

PROBUS PARISH COUNCIL

CLERK: Maria Roper
Lee Ho, Ashdown Close, Sticker, PL26 7EU
Telephone Number: 07749 626021

11th of January 2023

TO MEMBERS OF THE COUNCIL

You are hereby summoned to attend the **Ordinary Meeting** of **Probus Parish Council** at the **Probus Village Hall** on **Wednesday, 18th of January 2023** commencing at **7.30pm** for the purpose of transacting the following business:

M Roper (Clerk to the Council)

Prayer

1. **Apologies for Absence**
2. **Declarations of Interest** - Register both registerable and non-registerable under the Code of Conduct (to declare interests on agenda items) & to consider & resolve Dispensation requests. To note Acceptance of Office and Register of Interest received from new Cllrs before the meeting.
3. **Public Participation (15 mins)**
4. **Police report**
5. **To confirm the minutes of the Ordinary Meeting of 16th November 2022**
6. **Matters arising (report only):**
 - a) 22/103 – Play Area chain-link fencing – update on work - ***Cllrs Gillard & Sutherland***
 - b) 22/233 – Skate ramp – sound insulation 2nd phase – new contractor – ***Cllr Gillard***
 - c) 22/235 – Progress - additional hedge trimming & associate works – has a date been agreed? - ***Clerk***
 - d) 22/237 – Relocation of the portacabin to the VH car park – timescale and progress – ***Cllr Glasson***
 - e) 22/263 – Public appeal leaflet - Appeal for help with the removal of vegetation offcuts - ***Cllrs Glasson & Sutherland***
 - f) 22/260 - Invoicing to Cormac – £250.00 reimbursement for costs towards the artwork on the information board – ***Clerk, Locum Clerk***
 - g) 22/288 – Review of Signage at the car park, parking bays and pavilion - update – ***Cllr Gillard, Cllr Glasson***
 - h) 22/232 - Damage to Jubilee Lamp - updates– ***Cllr Gillard, Cllr Glasson***
 - i) 22/304 – Nominations following resignation of Cllr Deards:
 - a) Internal Control vacancy - nominations
 - b) Staffing Committee Appeals vacancy – nominations
 - j) 22/310 - Budget and precept submission – update ***Clerk***
 - k) 22/315 - Weed control – update –***Cllr Sutherland, Cllr Gillard***
 - l) 22/309 – S106 fund - Meeting with CORMAC S106 committee
7. Cornwall Councillor report – ***Cllr Karen Glasson.***
8. **Parish Council Committees** – feedback from Councillors on various committees/working groups.

- Village Hall committee – update on business & developments. ***Cllrs N Glasson & Goldsworthy***
 - Playing Field committee – progress on arranging meeting with Graham Smith & developing the committee ***Cllr Maskill, Cllr Quinlan, Cllr Dutton***
 - Probus Environment Action Team (PEAT) - report on meeting with PEAT – ***Clerk, Cllr Gillard***
9. **To receive the financial statement of accounts for the year to date**, including forecast expenditure, budget sheet and to approve payments. - ***Clerk***
10. **S106 funding** – update on work in progress and suggestions for further developments:
- Information Board- update. Is this finalised?
 - New entrance signs to the village – development suggestion – ***Cllr Tofts, Cllr Sutherland***
 - Any other suggestions
11. **Neighbourhood Development Plan** - Update ***Cllr Gillard***
12. **Risk Assessments - Play Area** - to note and consider any remedial works and associated expenditure and update on minor repairs quote. - ***Clerk***
13. **Tregony View and Tower Park open spaces**. Progress with residents’ management group and any action required by the parish council. ***Cllr Gillard***
14. **Confirmation on any changes required to the current tenancy in respect of land adjacent to the cemetery, owned by the parish council**. To confirm and apply any changes required to the current tenancy. ***Clerk***
15. **Coronation celebrations** – community involvement – social media appeal – ***Cllr Tofts, Cllr Glasson, Clerk***
16. **Playing field pavilion replacement**, planning application and review of original plans – update approval – ***Cllr Gillard***
17. **Correspondence before despatch of the Agenda** – ***Clerk***
- a. Various emails circulated to members on receipt during month for information to note.
 - b. Correspondence from PEAT ref “review weed control measures”
 - c. Correspondence from PEAT ref “official recognition for the group”
 - d. Correspondence from PEAT ref “tree pollarding by the church”
 - e. Urgent correspondence received after the despatch of the agenda.
18. **Future Agenda Items** - current list to be reviewed & priorities adjusted as necessary - ***All Cllrs***
19. The **next Full Council Meeting** of The Parish Council will be held on the **15th February 2023** at the **Probus Village Hall at 7.30**
Additional **agenda items** to be submitted to the parish clerk by Friday, **6th February 2023**
20. To close the meeting.