

PROBUS PARISH COUNCIL

CLERK: Mrs J Hoskin (Parish Clerk)
Telephone Number: 07749 626021
email: clerk@probusparishcouncil.gov.uk

7th June 2022

To members of the Council

You are hereby summoned to attend the Ordinary Meeting of Probus Parish Council at the Probus Village Hall on Wednesday 15th June 2022 commencing at 7.30pm for the purpose of transacting the following business.

J Hoskin Clerk to the Council.

Prayer

1. Apologies for Absence.
2. Declarations of Interest Register both registerable and non-registerable under the Code of Conduct (to declare interests on agenda items), to issue dispensations if required and to declare gifts over £50.
3. Public Participation (15 mins)
4. Police report.
5. To confirm the minutes of the Ordinary meeting of 18th May 2022
6. Matters arising (report only).
 - a) 22/063 – Cllr Goldsworthy to report on updating bank signatory.
 - b) 22/103 – Play Area chain-link fencing – to confirm the work has now been completed.
 - c) 22/114 – The Green at the Bank – update on the replacement of the last 6 posts.
 - d) 22/138 - CCTV at the Village Hall and pavilion – update on work
 - e) 22/139 – To note the Village Hall accounts have been circulated.
 - f) 22/141 - Trees in Tregony Road – update on the trimming of the overgrown trees in Tregony Road.
7. Cornwall Councillor report – Cllr Karen Glasson.
8. Parish Council Committees – to confirm members appointments to various committees.
9. To receive the financial statement of accounts for the year to date, budget sheet and to approve payments.
10. To approve the 2021/2022 audited accounts, and complete the Annual Return form.
11. Village Hall report- update from Village Hall representative.
12. Risk Assessments- Play Area to note Risk Assessment, to approve assoc. expenditure (if any). To note that Andy Inglefield is to stop the inspections. To agree costs be sought for someone to carry out this role.
13. Co-option of councillor. To agree the vacancy continues to be advertised but the item be removed from the agenda until an application is received.
14. Sustainable Working Group S106 fund – report, if any.
15. Green Working Party (PEAT) – report.
16. MUGA- drainage quotes outstanding – update from Parish Clerk.

17. Playing field hedge – to discuss the work required in cutting the hedge adjacent to the playing field along the path to the MUGA, and agreed that costs be obtained.
18. Skate Ramp – update on the insulation work to reduce the noise levels from the skate ramp.
19. Grass cutting contract – to receive and open the tenders for the grass cutting contract.
20. Playing Field – to consider and approve a donation to the playing field committee upon receipt of their accounts.
- 21.. To consider costs for a replacement mower for the football field and agreed to allocate funding for this.
- 22.. Play Area – to identify work required to the steps, and agree to obtain costs for any work required.
23. Village Hall Car Park:-
 - To identify car park maintenance required
 - Review of signage at the car park, parking bays and pavilion, and approve associated costs, if any.
 - To receive the estimate for the renewing of the white lines at the disabled parking bays and approve associated costs.
22. Queens Platinum Jubilee in June 2022 – to receive feedback on events held.
23. Parish Clock – to consider and agree to enter into a service contract with the Cumbria Clock Company and approve associated costs.
24. Cornwall Housing – development at Park-An-Gear. To confirm the date of the meeting with Cllr O Monk (Cornwall Council Portfolio Holder for Housing).
25. Correspondence before despatch of the Agenda -
 - a. Various emails circulated to members on receipt during month for information, to note.
 - b. *Urgent* correspondence received after the despatch of the agenda.
26. Items for the future Agendas to be submitted to the Clerk by Friday, 8th July 2022. To include-
 - Trewithen meeting- 1 footpath plus land (date TBC)
 - Tregony View Open Space (end of 2022)
 - NDP- steering group and progress update (date TBC)
 - Tree planting in the play area (September 2022)
 - Wild-flower planning – review (September 2022)
 - Create Community Orchard/Maze/Tranquil Woodland- to consider and resolve, to approve any assoc. expenditure and confirmation on the changes required to the current tenancy (October 2022)
 - Porta-cabin review of use and plans for the future (October 2022)
 - To investigate social media for the Parish Council (Facebook) and to resolve if this is needed (July 2022).
 - Emergency Contingency Plan (July 2022)
- 28.. The next Full Council Meeting of The Parish Council will be held on 20th July 2022 in Probus Village Hall at 7.30pm.
- 29.. To close the meeting.