

# PROBUS PARISH COUNCIL

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## **Minutes of the Ordinary Meeting of Probus Parish Council held on Monday 21<sup>st</sup> October 2019 in the Probus Village Hall commencing at 7.40pm.**

**Members Present:** Cllrs Budden, Blayney, Sutherland, Deards, Goldsworthy, Maskill, Dalton & Faull.

### **19/198 Apologies for Absence.**

Cllrs Gillard & Champion. Cornwall Cllr Egerton.

### **19/199 Declarations of Interest Register both pecuniary and non-pecuniary under the Code of Conduct (to consider if any changes to Declaration of Interest form and declare interests on agenda items).**

Cllrs Maskill & Goldsworthy declared a non-registerable interest in Village Hall (committee member).

Cllrs Goldsworthy & Budden declared a registerable interest in stream pollution as residents in Gwell-an-Nans

### **19/200 To formally note resignation from the Parish Council of Jon Hull.**

Proposal by Cllr Budden to note resignation and send thank you letter as Mr Hull was a significant part of WW1 event and Playing Field Committee, to co-opt as soon as possible, seconded Cllr Goldsworthy, carried.

The above was duly **resolved**.

### **19/201 Public Participation**

Dog excrement is increasing along Carne View Road, but has not seen the offender. Cllr Goldsworthy stated all excrement should be reported on the Cornwall Council website, then they may have enough evidence for the Dog Warden to visit.

Proposal by Cllr Budden to place on next agenda, Councillors to research ways other Councils are dealing with this problem to report back, seconded Cllr Deards, carried.

The above was duly **resolved**.

### **19/202 Police Report to include possible speed watch, to consider information and resolve action..**

Police report for August 2019; 3 crimes recorded, 1 Truck Hill lay-by, anti-social behaviour, 2 crimes Tregony Road, theft and violence.

2 volunteers have come forward for speed watch which would not make it viable. It will be back in the magazine next month.

Cllr Goldsworthy reported stones across road on Tregony Road, he has removed them but if a reoccurrence he will report to the police.

**19/203 To confirm the minutes of the meeting of 23<sup>rd</sup> September 2019.**

The minutes of the ordinary meeting held on 23<sup>rd</sup> September 2019 were declared as correct by Councillor Deards and seconded by Councillor Maskill, all agreed; the Vice-Chairman signed them as a correct record.

The above was duly **resolved**.

**19/204 Matters Arising**

- a) 19/036- Historic Well, update on progress, Cllr Faull reported still trying to obtain additional quotes, need to remove root and soil. Cllr Faull to obtain quotes, Councillors suggested contacts.
- b) 19/076- War Shrine completed, doors to be rehung 8<sup>th</sup> November for formal rededication at Remembrance Service.
- c) 19/128- Car park painting waiting for date (weather dependent) & repair of pot holes.
- d) 19/153- Skate ramp- no update.
- e) 19/157- Toilet repairs- unable to be completed on 15<sup>th</sup> October due to problems with the door, it was too high. Builder is cutting the frame down to size. Toilet repairs completed today, except hand dryer, Clerk to instruct electrician.
- f) 19/164e- Chairman & Clerk attended Code of Conduct training, Vice-Chairman urged any members who haven't been to attend.
- g) 19/176- Electrical work to pavilion completed- noted
- h) 19/177- Pedal roundabout painting and MUGA board's replacement- Play Inspector will be removing the roundabout to paint in a dry location, waiting for dry weather to replace the boards.
- i) 19/179- Toilet sanitary ware- removed 15<sup>th</sup> October, to place shelving on November agenda so members can consider best use of space and shelving required; Cllr Dalton & Cllr Gillard Working Group.
- j) 19/180- CCTV upgrade; to consider at Finance meeting if viable for next financial year.
- k) 19/181- MUGA sand delivered and spread, thank you sent to Mr Smith.
- l) 19/183- Bus shelter refurbishment; to consider at Finance meeting if viable for next financial year, to also place on November Full Council.
- m) 19/185 – Bee-Eco; Clerk has authorised work, meeting took place on 16<sup>th</sup> October to sort out timescales, due to start 25<sup>th</sup> October in the Play Area; hoping to have School involvement which Cllr Deards will be liaising, if it does not work for the School then will be advertised as a Community Event to seed some of the larger areas.
- n) 19/186- Daffodil bulbs all planted by volunteers, Mr Denyer thanked.
- o) 19/187- CGR; meeting attended on 15<sup>th</sup> October, recommendations from the panel will be available for December Parish Council meeting.
- p) 19/189-Stream pollution; letter sent to SWW and Environment Agency, volunteer needed to write plain English fact sheet; the Chairman has nearly completed, to check if ready to go. Cllr Budden stated 2 misconceptions had been found, and home owners had been given Notice to put right.

*Cllr Faull left the meeting.*

- q) 19/193- Trees to be lopped and trimmed on 22<sup>nd</sup> October in Village Hall car park.
- r) 19/195b- Clerk to report back re Electric Charge point in car park; contacted Parish & Town Councils, a St Mewan PC Cllr has carried out research, he reported that different makes of cars have different connections, he also checked out costings and came to the conclusion it was too new on the market and therefore too expensive and felt it would be better to wait. Lanivet have had 2 points fitted free of charge by Age UK but only the Age UK bus is allowed to use them, although they are hoping this will change. Several Parishes have requested research if Probus PC decide to investigate further. Proposal by Cllr Budden to revisit in 12months, seconded Cllr Blayney, unanimous.  
The above was duly **resolved**.

### 19/205 Cornwall Councillor's report to Council.

Cllr Egerton apologies received. Report circulated at the start of the meeting. Waste contract delayed due to high tender pricing, and household waste recycling centre now open. Spaceport supported by CC Cabinet, now going to full Council in November. CC have received a Public Transport grant of £23 million to increase passenger numbers, looking at a zoning system. Locally Wainhomes Phase 2 progressing. Probus Exhibition Fund AGM meeting Thursday 14<sup>th</sup> November.

### 19/206 Finance.

- a) To receive the financial statement of accounts for the year to date, budget sheet and to approve payments.  
Payments schedule circulated to members totalling £5283.04 for October monthly forecast sheet against projected and expenditure to budget.

DD- 28 Sept	EDF- Toilets	£11.00
DD- 28 Sept	EDF- MUGA	£52.00
2618	Play inspections	£140.00
2619	Probus Village Hall- rent	£15.00
2620	The Letterbug	£350.00
2621	Action Fire SW-extinguishers pavilion	£163.38
2622	SWW- toilet	£38.28
2623	Bee Eco	£795.40
2624	Phone, postage & training.	£56.71
2625-2627	Staff salaries, expenses & pension	£1,369.03
2628	Playinnovation	£478.56
2629	Kernowek Gardeners Ltd	£720.00
2630	Vision ICT- Email Cllr Deards	£21.60
2631	CIS - Toilet rolls	£22.08
2632	SD Electrical- pavilion	£1,050.00
	<b>TOTAL</b>	<b>£5,283.04</b>

Proposal by Cllr Sutherland to approve all payments, seconded Cllr Blayney, carried.

The above was duly **resolved**. Expenditure to budget and monthly forecast noted.

b) To note Internal Control checks Qtr 2 completed.

Qtr 2 bank reconciliation circulated.

Cllr Dalton reported Internal Control checks for Qtr 2 completed and no issues identified.

Proposal by Cllr Budden to note Qtr 2 Internal Control checks completed, seconded Cllr Deards, carried.

The above was duly **resolved**.

**19/207 Village Hall- update report.**

Written report circulated prior to the meeting via email.

Cllr Goldsworthy and Cllr Maskill attended the village hall committee meeting held on 9th October 2019.

A new Secretary has been appointed. Karen Durston was introduced to the committee.

The work plan and action log were reviewed and updated.

The level of hire charges was discussed and it was decided that a price increase of 5.5% would be necessary, rounded to a manageable sum. The new pricing structure will be notified to regular users by the end of October and will be introduced from 1 February 2020.

A proposal by Probus Parish Council to place a Parish hub/office unit on Parish Council land to the rear of the Village Hall was considered. It was hoped that this might free-up the committee room for additional bookings. It was decided that the Village Hall Committee should support the project.

Proposal by Cllr Budden to note the report, seconded Cllr Blayney, carried.

The above was duly **resolved**.

**19/208 Playing Field- update report/ request for grant of £400 for shipping container for storage and to delegate rep for Committee.**

No update, and no reply as to whether the container is suitable.

Proposal by Cllr Maskill, Cllr Maskill to be Playing Field Representative, seconded Cllr Dalton, unanimous.

The above was duly **resolved**.

**19/209 Risk Assessments- to note play area risk assessments for September, to consider and resolve, approve assoc. expenditure (if any).**

No new issues

**19/210 Closure of Post Office from 6th November- to discuss and resolve any course of action.**

The Post Office will close from its current location on 6<sup>th</sup> November. Post Office Ltd are looking to put a temporary outreach in the Village starting from Friday 8<sup>th</sup> November. The service will be 2 hours on a Tuesday & Friday afternoon, times to be confirmed, it will be a full counter service with the exception of

electric key charging. Post Office Ltd will only provide the service if use of the room is free to them.

Members need to consider if Parish Council will cover the cost of the Committee Room, initially for a 6 month period, so this service can continue. Committee Room has been provisionally booked although some dates are unavailable, to consider whether another location i.e. pub or café may be suitable, Clerk has contacted Post Office Ltd to let them know which dates are not available and querying finding another location.

The garage have put in an application, although no guarantee.

Proposal by Cllr Goldsworthy to support an Outreach Service and approve a budget of £750 for Village Hall or alternative venue, seconded Cllr Blayney, carried

The above was duly **resolved**.

**19/211 Play Area- to agree wording for additional signage, to resolve and approve assoc. expenditure.**

To defer as Cllr Faull not here.

**19/212 Highway Issues- to consider any issues and to consider application for further funding.**

Cllr Gillard has submitted an Expression of Interest form to the Community Network Panel for additional funding for a permanent speed sign at the entrance of the Village St Austell side and rumble strips.

2 further issues on A390 since last meeting, Cllr Gillard has spoken to Cllrs from St Clements, and will be requesting funding from Highways budget for a safety report.

Cllr Budden stated he had requested a feasibility study regarding S106 money from Cormac in July, has continually been chasing, and will continue to chase.

Cllr Egerton has suggested the S106 could be used for traffic calming outside of Probus School; a scheme that made the road more ambiguous, with coloured tarmac and planters. Cllr Budden stated that once Cormac had come back with original request he will ask for this second scheme to be costed.

Cllr Budden to circulate plan.

**19/213 Climate Change Emergency – report from Working Group re policy & audit, to consider and resolve, and approve any assoc. expenditure (if any) – Cllr Deards & Cllr Dalton.**

Cllr Dalton explained at present we spray, the alternative is foam scrubber or mechanical sweep. Cllr Dalton stated an idea was to request a Community Group hand clear weeds, and that money saved could be used for more plants. Cllr Deards & Dalton to place in magazine, to re-agenda for February.

**19/214 Dog Bins- to receive information, to consider and resolve, to approve assoc. expenditure (if any)- deferred from last meeting.**

The Square has several normal bins, members felt these were adequate.

To defer Tregony View dog bin until Management Group is formed.

Proposal by Cllr Budden, to let residents know that normal bins can be used for

dog excrement, Cllr Goldsworthy to write to magazine, seconded Cllr Maskill, carried.

The above was duly **resolved**.

**19/215 Wainhomes site office- to consider and resolve quotes for siting the building in the Village Hall car park at previously agreed location (at site meeting of 12th October), to approve assoc. expenditure (if any) and to reallocate from other ear-marked reserves, if necessary. To agree use of the building, business or non-business due to VAT implications.**

Proposal by Cllr Budden to widen the agenda item, seconded Cllr Deards, unanimous.

The above was duly **resolved**.

Vice-Chairman ran through 4 potential sites.

Option 1 near Village Hall, quotes for ground works and electrics obtained but not water.

Option 2 far end of car park, groundworks are £6812, which includes water and sewerage but not electric.

Option 3, Doctors Surgery; they wish to recruit paramedic, it will be for GP side only not Medical Centre, Cllr Gillard has been negotiating that it would potentially only be until the extension to the surgery is built and then would need relocating.

Option 4, Probus School, but no firm plans for use of building.

Cllr Budden stated if in village hall car park the Council would need to consider use, implications on VAT status and business rates.

Wainhomes would not expect the building to be sold for profit. Wainhomes are comfortable with use by the Doctors Surgery and School.

Cllr Goldsworthy raised concerns regarding use by Doctors Surgery, as Limited Company. Cllr Sutherland felt it would be a benefit to the Village as a service, which would outweigh this. Cllr Dalton felt it would give the Parish Council a chance to decide where it goes and what is required.

Discussion regarding request Doctors fund the moving and plumbing a cost of approx. £2,000.

Options 2 & 4 ruled out.

Proposal by Cllr Sutherland, option 3 that Parish Council offers the building to the Surgery for the duration of the building works, whenever they finish Parish Council will have it back and Doctors to pay relocation costs anywhere in the Village and update PC every 3 months on likely completion of building works, seconded Cllr Maskill, carried, Cllr Budden to liaise with Doctors Surgery.

The above was duly **resolved**.

**19/216 Wainhomes Phase 1 Village Green upkeep- to update members.**

The Village Green on Phase 1 will be passed to a Management Group on completion of the site. Mr Crawford, from Wainhomes envisages this will be December. The Parish Council could, if it is minded, approach the Group after this time to discuss use for the site and street furniture.

**19/217 Request to remove/change signage for facilities on entrance to Village, to consider and resolve, to approve any assoc. expenditure- deferred from last meeting.**

A Working Group is needed to survey all Village signs and perhaps a Village map, highlighting landmarks and perhaps public footpaths.  
Cllr Budden stated he will develop options with Cllr Gillard and come back to a next meeting.

**19/218 Parish Stocks- to consider location and use, Church has requested removal.**

Proposal by Cllr Dalton, to thank the Church for their offer but they were gifted to the Church, seconded Cllr Blayney, carried.  
The above was duly **resolved**.

**19/219 Seal Exclusive Rights of Burial- to ratify sealing of ERB 39.**

Proposal by Cllr Deards , to ratify sealing ERB 39, seconded Cllr Blayney, carried.  
The above was duly **resolved**.

**19/220 Correspondence**

a. None

**19/221 Items for the Next Agenda**

- Shelving for toilets.
- Benches/seats for Village.

**19/222 It was agreed the next Meeting of the Parish Council will be 18<sup>th</sup> November 2019 7.30pm in the Village Hall (Finance Committee 4<sup>th</sup> November 2019).**

The meeting closed at 10pm.

**Chairman..... Date.....**