

# PROBUS PARISH COUNCIL

CLERK: Mrs A Kendall, Foxleigh, Treviglas Lane, Probus, Truro, TR2 4LH  
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## **Minutes of the Ordinary Meeting of Probus Parish Council held on Monday 22nd February 2016 in the Probus Village Hall commencing at 7.45pm.**

**Members Present:** Cllrs Williams, Rogers, Champion, Sutherland, Deards & Dart.  
Cornwall Cllr Egerton.

### **16/025 Apologies for Absence.**

Cllr Russell, Blayney & Jones.

### **16/026 Declarations of Interests Register both Pecuniary & Non-pecuniary under the Code of Conduct & to issue Dispensations if required.**

Cllrs Sutherland & Rogers declared a non-pecuniary interest in Village Hall (committee members).

Cllrs Sutherland & Deards declared a non-pecuniary interest in the Playing Field (committee members).

### **16/027 Public Participation**

No public present.

### **16/028 To confirm the minutes of the meeting of 18<sup>th</sup> January 2016.**

The minutes of the ordinary meeting held on 18<sup>th</sup> January 2016 was declared as correct by Councillor Deards and seconded by Councillor Champion all agreed; the Chairman signed them as a correct record.

### **16/029 Matters Arising**

#### a) 16/018 – Headstone moving.

Clerk reported that a family member has contacted her very upset at the thought of the headstone being moved. She stated that they still had the cross in place so they know the headstone has been placed in the right place and the thought of it moving on to the grave is causing her immense distress. Clerk asked members to reconsider their resolution due to this new information.

Clerk has spoken to the Sexton and he is happy to dig the next grave forward therefore it would mean a step in the back row but all other rows would be in line.

Proposal by Cllr Williams not move headstones forward, seconded Cllr Dart, carried.

The above was duly **resolved**.

#### b) 16/021 Village Hall trees

Thank you to Cllr Dart for supplying the trailer and taking away 7 trailer loads of cuttings enabling the Parish Council to reduce the bill.

**16/030 To receive the financial statement of accounts for the year to date and approve payments.**

Clerk produced outgoing for February 2016 totalling £3758.04.

Proposal by Cllr Dart to approve all payments, seconded Cllr Deards, carried.

The above was duly **resolved**.

Appendix 1 signed by Chairman as a correct record. Monthly budget figures produced with up to date balance.

**16/031 Police report to Council**

Report not received.

**16/032 Cornwall Councillor's report to Council**

Cllr Egerton reported Cornwall Council, as expected, voted for a rise in Council Tax of 3.97%.

Boundary Review will now take place in 2018 with implementation in 2021.

Local issues include Wainhomes new planning application, Cllr Egerton is trying to ensure all the terms on the first application are carried over. Currently carrying out a resident's survey across the whole division, preliminary results show that 2 out of 3 respondents feel the speed visor is slowing traffic through the Village.

Probus Exhibition Fund has awarded 2 more grants.

**16/033 Village Hall- update report**

Cllr Sutherland reported the meeting was held on 10<sup>th</sup> February. Treasurer reported approx. £6,400 in the account. Mr Keam was thanked for carrying out outstanding repairs. Mr Keam is also planning to make the internet connection wireless.

CRCC will handle the funding request at a cost of £750 if successful for the planned refurbishment.

Defibs discussed and the Ladies Group has asked for the Parish Council input on location when money has been raised, Mr Keam has offered to carry out the weekly checks.

**16/034 Proposed bus shelter, Fore Street –update and to resolve action.**

Utility maps produced, it would appear that Openreach have utilities in the area, although map is not very clear.

Proposal by Cllr Williams to contact the bus shelter firm to see if they can erect a bus shelter around the cables, and if necessary to request Openreach site visit to mark the exact location of underground cables, up to £200, seconded Cllr Dart, carried.

The above was duly **resolved**.

**16/035 Neighbourhood Development Plan- update report**

Cllr Dart reported no Chairman had come forward therefore the Working Party had ceased.

Clerk produced letter from St Erme Neighbourhood Development Plan Group; to forward to Cllr Dart for reply.

**16/036 Playing Field- update report.**

Nothing to report.

**16/037 Staff Pension Scheme- to resolve which scheme to join.**

The Chairman & the Clerk attended training on 11th February, although it was not very helpful and more of a sales pitch.

The Chairman has gone through the 3 pension schemes, all are compliant with the new legislation. Both NEST & Standard Life pensions Council can set the contribution rate but the LGPS Scheme is a fixed rate of 18%.

The Clerk produced costings to members and stated normally it is the earnings above £5842 per annum which is eligible, this amount changes annually, unless Council resolves to contribute Full Pay, although this would have an effect for other staff who are below this amount and Council would then have to contribute, whereas above £5842 they would not.

The minimum contribution for employer is 1% this year, 2% the year after and then levelling off at 3%.

Discussion took place; Clerk advised members they must not advise any staff whether to join the Pension Scheme (or not) their remit was to provide a compliant scheme.

Proposal by Cllr Champion to join the NEST Scheme, seconded Cllr Williams, unanimous.

The above was duly **resolved**.

Proposal by Cllr Williams to set the employer rate at 5% on earnings above £5842, or as set by Government, seconded Cllr Rogers, unanimous.

The above was duly **resolved**.

**16/038 To approve purchase of payroll software.**

The Clerk reported the current free payroll software is not compliant with the new pension legislation and at the training they stated it would not be updated to be compliant. It was recommended that Moneysoft Payroll Manager was purchased, this is £60 + VAT for an annual license.

Proposal by Cllr Dart to purchase the payroll software, seconded Cllr Williams, unanimous.

The above was duly **resolved**.

**16/039 Streetlight Maintenance Report- to review faults and approve any assoc. expenditure.**

The Clerk reported that the maintenance report highlighted 1 light with a fault, which is the Jubilee Lantern in The Square. The Clerk has tried to obtain a quote for tonight's meeting but this has not been possible therefore to defer to next month's meeting.

**16/040 Correspondence**

- a. Cornwall Community Land Trust -noted.
- b. Cornwall Local Plan- further consultation-noted.

**16/041 Items for the Next Agenda**

- Village Hall.
- Playing Field.
- Water Pumps
- Bus Shelter Fore Street
- CEP- report back on Open Day
- Compliance Audit Report
- Investment Strategy- Annual Review
- Open Space, Bosnoweth- query no ball games.

**16/042 It was agreed the next Ordinary Meeting of the Parish Council will be 21<sup>st</sup> March 2016 7.30pm in the Village Hall.**

The meeting closed at 9.50pm.

**Chairman.....**

**Date.....**