

PROBUS PARISH COUNCIL

CLERK: Mrs J Hoskin (Parish Clerk)
Telephone Number: 07749 626021
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21st September 2022

To members of the Council

You are hereby summoned to attend the Ordinary Meeting of Probus Parish Council at the Probus Village Hall on Thursday, 29th September 2022 commencing at 7.30pm for the purpose of transacting the following business.

J Hoskin Clerk to the Council.

Prayer

1. Apologies for Absence.
2. Declarations of Interest Register both registerable and non-registerable under the Code of Conduct (to declare interests on agenda items), to issue dispensations if required and to declare gifts over £50.
3. Public Participation (15 mins)
4. Police report. ***Cllr Gillard and/or Police representative***
5. To confirm the minutes of the Ordinary meeting of 20th July 2022
6. To confirm the minutes of the extraordinary meeting held on the 1st September 2022.
7. Matters arising (report only).
 - a) 22/103 – Play Area chain-link fencing – update on work to being completed. ***Cllrs Gillard & Sutherland***
 - b) 22/114 – The Green at the Bank – update on the replacement of the last 6 posts. ***Cllr Sutherland***
8. Cornwall Councillor report – ***Cllr Karen Glasson***.
9. Parish Council Committees – feedback from Councillors on various committees.
 - a) Village Hall committee – update on business & developments. ***Cllrs N Glasson & Goldsworthy***
 - b) Playing Field committee – update on mower and to appoint a committee representative. ***Cllr Maskill***
 - c) Probus Environment Action Team (PEAT) update on the future of wild flower beds and any associated expenditure ***Cllr Dalton***
 - d) S106 Sustainable working group – update on improvements for the village square & plans for the repair & improvement of steps from Tregony Road into the playing field. ***Cllr Sutherland***
10. Questions put to the parish council by the editor of the Probus news at the meeting held on 1st September. To note the Parish council response.
11. To receive the financial statement of accounts for the year to date and forecast expenditure, budget sheet and to approve payments. - ***Locum - Clerk***

12. Risk Assessments- Play Area to note Risk Assessment, to approve assoc. expenditure (if any).
Clerk
13. Parish Council Vacancy – to note the council can co-opt to fill the vacancy left by resignation of Cllr Saunders-Fern. **Clerk**
14. Cornwall Council Community Network Highway Scheme – suggestions for improvement schemes for 2023/2024 (submissions to CNP by 11th October 2022) **Cllr Gillard**
15. Rubbish Bin adjacent to the bus shelter in The Square – to discuss alternative options for this bin - **Clerk**
16. To report the damage to the Jubilee Lamp in The Square. **Cllrs Gillard, N Glasson & Clerk**
17. Skate Ramp – to note sound insulation work to half of the skate ramp has been completed, the EPO & DAS Law have been notified. indicative costs and/or quote for completing the second half.
Cllrs Sutherland & Gillard
18. MUGA drainage solution and replacement of kickboards – to confirm a specification for the work and approval to seek quotes from contractors. **Cllr Sutherland**
19. Maintenance plan and costs for cutting of East boundary hedge at Playing Field. **Cllr Sutherland**
20. Harassment of Cllrs and Parish Council Staff - to consider and approve a policy and general statement for inclusion on the parish council web site. **Cllr Gillard**
21. Parish council portacabin proposed use and relocation – to consider and approve proposed works, timescale and expenditure **Cllr N Glasson**
22. Parish Council use of social media – report on research with any proposals for the parish council to establish a Facebook account and any associated expenditure. **Cllrs Tofts & N Glasson**
23. “Future Agenda Items” current list to be reviewed & priorities adjusted as necessary. **All Cllrs**
24. Correspondence before despatch of the Agenda - **Clerk**
 - a. Various emails circulated to members on receipt during month for information, to note.
 - b. *Urgent* correspondence received after the despatch of the agenda.
25. Additional items for future agendas submitted to the parish clerk by Friday, 7th October 2022.
26. The next Full Council Meeting of The Parish Council will be held on 19th October 2022 in Probus Village Hall at 7.30.
27. To consider and resolve to exclude press & public due to the confidential nature of the business to be discussed under the Admission to Meetings Act 1960 (agenda item 26) **All Cllrs**
28. Report on future of the role of parish Clerk and arrangements for interim support – **Cllr Dalton Staffing Committee.**
29. To close the meeting.