

# PROBUS PARISH COUNCIL

CLERK: Mrs A Kendall, Foxleigh, Treviglas Lane, Probus, Truro, TR2 4LH  
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## **Minutes of the Ordinary Meeting of Probus Parish Council held on Monday 27<sup>th</sup> February 2017 in the Probus Village Hall commencing at 7.30pm.**

**Members Present:** Cllrs Williams, Champion, Deards, Blayney, Dart, Rogers & Gillard.

### **17/018 Apologies for Absence.**

Cllrs Sutherland & Jones & Cornwall Cllr Egerton.  
Megan Russell's resignation noted.

### **17/019 Declarations of Interest Register both pecuniary and non-pecuniary under the Code of Conduct (to declare any changes and interests on agenda items).**

Cllrs Rogers & Blayney declared a non-pecuniary interest in Village Hall (committee member).  
Cllr Champion declared a non-pecuniary interest in Playing Field (committee member)

### **17/020 Public Participation**

No issues raised.

### **17/021 To confirm the minutes of the meeting of 16<sup>th</sup> January 2017.**

The minutes of the ordinary meeting held on 16<sup>th</sup> January 2017 were declared as correct by Councillor Champion and seconded by Councillor Deards all agreed; the Chairman signed them as a correct record.

### **17/022 Matters Arising**

- a. 17/014 Weed spraying through Village- to confirm Fairfield's wish to be included on schedule.

### **17/023 To receive the financial statement of accounts for the year to date and approve payments.**

Clerk produced outgoings for February 2017 totalling £3132.96.  
Proposal by Cllr Blayney to approve all payments, seconded Cllr Rogers, carried.  
The above was duly **resolved**.  
Appendix 1 signed by Chairman as a correct record. Monthly budget figures produced with up to date balance.

### **17/024 Police report to Council**

December crime figures for Probus produced.  
1 recorded crimes: 1 damage/ arson at Rosparc.

**17/025 Cornwall Councillor's report to Council**

Apologies received.

**17/026 Village Hall- update report.**

Cllr Blayney reported the February meeting took place on Wednesday 8<sup>th</sup> February. Village Hall wi fi has been set up independently, it was previously set up via a committee member's personal account. Raise seating is now secured to the wall and new stage curtains installed. The stage floor will be painted black the same as the back wall.

The account has £7,520 of which £3,500 is in the general fund.

**17/026 Playing Field- update report.**

Cllr Champion reported there had not been a meeting called, the next meeting will be April. Pitch maintenance is badly needed and the funding of the pavilion will be discussed at this meeting. In the meantime the mower has been repaired, Morph replaced both the wheel and the solenoid for free, as it was for the Village, and therefore the cost was £91.20. The bank account stands at £1480.60 with the only expected expenditure utilities.

Clerk reported a resident of Tregony Road had requested the Playing Field hedge is cut back as the growth is causing vehicles to come close to his property wall, it was reported the wall had just been rebuilt due to being hit by a vehicle. Cllrs Champion & Dart to view the hedge and to re-agenda for March meeting.

**17/027 Play Area repairs- to review inspection sheets and approve repairs and assoc. expenditure.**

Wooden posts are loose in the ground on the trim trail, erosion of soil under basket swing, fence deteriorating and tiles are slippery under the swings and climbing frame.

Proposal by Cllr Williams to request Mr Inglefield repairs wooden posts and reinstate soil under basket swing, to continue to monitor the fence and Cllr Champion to look at pressure washing the tiles, seconded Cllr Gillard, carried. The above was duly **resolved**.

**17/028 Parish Clock- to update members on repair.**

Clerk reported repair had taken place and the clock appeared to be keeping good time. Cllr Deards met the repairer with the Clerk but didn't ascertain how to repair, he stated to phone him if it goes wrong again.

**17/029 Playing Field chippings by MUGA- weeds appearing.**

Clerk has spoken to contractor who has stated he will need to wait for the milder weather as the weed killer will not work if it is too cold or wet, he recommends spraying end March or beginning of April, which has been agreed; to continue to monitor the area.

**17/030 WW1- A Nations Tribute- to discuss Probus Parish Council's tribute and to approve any assoc. expenditure (if any).**

Cllr Champion reported the beacon is currently stored at Nick Arthurs and

appears to be in good order as it has been stored undercover. Clerk has spoken to Mr Smith and he is happy for the Playing Field to be used although requests the Parish Council takes the lead on this tribute as it is not something the Playing Field Committee would want to lead.

Discussion took place regarding a day of commemoration.

Proposal by Cllr Gillard to register the Parish Council's involvement with this tribute, seconded Cllr Champion, carried.

The above was duly **resolved**.

**17/031 Speeding traffic on Chapel Street- to discuss and to resolve action, to approve assoc. expenditure (if any).**

Letter from resident regarding speeding traffic read out to members. Discussion took place regarding issues raised and different options.

Proposal by Cllr Williams to request a meeting with Highways for advice, and to reply to resident that advice is being sought, seconded Cllr Dart, carried.

The above was duly **resolved**.

**17/032 Standing Orders- to review and approve amendments.**

New draft Standing Orders including the recommendation from CALC following a court case circulated with the agenda.

Proposal by Cllr Williams to approve and adopt Standing Orders, as circulated, with one amendment, 1l substitute below with above, seconded Cllr Dart, carried.

The above was duly **resolved**.

**17/033 Mr Datson's resignation as Parish Council Poor Trust representative- to resolve to appoint new member immediately or to delay until after election.**

Mr Datson has resigned as the Parish Council's appointed representative on the Poor Trust. Discussion took place whether the Poor Trust needs to be updated but as this is linked to Tredenham Charity Lands it was felt that a discussion with them was needed in the first instance. The next Tredenham meeting is 29<sup>th</sup> March.

Proposal by Cllr Williams to delay appointing new representative until after May and to re-agenda for April, after discussion with Tredenham, to discuss updating criteria for Poor Trust, seconded Cllr Gillard, carried.

The above was duly **resolved**.

**17/034 Disabled access installation on pavement by petrol station- to review quotes and approve assoc. expenditure (if any).**

3 quotes received, RBS £1,175 + VAT, Cormac £1375 + VAT & Eric Roberts Contractors £1850 + VAT. All quotes would need a License to Excavate from Cornwall Council at £207 although Clerk has already emailed Cllr Egerton to ascertain if this fee can be waived.

Discussion took place.

Proposal by Cllr Dart not to proceed, seconded Cllr Gillard, carried.

The above was duly **resolved**.

**17/035 Parish Council elections- to resolve how to advertise elections to ensure residents are aware.**

Article has been submitted for the magazine using the template provided by CALC. Posters need to go around the Village in all the businesses ensuring residents are aware that people are needed for the Parish Council. The Chairman informed members if a quorate could not be formed then Cornwall Council would run the Parish Council.

Further article to be placed in April magazine (delivered on 30<sup>th</sup> March) ensuring residents are aware people are needed.

**17/036 Probus News & Probus Memory Cafe- grant requests- to approve assoc. expenditure.**

Proposal by Cllr Williams to approve grant of £500 for Probus magazine, seconded Cllr Rogers, carried.

The above was duly **resolved**.

Proposal by Cllr Deards £300 is granted to Probus Memory Café, seconded Cllr Champion, carried.

The above was duly **resolved**; cheques 2166 & 2167 issued.

**17/037 Probus Car Park- to update members on incidents re drain at entrance and action taken to approve any assoc. expenditure.**

Clerk reported the drain covers are persistently being damaged. On a Sunday it was noticed a cover had been removed due to damage, Mr Inglefield was phoned to repair the cover and replace, repair completed Tuesday at 1pm. On Wednesday a resident phoned to say damage had occurred to their vehicle as a drain cover was missing, on inspection this was a different cover and not the cover repaired. Over the past 2 weeks this has happened 4 times, it is assumed an HGV is entering the car park as the drain has a weight limit. The Clerk has tried to purchase new drain covers which could be fixed, rather than loose as at present but can only find them complete with the concrete base.

Cllr Champion stated he would ask Mr Arthur as he had a similar drain, it was also suggested the Clerk tries May Country Store; to re-agenda for March.

**17/038 Probus Car Park – planted area- to discuss handyman weeding this area and approve assoc. expenditure (if any).**

Proposal by Cllr Dart the weeding of this area is added to the handyman's schedule, seconded Cllr Gillard, carried.

The above was duly **resolved**.

**17/039 Probus Pantomime- structural report on raised seating (if available)**

Report from pantomime rep read out to members. The seating is now secured to the wall and has been inspected by Paul Durham who is happy with this modification.

**17/040 Correspondence**

a. Road closure Tregony Road- 6th March to 31st March- noted.

b. AONB Annual Conference- 20th May-noted.

- c. Falmouth Town Crier- request for support .  
 Proposal by Cllr Williams Probus Parish Council gives its support, seconded Cllr Champion, carried.  
 The above was duly **resolved**.
- d. Cornwall Community Flood Forum- re Sustainable Drainage Systems- passed to Cllr Gillard.
- e. Cornwall Council- to note Cornwall Council resolution that the provisions of Part ii of the 1976 Local Government Act (miscellaneous provisions) re to apply to the whole of Cornwall Council area. It will confirm Cornwall is a controlled district for the licensing of Hackney Carriages and Private Hire Vehicles-noted.
- f. Notification of improvements to School Keep Clear markings-noted.
- g. CALC newsletter-noted.

**17/041 Items for the Next Agenda**

- Village Hall.
- Playing Field
- Trelawney Garden Centre
- Playing Field hedge (Tregony Road side) trim
- Possible traffic calming Chapel Street/ Ladock Road
- Village Hall car park drain covers
- Poor Trust (April agenda)
- Public Toilet drains

**17/042 It was agreed the next Ordinary Meeting of the Parish Council will be 20<sup>th</sup> March 2017 7.30pm in the Village Hall.**

The meeting closed at 21.10.

**Chairman..... Date.....**