

PROBUS PARISH COUNCIL

CLERK: Mrs J Hoskin (Parish Clerk)
Telephone Number: 07749 626021
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10th May 2022

To members of the Council

You are hereby summoned to attend the Annual Meeting of Probus Parish Council at the Probus Village Hall on Wednesday 18th May 2022 commencing at 7.30pm for the purpose of transacting the following business.

J Hoskin Clerk to the Council.

Prayer

1. Election of Chairman
2. To receive the Chairman's Declaration of Acceptance of Office or, if the Chairman is not present, to resolve that such Declaration be made at or before the next Ordinary Meeting of the Council.
3. Election of Vice Chairman.
4. To receive the Vice-Chairman's Declaration of Acceptance of Office or, if the Vice Chairman is not present, to resolve that such Declaration be made at or before the next Ordinary Meeting of the Council.
5. Apologies for Absence.
6. Declarations of Interest Register both registerable and non-registerable under the Code of Conduct (to declare interests on agenda items), to issue dispensations if required and to declare gifts over £50.
7. Public Participation (15 mins)
8. Police report.
9. To confirm the minutes of the Ordinary meeting of 20th April 2022
10. Matters arising (report only).
 - a) 22/063 – Cllr Goldsworthy to report on updating bank signatory.
 - b) 22/077 - Burial rules – update on the signage at the burial ground.
 - c) 22/087 – Mevagissey Housing email – to confirm the email has been acknowledged and thanks given for the information received.
 - d) 22/103 – Play Area chain-link fencing – update on the replacement fencing.
 - e) 22/114 – The Green at the Bank – report on the replacement posts (10).
 - f) 22/115 – Probus News to confirm the accounts have been received and authorise the payment of the grant (previously agreed).
 - g) 22/117 – Holy Well – to confirm the details of the lock combination have been forwarded to the Clerk.
11. Cornwall Councillor report – Cllr Glasson.

12. To receive the financial statement of accounts for the year to date, budget sheet and to approve payments.
13. Village Hall report- update from Village Hall representative. Security in Village Hall car park – to consider and resolve to approve associated expenditure, if any, including CCTV and signage. To look at the costs of providing CCTV at the pavilion incorporated within the village hall quote.
14. Village Hall Insurance – to consider the renewal of the Village Hall insurance and approve the payment and associated costs.
15. Playing Field Committee – to consider giving a donation to the playing field committee to match the amount of the Village Hall insurance renewal and approve associated costs.
16. Playing Field- update from Playing Field representatives. Question of ownership of the hedge on Tregony Road and the trees bordering the playing field (complaint received and forwarded to Cornwall Council).
17. Risk Assessments- Play Area to note Risk Assessment, to approve assoc. expenditure (if any).
18. Co-option of councillor. To consider applications for the co-option of one councillor.
19. Sustainable Working Group S106 fund – report, if any.
20. Green Working Party (PEAT) – report.
21. MUGA- drainage quotes outstanding – update from Parish Clerk.
22. Skate Ramp – update on the purchasing of materials and appointment of contractor to carry out the work.
23. Grass cutting contract – tenders to be opened at the June meeting.
24. Jubilee Gardens – to consider and approve associated expenditure (if any).
25. Queens Platinum Jubilee in June 2022 – update on events being planned.
26. Cornwall Council audit on the emptying of bins. To review the bins on the schedule.
27. Church Clock – update on the progress by the Cumbria Clock Company for replacement micro switches and approve associated costs.
28. Emergency Contingency Plan – report from Cllr N Glasson.
29. Cornwall Housing – development at Park-An-Gear. Response from Cllr O Monk, if received.
30. Correspondence before despatch of the Agenda -
 - a. Various emails circulated to members on receipt during month for information, to note.
 - b. *Urgent* correspondence received after the despatch of the agenda.
31. Items for the future Agendas.
 - Trewithen meeting- 1 footpath plus land.
 - Tregony View Open Space (end of 2022)
 - NDP- when appropriate
 - Tree planting in the play area (September 2022)
 - Wild-flower planning – review (September 2022)
 - Create Community Orchard/Maze/Tranquil Woodland- to consider and resolve, to approve any assoc. expenditure and confirmation on the changes required to the current tenancy (October 2022)
 - Porta-cabin review of use and plans for the future (October 2022)
 - To investigate social media for the Parish Council (Facebook) and to resolve if this is needed (July 2022).
- 32.. The next Full Council Meeting of The Parish Council will be held on 15th June 2022 in Probus Village Hall at 7.30pm.
- 33.. To close the meeting.

