

PROBUS PARISH COUNCIL

CLERK: Mrs J Hoskin (Parish Clerk)
Telephone Number: 07749 626021
email: clerk@probusparishcouncil.gov.uk

13th July 2022

To members of the Council

You are hereby summoned to attend the Ordinary Meeting of Probus Parish Council at the Probus Village Hall on Wednesday 20th July 2022 commencing at 7.30pm for the purpose of transacting the following business.

J Hoskin Clerk to the Council.

Prayer

1. Apologies for Absence.
2. To receive the resignation of Cllr L Saunders-Fern.
3. Declarations of Interest Register both registerable and non-registerable under the Code of Conduct (to declare interests on agenda items), to issue dispensations if required and to declare gifts over £50.
4. Public Participation (15 mins)
5. Police report.
6. To confirm the minutes of the Ordinary meeting of 15th June 2022
7. Matters arising (report only).
 - a) 22/063 – Cllr Goldsworthy to report on updating bank signatory.
 - b) 22/103 – Play Area chain-link fencing – update on work to be completed.
 - c) 22/114 – The Green at the Bank – update on the replacement of the last 6 posts.
 - d) 22/138 - CCTV at the Village Hall and pavilion – to note work has been completed.
 - e) 22/184 – Meeting with Cllr Olly Monk – a second letter of invitation sent to Cllr Monk
 - f) 22/177 - Grass cutting contract – new contractor appointed and Cornwall Council Service Level Agreements, signed and returned.
8. Cornwall Councillor report – Cllr Karen Glasson.
9. Parish Council Committees – feedback from Councillors on various committees.
 - a) Village Hall committee
 - b) Playing Field committee
 - c) Probus Environment Action Team (PEAT)
 - d) S106 Sustainable working group
 - e) Platinum Jubilee Committee
10. To receive the financial statement of accounts for the year to date and forecast expenditure, budget sheet and to approve payments.
11. To receive an update report on the project to re-locate the Parish Portacabin from the GP Surgery Car Park to the Village Hall Car Park. Consider and approve as necessary a steering/working group to see the project through to completion.

12. Risk Assessments- Play Area to note Risk Assessment, to approve assoc. expenditure (if any).
To receive quotes for the play area inspections and appoint a new contractor.
13. Parish council draft CCTV Policy and data Protection Impact Assessment – for consideration & approval
14. MUGA- drainage quotes outstanding – update from Parish Clerk and consider next steps
15. Skate Ramp – update on the insulation work to reduce the noise levels from the skate ramp.
16. Written request for funding towards the cost for a replacement mower for the Playing Field Committee. To consider the detailed request and approve funding as necessary.
17. To identify and approve a Councillor to work alongside the parish clerk on developing and maintaining the parish council website.
18. Correspondence before despatch of the Agenda -
 - a. Various emails circulated to members on receipt during month for information, to note.
 - b. *Urgent* correspondence received after the despatch of the agenda.
19. Items for the future Agendas to be reviewed & prioritised and proposal for future approach.
20. Additional items for future agendas submitted to the parish clerk by Friday, 9th Sept 2022.
21. The next Full Council Meeting of The Parish Council will be held on 21st September 2022 in Probus Village Hall at 7.30.
22. To close the meeting.