

# PROBUS PARISH COUNCIL

CLERK: Mrs A Kendall, Foxleigh, Treviglas Lane, Probus, Truro, TR2 4LH  
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**Wednesday 27<sup>th</sup> October 2021**

To members of the Council

**You are hereby summoned to attend a Finance Committee meeting of Probus Parish Council Wednesday 3<sup>rd</sup> November 2021 commencing at 7.30 p.m. Probus Village Hall for the purpose of transacting the following business.**

*...A Kendall...* A Kendall

Clerk to the Council.

1. Election of Finance Committee Chairman for municipal year.
2. Apologies for absence
3. Declaration of interests in items on the agenda.
4. Public Participation (15 mins)
5. Review fees (cemetery, car park, MUGA).
6. To consider and resolve to exclude members of the public due to confidentiality of next agenda item.
7. Review of staff costs (toilet cleaner, litter picker & enforcement officer).
8. To set precept for 2022-23. (To review and approve annual budget & recommend precept to Full Council).
9. To review ear-marked reserves and to consider recommending to Full Council re-allocating some general reserves into ear-marked reserves.
10. Review of effectiveness of internal audit, internal control & adopt Statement of Internal Control (enc).
11. Risk Assessment-to review risk and to ensure adequately insured (asset register enc)
12. Internal Audit- to consider and resolve to appoint Internal Auditor.