

# PROBUS PARISH COUNCIL

CLERK: Mrs A Kendall, Foxleigh, Treviglas Lane, Probus, Truro, TR2 4LH  
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**Monday 29<sup>th</sup> October**

To members of the Council

**You are hereby summoned to attend a Finance Committee meeting of Probus Parish Council at the Probus Village Hall on Monday 5<sup>th</sup> November 2018 commencing at 7.30 p.m. for the purpose of transacting the following business.**

*...A Kendall...* **A Kendall**

**Clerk to the Council.**

Prayer

1. Apologies for absence
2. Declaration of interests in items on the agenda.
3. Review of staff costs (toilet cleaner, litter picker & Clerk), review fees (cemetery, car park, MUGA).
4. To set precept for 2019-2020. (*To review and approve annual budget & recommend precept to Full Council*)
5. Review of effectiveness of internal audit, internal control & adopt Statement of Internal Control (enc).
6. Risk Assessment-*to review risk and to ensure adequately insured (enc)*
7. Internal Audit- to consider to appoint Internal Auditor.