

PROBUS PARISH COUNCIL

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14th November 2022

To Members of the Finance Committee.

You are hereby summoned to attend a Finance Committee meeting of Probus Parish Council Wednesday 23rd November 2022 commencing at 7.00 p.m. Probus Village Hall for the purpose of transacting the following business.

Carolyn Y. May (Locum Clerk) to the Council.

1. Apologies for absence
2. Declaration of interests in items on the agenda.
3. To confirm the record of the suspended finance committee meeting of 2nd November
4. Matters arising
22/268 - Review of staff costs Staff pay awards
5. Public Participation (15 mins)
6. To consider and resolve to exclude members of the public and/or press due to the confidentiality of agenda items 7 through to 11
7. Review fees (cemetery, car park, MUGA).
8. To review ear-marked reserves expenditure to date & forecast for 2022/23 in conjunction with the parish council workplan 22/23 (encl). To consider the allocation of funds from general reserves into ear-marked reserves.
9. To review and consider ear marked reserve headings & allocations for 2023/24 in conjunction with the proposed parish workplan for 23/24 (encl) and recommend any associated allocations from general reserves.
10. To consider the recommended budget for 2023/24 and agree the proposed precept for 2023/24, to be recommended to full Council at its meeting on 21st Dec 2022 (encl)
11. Review of effectiveness of internal audit, internal control & adopt Statement of Internal Control (enc).
12. Risk Assessment & Asset Register - to review risk and to ensure adequately insured (asset register enc)
13. Internal Audit- to consider and resolve to appoint Internal Auditor.
14. To close the meeting.