run to the Farm Shop to power the lights, and felt it would be beneficial to put a meter box on the cobbles, resident has also requested lights down Fore Street.
Cllr Budden stated he has written to Viv Bidgood and asked if we can take ownership of The Cobbles, but this is prohibitively expensive but he suggested speaking to Western Power regarding an unmetered power supply. Cllr Dalton felt an indicative cost would be good. Cllr Budden stated it will cost money, but he is happy to obtain quote, to carry forward.
- 21/017 Play Area-** update on further noise mitigation to skate ramp, to approve assoc. expenditure (if any).
Report circ. prior to the meeting. Cllr Maskill thanked for his work on acoustic fencing.
Cllr Budden reported that some of the boards have buckled but the builder will be sorting them out but waiting for the boards to dry. Builder is also looking at pumping in expanding foam to mitigate noise. Cllr Budden has contacted one of the residents to inform them, waiting for update, to carry forward.
- 21/018 Wildflower planting-** to consider and resolve quote, to approve assoc. expenses (if any).
To defer.
- 21/019 Covid-19-** to consider changes in legislation and impact on Parish Council, if any.
The Chairman reported that the MUGA had been closed following updated legislation and additional signage placed in the Play Area reminding residents of the Covid regulations.

Cllr Gillard took no part in the following discussion or vote as declared an interest.

Cllr Budden reported he had been approached by a number of residents who were aware of other areas who had been administering Covid vaccines for 2 or 3 weeks, and we are being asked to go to Roche. Cllr Egerton stated on the case of vaccinations he did not think Probus Surgery were at fault, they have been lobbying, but the decision was taken by Central Government where the Vaccination Centres are. Cllr Egerton felt that most people will be happy to drive as long as they get a vaccine. Cllr Goldsworthy stated that the Roseland Surgery were told that the Roche Surgery was the only Surgery that had a large enough refrigerator for storage and the rest of the Doctors Surgeries did not have capacity, it is the Pfizer vaccine which is currently available, the Astra Zeneca is being used for house visits but is in short supply.

Proposal by Cllr Goldsworthy to send a letter expressing the Parish Councils disappointment at the speed and planning of the Covid19 vaccine rollout in the Arbenek Primary Care Network (PCN), Chairman to send, seconded Cllr Budden, carried.

The above was duly **resolved**.

21/020 Correspondence

- a. Various emails circulated to members on receipt for information, to note.
- b. Thank you from Cornwall Air Ambulance for donation.
- c. Complaints regarding footpaths- one is a designated footpath, the other is not on the footpath map.

Cllr Maskill stated designated path starts from the railway line on Ladock Road, Cllr Maskill felt it would be beneficial to cut, to place on next agenda.

The second footpath, which is not a designated footpath, but cuts across Trenithon Chancellor (Trewithen land), request Cllrs Gillard & Goldsworthy include in Trewithen meeting.

Cllr Deards reported a tree down on footpath near Spring Meadow, Clerk to report to CC. Clerk to obtain quote for footpath on Ladock Road to Treworgans.

21/021 Items for future Agenda.

- Consultation with residents re seating at Bosnoweth
- NDP- for future once White Paper has gone through Government.
- Speed-watch
- Holy Well (February agenda)
- Porta-cabin review of use (December agenda)
- Railings in The Square (February agenda)
- Meeting with Trewithen

21/022 It was agreed the next Meeting of the Parish Council will be 15th February 2021 (Virtual unless legislation changes).

The meeting closed at 9.55pm.

Chairman..... Date.....