

PROBUS PARISH COUNCIL

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Victoria
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26th October 2022

To Members of the Finance Committee.

You are hereby summoned to attend a Finance Committee meeting of Probus Parish Council Wednesday 2nd November 2022 commencing at 7.00 p.m. Probus Village Hall for the purpose of transacting the following business.

Carolyn Y. May (Locum Clerk) to the Council.

1. Election of Finance Committee Chairman for municipal year.
2. Apologies for absence
3. Declaration of interests in items on the agenda.
4. Public Participation (15 mins)
5. Review fees (cemetery, car park, MUGA).
6. To consider and resolve to exclude members of the public due to confidentiality of next agenda item.
7. Review of staff costs (toilet cleaner, litter picker & enforcement officer).
8. To review ear-marked reserves for 2022/23 & parish council workplan (encl) and to consider recommending to Full Council reallocating some general reserves into ear-marked reserves.
9. To review and consider ear marked reserve headings/project allocations & parish workplan (encl) for 2023/24 and recommending to Full Council any associated allocations from general reserves.
10. To consider the precept for 2023/24. (to review and approve annual budget allocations & recommend to Full Council the precept to be set for 2023/24).
11. Review of effectiveness of internal audit, internal control & adopt Statement of Internal Control (enc).
12. Risk Assessment & Asset Register - to review risk and to ensure adequately insured (asset register enc)
13. Internal Audit- to consider and resolve to appoint Internal Auditor.
14. To close the meeting.