

# PROBUS PARISH COUNCIL

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## **Minutes of the Ordinary Meeting of Probus Parish Council held on Monday 16<sup>th</sup> November 2015 in the Probus Village Hall commencing at 7.30pm.**

**Members Present:** Cllrs Williams, Cole, Rogers, Sutherland, Deards, Blayney, Dart & Jones.

### **15/193 Apologies for Absence.**

Cllrs Russell & Champion. Cornwall Cllr Egerton.

Absent: Cllr Mugford.

### **15/194 Declarations of Interests Register both Pecuniary & Non-pecuniary under the Code of Conduct & to issue Dispensations if required.**

Cllrs Sutherland, Rogers & Blayney declared a non-pecuniary interest in Village Hall (committee members).

Cllrs Sutherland & Deards declared a non-pecuniary interest in the Playing Field (committee members).

### **15/195 Public Participation**

Resident reported the streetlight at the bottom of Wagg Lane, which has been updated to an LED light, is inappropriate at this location as it makes the turning space too dark.

Resident reported that the policy for admission to the Roseland School is Children who live closest to the School have priority admission; Clerk confirmed this is CC Policy- noted.

*Chair invoked SO to bring forward agenda item 17 due to public interest.*

### **15/196 Streetlight bottom of Wagg Lane- report from resident that it is dangerous.**

Clerk reported this is a Parish Council streetlight. On the recent maintenance report from SSE it was reported this light was dangerous and needed a new head. As the Parish Councillors required the streetlight to be adopted by CC it needed to be brought up to their spec. SSE advised spec. and Parish Council approved the upgrade, although we have not been invoiced for this work to date.

It was **agreed** Clerk to contact Cornwall Council to start the adoption process and to check if they will still adopt the light if it is a brighter bulb.

### **15/197 To confirm the minutes of the meeting of 19<sup>th</sup> October 2015.**

The minutes of the ordinary meeting held on 19<sup>th</sup> October 2015 was declared as correct by Councillor Deards and seconded by Councillor Sutherland all agreed; the Chairman signed them as a correct record.

**15/198 Matters Arising**

- a) 15/187 – Church Floor, all completed thank you extended to Cllr Champion.  
*Cllr Blayney joined the meeting.*
- b) 15/184- CEP – Cllr Blayney reported he had registered the Village Hall as advised but when he emailed the contact to move the solar panel project forward he received an automated response stating they no longer worked for the company; it was **agreed** Clerk to email Neil Farrington to ascertain what is happening.

**15/199 To receive the financial statement of accounts for the year to date and approve payments.**

Clerk produced outgoings for November 2015 totalling £2607.10 additional invoice submitted during the meeting for £96 to JK Electrical.

Proposal by Cllr Dart to approve all payments including JK Electrical, seconded Cllr Rogers, carried.

The above was duly **resolved**.

Appendix 1 signed by Chairman as a correct record. Monthly budget figures produced with up to date balance.

**15/200 Police report to Council**

No report received.

**15/201 Village Hall- update report & to approve repair from reserves and to replace reserves in April 2016.**

Proposal by Cllr Deards to approve repair from ear-marked reserves & replace in reserves in April following receipt of Precept, seconded Cllr Jones, carried.

The above was duly **resolved**.

Cllr Blayney reported the Village Hall will be holding their meetings on the 2<sup>nd</sup> Wednesday so the Parish Council report is up to date.

Cllr Sutherland reported Laura Keam met with CRCC, it is £13,633 for the refurbishment, which they can achieve grant funding for, minus their fee.

Village Hall constitution needs updating and the Village Hall request the Parish Council fund this at £1,500; to place on the January agenda.

A set of keys is missing, a system is needed to ensure they are returned.

Balance as at 11.11.2015 is £7,202.56. The Letting Secretary reported lettings were going well and 10% increase received well, next meeting is 13<sup>th</sup> January.

**15/202 Playing Field- update report.**

Mr Smith is waiting for his last quote before he submits the grant applications. The building will be on the original footprint and not take in the footprint of the bowler's building. Mr Smith is hopeful to achieve £30,000 from SITA, £45,000 from King George V and the remaining from the Big Lottery Fund. Cllr Dart queried whether planning permission needs to be granted before the grant applications can be submitted; he did not want Mr Smith to do too much work as he felt planning permission was needed in advance. The next meeting is 7<sup>th</sup> December.

**15/203 Finance Meeting- to note draft minutes & approve recommendations.**

Minutes and budget circulated with the agenda.

**Recommendations:**

To increase handyman's pay to £9.50 per hour from 1<sup>st</sup> April 2016.

Leave toilet cleaner at £210 per month.

All fees remain unchanged except the addition of £50 exhumation fee on Cemetery charges.

To set precept at £46,039.84.

Proposal to approve all recommendations and note report by Cllr Dart, seconded Cllr Sutherland, carried.

The above was duly **resolved**.

**15/204 Neighbourhood Plan- update report.**

Cllr Dart reported there is still no Chairman for the NDP Working Group. If there is no Chairman by the New Year the group will need to fold. Robert Dodd is standing in for the interim. Next meeting is Weds 18<sup>th</sup> November 7pm Probus Village Hall.

**15/205 Complaint Policy- to adopt updated Complaints Policy**

Draft Complaints Policy circulated with the agenda.

Proposal by Cllr Williams to adopt as circulated, seconded Cllr Rogers, carried.

The above was duly **resolved**.

**15/206 Action Plan- to review and add additional items.**

Action Plan circulated with the agenda.

Proposal by Cllr Dart to allocate £3,000 to obtain Possessory Title of Amenity Land, seconded Cllr Blayney, carried.

The above was duly **resolved**.

It was agreed to add adoption of street lighting by Cornwall Council, and gradually upgrade all lights.

Staff Pensions- members to choose between different providers.

**15/207 Grass cutting spec.- to review**

Grass cutting spec. circulated with agenda, members to look around the Parish to ensure all spec. is being carried out; date to be arranged, to re agenda January.

**15/208 Cemetery hedge- to discuss.**

Discussion took place regarding back headstones, they are out of line causing them to go into the hedge. Cllr Sutherland requested a Cllr check his measurements before any decision is made; Cllr Jones volunteered. To place on January Agenda and Action Plan.

**15/209 Play inspection issue- loose gatepost, to discuss and approve any associated expenditure.**

Proposal by Cllr Dart to replace with new wooden post, seconded Cllr Deards, carried.

The above was duly **resolved**.

Cllr Sutherland reported the fence will need replacing in 2-5 years therefore need to consider allocating money so the Parish Council is prepared.

**15/210 Dog Waste Bin Carne View Road- broken lid, to discuss and approve any associated expenditure.**

Clerk circulated quotes and diagrams of various Dog Waste Bins.

Proposal by Cllr Deards to purchase the Glasdon Bin at £210.08 + Vat, seconded Cllr Dart, carried.

The above was duly **resolved**.

**15/211 Bus Shelter, Fore Street- to update members on progress and approve way forward.**

Meeting held with Highways and it is permitted to erect a bus shelter in this location although it must be cantilever (no sides). Clerk circulated quotes and sizes from 3 different companies. Maximum grant available from CC is £3,000. To rule out Queensbury shelter as it is over budget.

It was **agreed** the preferred option is 4.7m Transit Shelter at £2,588.68 + VAT; to place on January agenda after consultation with residents of College Row.

**15/212 Christmas Carol Concert- reader needed.**

Cllr Blayney volunteered.

**15/213 Correspondence**

a. Pension information from NALC & SLCC- passed to Chairman, to place on January agenda.

b. Peninsula Health Quarterly Review- passed to Chairman

**15/214 Items for the Next Agenda**

- Village Hall.
- Neighbourhood Development Plan.
- Playing Field.
- Water Pumps

**15/215 It was agreed the next Ordinary Meeting of the Parish Council will be 21<sup>st</sup> December 2015 7.30pm in the Village Hall.**

The meeting closed at 9.50pm.

**Chairman.....**

**Date.....**