

# PROBUS PARISH COUNCIL

CLERK: Carolyn Y. May (Locum Parish Clerk)

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12<sup>th</sup> October

To members of the Council

**You are hereby summoned to attend the Ordinary Meeting of Probus Parish Council at the Probus Village Hall on Wednesday 19<sup>th</sup> October 2022 commencing at 7.30pm for the purpose of transacting the following business.**

**Carolyn Y. May          Locum Clerk to the Council.**

## *Prayer*

1. Apologies for Absence.
2. Declarations of Interest Register both registerable and non-registerable under the Code of Conduct (to declare interests on agenda items), to issue dispensations if required and to declare gifts over £50.
3. Public Participation (15 mins)
4. Police report. ***Cllr Gillard and/or Police representative***
5. To confirm the minutes of the Ordinary meeting of 29<sup>th</sup> September 2022
6. Matters arising (report only).
  - a) 22/103 – Play Area chain-link fencing – update on work to being completed. ***Cllrs Gillard & Sutherland***
  - b) 22/114 – The Green at the Bank – update on the replacement of the last 6 posts. ***Cllr Sutherland***
  - c) 22/223 - Parish Council Vacancy – update. ***Cllr Gillard***
  - d) 22.224 – CNP – highways schemes – Parish Council expression of interest
  - e) 22/225 – Rubbish bin replacement at bus shelter in the square
  - f) 22/227 – Skate ramp – sound insulation 2<sup>nd</sup> phase – progress
  - g) 22/228 – MUGA drainage – removal of growth - progress with quote/s for replacement of kickboards
  - h) 22/229 – Progress - additional hedge trimming & associate works
  - i) 22/231 – Relocation of portacabin to VH car park -- progress
7. Cornwall Councillor report – ***Cllr Karen Glasson***.
8. Parish Council Committees – feedback from Councillors on various committees/working groups.
  - Village Hall committee – update on business & developments. ***Cllrs N Glasson & Goldsworthy***
  - Playing Field committee – progress on arranging meeting with Graham Smith & mid-year finance statement ***Cllr Maskill & Cllr Quinlan***

- Probus Environment Action Team (PEAT) report circulated with recommendation on the future of wildflower beds and any associated expenditure **Cllr Dalton**
  - S106 Sustainable working group – update on improvements for the village square. **Cllr Sutherland**
9. To confirm the minutes of the finance committee meeting held on the 13<sup>th</sup> October 2022. To receive the financial statement of accounts for the year to date including forecast expenditure, budget sheet and to approve payments. - **Locum - Clerk**
  10. Risk Assessments- Play Area to note Risk Assessment, to approve assoc. expenditure (if any). **Locum - Clerk**
  11. CCTV – report on operating system since installation in June 2022. Proposals for any updates and associated expenditure. **Cllr N Glasson**
  12. Overgrown areas in the village – action & funding required to deal with these
  13. Village Hall Car Park repairs & maintenance. To consider the and approve a list of works needed, an appropriate time scale and the associated funding required. **All Cllrs**
  14. Village Hall & Playing Field car parks. To consider preparing and applying for an off-street parking order for these areas and any associated expenditure. **Cllr Gillard**
  15. Parish council portacabin proposed use and relocation – to consider and approve proposed works, timescale and expenditure **Cllr N Glasson**
  16. Social media policy – updated policy document for consideration and adoption by the parish council. **Cllrs Tofts & N Glasson**
  17. “Future Agenda Items” current list to be reviewed & priorities adjusted as necessary. **All Cllrs**
  18. Correspondence before despatch of the Agenda – **Locum Clerk**
    - a. Various emails circulated to members on receipt during month for information, to note.
    - b. **Urgent** correspondence received after the despatch of the agenda.
  19. Additional items for future agendas submitted to the parish clerk by Friday, 4<sup>th</sup> November 2022. **All Cllrs**
  20. The next Full Council Meeting of The Parish Council will be held on 16<sup>th</sup> November 2022 in Probus Village Hall at 7.30.
  21. To consider and resolve to exclude press & public due to the confidential nature of the business to be discussed under the Admission to Meetings Act 1960 (agenda item 26) **All Cllrs**
  22. Report on progress with recruitment to the role of parish Clerk and continuing arrangements for interim financial officer support – **Cllr Dalton Staffing Committee.**
  23. To close the meeting.