

PROBUS PARISH COUNCIL

CLERK: Mrs A Kendall, Foxleigh, Treviglas Lane, Probus, Truro, TR2 4LH
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Minutes of the Annual Meeting of Probus Parish Council held on Monday 18th May 2015 in the Probus Village Hall commencing at 7.30pm.

Members Present: Cllrs Rogers, Williams, Cole, Deards, Sutherland, Blayney, Champion & Dart.

Present: Cllr Egerton & members of the public.

15/75. Election of Chairman

Proposal by Cllr Cole, Cllr Williams is elected as Chairman for the municipal year, seconded Cllr Blayney, unanimous.

The above was duly **resolved**.

Cllr Williams thanked members and took the Chair.

15/76. To receive the Chairman's Declaration of Acceptance of Office or, if the Chairman is not present, to resolve that such Declaration be made at or before the next Ordinary Meeting of the Council.

Cllr Williams signed the Declaration of Acceptance of Office and returned to the Clerk.

15/77. Election of Vice Chairman

Proposal by Cllr Cole, Cllr Sutherland is elected Vice-Chairman for the municipal year, seconded Cllr Rogers, unanimous.

The above was duly **resolved**.

Cllr Sutherland thanked members.

15/78. To receive the Vice-Chairman's Declaration of Acceptance of Office or, if the Vice Chairman is not present, to resolve that such Declaration be made at or before the next Ordinary Meeting of the Council.

Cllr Sutherland signed the Declaration of Acceptance of Office and returned to the Clerk.

15/79. Declarations of Interest Register both pecuniary and non-pecuniary under the Code of Conduct (to declare any changes and interests on agenda items).

Cllr Cole reported he had resigned from the Village Hall Committee.

Cllrs Blayney & Rogers declared a non-pecuniary interest in Village Hall (Committee Members).

Cllrs Deards & Sutherland declared a non-pecuniary interest in the Playing Field (committee members).

15/80. Apologies for Absence.

Cllrs Jones, Russell & Mugford.

15/81. Public Participation

Resident reported he was delighted to hear that wind turbines would be taking a

'backseat' and local people were going to be able to make the decisions. He was also concerned regarding the Wainhomes decision and still feels the road is unsuitable. Resident requested the Parish Council writes to the Trewithen Estate to request additional land for sports. Cllr Sutherland reported that Mr Smith has had negotiations with Trewithen but they have come back this week stating there is nothing suitable. The resident stated he felt there was land available, Cllr Sutherland agreed but stated Trewithen would not release it.

Proposal by Cllr Deards a letter is written to Trewithen, seconded Cllr Sutherland, unanimous.

The above was duly **resolved**.

15/82 To appoint representatives to outside bodies: Playing Field Committee, Village Hall Committee, Inter-school Link, Roseland Community Network Rep and Exhibition Fund.

Proposal by Cllr Williams & seconded by Cllr Rogers, Cllrs Sutherland & Deards be appointed representatives of the Parish Council on the Playing Field Committee, carried.

The above was duly **resolved**.

Proposal by Cllr Deards & seconded by Cllr Champion, Cllrs Blayney & Sutherland be appointed representatives of the Parish Council on the Village Hall Committee, carried.

The above was duly **resolved**.

Inter-school link- to carry forward.

Proposal by Cllr Blayney & seconded by Cllr Deards, Cllr Williams be appointed Community Network representative & CALC Representative for the Parish Council, carried.

The above was duly **resolved**.

Proposal by Cllr Sutherland & seconded by Cllr Champion, Cllr Dart be appointed Exhibition Fund representative for the Parish Council, carried.

The above was duly **resolved**.

15/83. To appoint Committees if required (burial board, planning committee & staffing committee)

Proposal by Cllr Rogers & seconded by Cllr Blayney the Burial Board members are Cllrs Williams, Sutherland, Deards, Cole, Williams, Rogers & Champion, carried.

The above was duly **resolved**.

Proposal by Cllr Sutherland & seconded by Cllr Rogers the Planning Committee is the Full Council, carried.

The above was duly **resolved**.

Proposal by Cllr Blayney & seconded by Cllr Williams the Staffing Committee members are Cllrs Rogers, Williams, Champion & Dart, and the Appeals Panel members are Cllrs Sutherland, Blayney, Cole & Deards, carried.

The above was duly **resolved**.

15/84 To confirm the minutes of the meetings of 20th April 2015 & to adopt the Annual Report 2015.

The minutes of the last meeting held on 20th April 2015 was declared as correct by

Councillor Rogers and seconded by Councillor Blayney, all agreed; the Chairman signed them as a correct record.

Proposal by Cllr Rogers to adopt the Annual Report 2015, seconded Cllr Blayney, carried.

The above was duly **resolved**.

15/85 Matters Arising

a) 15/63 Parish Clock

This is now fully repaired and cheque sent.

b) 15/72c House in Parkengear Vean

Occupants have been allocated alternative housing and are waiting for moving date.

15/86. To receive the financial statement of accounts for the year to date & and approve payments.

Clerk produced outgoings for May 2015 to all Councillors, invoices checked.

Clerk reported Mr Coop will be taking one week's holiday in June; proposal by Cllr Champion to approve additional hours for handyman to cover Mr Coop's holiday, seconded Cllr Cole, carried.

The above was duly **resolved**.

Proposal to approve payments by Cllr Blayney, seconded Cllr Sutherland, carried.

The above was duly **resolved**.

Appendix 1 signed by Chairman as a correct record. Monthly budget figures produced with up to date balance.

Internal Auditors report presented to members, no issues. Clerk to now prepare accounts for external audit.

Cllr Cole thanked the Clerk for her work.

15/87. Police report to Council.

No police report received.

15/88. Cornwall Councillor's Report

Cllr Egerton circulated his written report, which was discussed in more detail.

The waste recycling scheme for Parish Council's was discussed and Cllr Egerton agreed to find out more details; to place on the next agenda.

Wainhomes- School expansion discussed; Cllr Egerton stated he would be in regular meetings with the developers during the construction phase.

15/89. Neighbourhood Plan

Cllr Dart and the Clerk are arranging a meeting with Mark O'Brien to discuss the next stage.

15/90. Weed spraying

Clerk produced 2 quotes for weeds spraying pavements based on spec. provided by Cornwall Council.

Complete Weed Control are the cheapest £748.80 (inc vat)

Proposal by Cllr Rogers to accept Complete Weed Control quote at £748.80 and to

include the Village Hall car park (bottom area) at an additional £40, seconded Cllr Blayney, carried.

The above was duly **resolved**.

15/91. Street lighting quote- to review quote and approve any associated expenditure.

Quote received from SSE to replace the 3 broken lanterns is £1,165.80 + vat.

Proposal by Cllr Deards to approve the quote, seconded Cllr Champion, carried.

The above was duly **resolved**.

Cllr Williams to ask at the Community Network Meeting if these 3 streetlights can then be adopted; to report back to next meeting.

15/92. Village Hall update.

Cllr Blayney reported the AGM had taken place and all officers re-elected to their posts. Cllr Cole was thanked for his time on the Committee.

This was followed by a Committee Meeting and the treasurer is looking into dual fuel tariffs for the Village Hall. The Committee is also seeking quotes for refurbishment.

15/93. Playing Field- update report

No Playing Field Committee Meeting has taken place but Cllr Sutherland has spoken to Mr Smith.

Signatories are still not sorted on the bank account. Mr Smith has spoken to Roseland School to ascertain if their field can be used, but due to insurance issues this is not possible.

Query whether the Open Space on the Wainhomes development can be used; Cllr Egerton felt this would probably need to be in agreement with the residents, we would need to wait until construction phase to find out.

Regarding the pavilion Mr Smith is hoping to submit a grant application in September.

15/94. ROSPA Report

ROSPA Report showed up a couple of urgent repairs, which Andy, the play area maintenance person, has carried out.

There is also a couple of non-urgent, rotting fence post, and uneven entrance surface.

The Clerk is not sure which entrance as they both appear relatively flat, no photographs provided for clarity. The new piece of equipment has also an entrapment issue.

It was **agreed** the Clerk writes to Playsafety to ascertain which entrance is uneven and to contact the installer of the climbing frame regarding head entrapment.

15/95 Wainhomes.

Decision circulated via email before the meeting.

The Chairman stated he personally felt the Parish Council had done a marvellous job and doesn't agree with the decision. He stated we must ensure that Wainhomes sticks to the 45 affordable homes, and we need to keep a close eye on amendments.

15/96 Bus Shelters & Public Toilets- require refurbishment; to resolve Handyman cleans and paints.

Proposal by Cllr Sutherland to approve the handyman is allocated extra time for the

refurbishment of the public toilets & bus shelters, seconded Cllr Deards, carried.
The above was duly **resolved**.

15/97 Community Energy Plus- update on progress.

No update; to carry forward to next agenda.

15/98 Parish Council Website- request to include Probus Magazine.

Proposal by Cllr Cole to include the Probus Magazine on the Parish Council Website but with no commercial advert, seconded Cllr Rogers, carried.

The above was duly **resolved**.

15/99 Car Parking- overdue fees Slice Pizza.

Clerk has requested payment numerous times, on the last occasion Slice Pizza owner stated he is no longer using the 2 spaces.

Proposal by Cllr Sutherland a letter is written requesting the outstanding fees to date (£100) are paid and the car parking spaces are re-let. This does not affect the agreement to trade, which will be reviewed in December, seconded Cllr Champion, carried.

The above was duly **resolved**.

15/100 General Power of Competence.

Clerk reported to members she had achieved the General Power of Competence, therefore the Parish Council will be able to adopt it as long as it hits the criteria of 2/3 of Cllrs elected at the next election.

15/101 Correspondence.

- a. Case for Cornwall- event 1st June 6.30pm New County Hall – Cllr Williams authorised to attend on behalf of the Parish Council.
- b. Pensions Regulator- staging date 1st November 2016- Cllr Williams to enquire re suitable pension scheme.
- c. Fields in Trust- Impact Report- passed to Cllr Sutherland
- d. Resident re parking Cullen View- Clerk read out letter, all issues raised are police issues and not Parish Council.
Cllr Dart joined the meeting.
- e. NHS- Peninsula News- noted.
- f. Cornwall Council re Highways Inspections- noted.

15/102. Items for the Next Agenda

- Village Hall
- Neighbourhood Plan
- Playing Field
- Community Energy Plus
- Adoption of Streetlights

15/103. It was agreed the next Meeting of the Parish Council will be 15th June 2015 7.30pm in the Village Hall

The meeting closed at 9.15pm.

Chairman.....

Date.....

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