

PROBUS PARISH COUNCIL

CLERK: Mrs A Kendall, Foxleigh, Treviglas Lane, Probus, Truro,
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Minutes of the Ordinary Meeting of Probus Parish Council held on Monday 21st September 2015 in the Probus Village Hall commencing at 7.30pm.

Members Present: Cllrs Williams, Rogers, Cole, Sutherland, Deards, Blayney, Russell, Dart & Champion.
Cornwall Cllr Egerton (apologised for late attendance).

15/146 Apologies for Absence.

Cllr Jones

Absent: Cllr Mugford.

15/147 Declarations of Interests Register both Pecuniary & Non-pecuniary under the Code of Conduct & to issue Dispensations if required.

Cllrs Sutherland, Blayney & Rogers declared a non-pecuniary interest in Village Hall (Committee Member).

Cllrs Sutherland & Deards declared a non-pecuniary interest in the Playing Field (committee members).

Cllr Sutherland declared a pecuniary interest in Open Space, Bosnoweth (neighbour).

15/148 Public Participation

No public present.

15/149 To confirm the minutes of the meeting of 20th July 2015.

The minutes of the ordinary meeting held on 20th July 2015 were declared as correct by Councillor Dart and seconded by Councillor Sutherland, all agreed; the Chairman signed them as a correct record.

15/150 Matters Arising

a) 15/136 –Restorative Justice completed.

b) 15/138- Handyman still to carry out Legionella Course.

15/151 To receive the financial statement of accounts for the year to date and approve payments.

Clerk produced outgoing for August 2015 totalling £2,096.20 and September 2015 totalling £3428.38 to all Councillors, invoices checked, along with bank statements.

Proposal by Cllr Dart to approve all payments, seconded Cllr Champion, carried. The above was duly **resolved**.

Appendix 1 signed by Chairman as a correct record. Monthly budget figures produced with up to date balance.

Cllr Sutherland carried out internal control checks, checking bank statement to

cheque stubs and paying in book.

15/152 Police report to Council

No report received.

Chairman invoked SO to alter the order of the agenda and delayed Cornwall Councillor's Report.

15/153 Village Hall- update report.

Cllr Sutherland reported that bookings were good, and a price rise of 10% will be implemented. New doors to main hall have been fitted. Xmas Fayre is scheduled for 21st November, tables are available to rent.

15/154 Playing Field- update report.

Cllr Deards reported the meeting took place on 7th September with 7 members present, although no representative from Senior Football. The Senior Football Club have paid their rent in kind by scarifying and seeding the field. The Junior Football Club fees have increased and they will also be using the pitch at Tregony. The Groundsman is very ill so Graham Smith has taken on maintenance, along with Oliver Keam, who has been rolling the field. Thanks passed on to Parish Council for replacing the window.

Lottery Grant forms are due to be submitted in November, up to £30,000 is available from SITA.

15/155 Community Energy Plus – to agree way forward.

Cllr Dart has had a meeting with Neil Farrington from CEP. They have looked at a solar display at Penquarry, 2.2mw, but there is no grid connection.

The Village Hall has the potential for a 10kw system on the roof. If the Village Hall wishes to have the option to go ahead they need to register by the end of September. Project will approx. £10,000 and should generate £1,000 of income per year plus £200 of electricity.

There is potential for additional panels at the Doctors' Surgery although there is no further room on the roof; details passed on of neighbouring land owners.

The Church is a non-starter. The School has grid capacity but raising funds for a project can be difficult.

CEP still need to look at Pavilion and Tredenham Charity Land. Also to consider Penbetha as a Community Turbine and AD Unit at Trenithon Chancellor.

15/156 Neighbourhood Plan- update report & grant application.

2nd Grant Application has been refused due to consultant being too expensive.

This was obviously why the 1st grant was declined, but we were not given the information so used the same quote.

CRCC will be attending the Neighbourhood Planning Meeting on Wednesday to see if they can help move the project forward.

15/157 Incident on Playing Field regarding out of control dog- to consider Dog Control Order and approve any assoc. expenditure.

Clerk reported an incident during August of an out of control dog on the Playing Field, chasing and frightening young children. Despite numerous No Dog signs owners are still taking their dogs onto the Playing Field off the lead. Councillors can consider covering the area with a Dog Control Order but this would then need to be enforced by an Enforcement Officer.

Discussion took place; it was **agreed** to monitor the situation.

15/158 To consider Traffic CEO- to discuss sharing CEO with neighbouring Parishes and to approve any assoc. expenditure.

The CEO would cover the whole of the Parish, members would not be able to pick problem areas. Fines are returned to CC.

It was **agreed** to monitor the situation.

15/159 Cornwall County Playing Field Assoc.- request member.

Cllr Williams reported he attends the meeting on behalf of CALC and would be happy to represent Probus PC.

Proposal by Cllr Dart to delegate Cllr Williams attends CCPFA on behalf of Probus PC, seconded Cllr Champion, carried.

The above was duly **resolved**.

15/160 Local Council Award Scheme- to approve membership and adopt updated Publication Scheme & Training Policy, to approve any assoc. expenditure.

The Local Council Award Scheme replaces Quality Status. At present we can apply for the Foundation Level as the Quality Level requires 8 Cllrs to be elected, at present we have 6 elected members.

Proposal by Cllr Sutherland to register for the Local Council Award Scheme, seconded Cllr Rogers, carried.

The above was duly **resolved**.

Clerk reported the Publication Scheme was out of date and we require a Training Policy. Draft policies circulated with the agenda.

Proposal to adopt as circulated by Cllr Williams, seconded Cllr Sutherland, carried.

The above was duly **resolved**.

15/161 Cornwall Councillor's Report.

Written report circulated.

Cllr Egerton the park and ride at the Eastern Green is now open and working well. Waitrose construction has started.

Tregony Road plans: A site meeting took place with Cormac and a formal consultation will be taking place. Responses are needed particularly regarding the lower end of Tregony Road. This is the opportunity to quash the Road Traffic Order for yellow lines outside of the cottages and stop the proposed 'traffic calming' for this area.

Cllr Williams requested double yellow lines are installed at the entrance to the Doctors' Surgery as this area is becoming increasingly congested.

15/162 To consider retention of Burial Certificates.

Clerk reported that the County Records Office does not require the retention of Burial Certificates. Therefore the Certificates can either be scanned to retain electronically after Audit before destroying, or just destroyed.

Proposal by Cllr Dart to destroy Burial Certificates after Audit, seconded Cllr Sutherland, carried.

The above was duly **resolved**.

15/163 Paperless planning- paper plans deadline extended to 1st April 2016, all Councils to receive a grant of £700 for equipment- to consider.

Clerk reported grant of £700 will be paid within the next 28 days. This can be used for equipment, i.e. ipad for site visits. The Village Hall already has a projector which we can hire for £5 therefore it would not be cost effective to purchase our own.

Proposal by Cllr Williams to ear-mark the £700 for future use, seconded Cllr Sutherland, carried.

The above was duly **resolved**.

Cllr Sutherland left the room

15/164 Request to remove hedge – Church View Road- to consider removal across Parish Council O/S.

The hedge in question belongs to the house holder.

Discussion took place. It was **agreed** public have right of access to public open space but we would expect any damage to be rectified.

Cllr Sutherland re-entered the room.

15/165 Drain to Village Hall Car Park – to report back to Council.

Clerk reported Cormac had repaired the Parish Council drain at the top of the Car Park, resident had phoned them. The Parish Council did have the repair in hand and we now have a spare drain cover.

15/166 Playing Field Committee- request information on charitable help.

Playing Field Committee request help to raise funds for the planning process.

Cllr Dart stated money could be saved by drawing their own plans. Cllr Williams stated the library holds information on grants available.

15/167 Window in bus shelter- to consider and approve any assoc. expenditure.

The window in the bus shelter in Fore Street is opaque, due to age, it needs replacing with new clear plastic.

Proposal by Cllr Dart to approve replacement up to £100, seconded Cllr Williams, carried.

The above was duly **resolved**.

15/168 Toilet ceiling- to consider painting and to approve any assoc. expenditure.

Toilet ceiling has been burnt, light has been repaired as an urgent but the

ceiling is cosmetic damage.

Proposal by Cllr Williams to request the handyman paints the ceiling, seconded Cllr Sutherland, carried.

The above was duly **resolved**.

15/169 Dead tree Bosnoweth Open Space.

The middle tree on the Open Space appears to be dead, and another is going brown. Clerk has asked Mr Dalby for his opinion, he stated it will be difficult to tell until spring. To re-agenda for April.

15/170 Church floor (Parish Clock)- hatch way not fitted.

The builder has not fitted the hatch way as agreed and residents are complaining they cannot hear the Church Bells; Cllr Champion will speak to the builder.

15/171 Correspondence

- a. Info on Incinerator – plumeplotter.com/cornwall -noted
 - b. Localism Summit- 30th Sept -noted
 - c. ADi Access Roomate- public toilet product –passed to Village Hall Committee
 - d. Cornwall for Change- update letter- noted
 - e. Waste incentive neighbourhood scheme- info – decided not to participate.
 - f. Cornwall Council Street Trading Review- Cllr Williams proposes Street Trading stays as it is, seconded Cllr Dart, carried.
- The above was duly **resolved**.
- g. Countryside Access Forum- requesting members- no volunteers
 - h. Planning training info- Cllr Williams & Rogers requested to attend.
 - i. Cornwall Fire & Rescue consultation- noted.

15/172 Items for the Next Agenda

- Village Hall.
- Neighbourhood Development Plan.
- Playing Field.
- Community Energy Plus.
- Church Floor

15/173 It was agreed the next Ordinary Meeting of the Parish Council will be 19th October 2015 7.30pm in the Village Hall.

The meeting closed.

Cllr Rogers tendered apologies for Oct meeting.

Chairman.....

Date.....