

# PROBUS PARISH COUNCIL

CLERK: Mrs A Kendall, Foxleigh, Treviglas Lane, Probus, Truro, TR2 4LH  
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## **Minutes of the Ordinary Meeting of Probus Parish Council held on Monday 20<sup>th</sup> July 2020 Virtual commencing at 7.30pm.**

**Members Present:** Cllrs Gillard, Goldsworthy, Maskill, Dalton, Sutherland, Deards, Faull & Saunders-Fern.  
Cornwall Cllr Egerton & Rebecca Tonks.

### **20/093 Apologies for Absence.**

Cllr Blayney & Cllr Budden.

### **20/094 Declarations of Interest Register both pecuniary and non-pecuniary under the Code of Conduct (to consider if any changes to Declaration of Interest form and declare interests on agenda items).**

Cllr Maskill declared a non-registerable interest in Playing Field & Village Hall (committee member).

Cllr Saunders-Fern declared a non-registerable interest in Playing Field (committee member).

Cllr Goldsworthy declared a non-registerable interest in Village Hall (committee member)

Cllr Gillard declared a non-registerable interest in Village Hall (partner Chairman).

### **20/095 Public Participation.**

Rebecca Tonks from St Ewe Eggs present; location plan circ. before meeting. Rebecca explained currently based on farm but grown out of it, and looking to build a packing centre off-site, this will all de-risk the site from Avian Flu. Looking at a site on Resparveth site, adjacent to the farm track, as the field closest to the Industrial Estate has issues with the water table. Traffic will increase, but nowhere near the level of Kays. Looking at an increase of 38 jobs, in the packing centre. It will have a car park, which will be permeable, and they will try to keep the building in keeping with the area. Rebecca invited all members to view their current set up if they wished. Rebecca Tonks thanked for attending the meeting.

### **20/096 Police report.**

Police report for May 2020; no crimes reported.

### **20/097 To confirm the minutes of the meeting of 15<sup>th</sup> June 2020.**

The minutes of the ordinary meetings held on 15<sup>th</sup> June 2020 were declared as correct by Councillor Deards and seconded by Councillor Maskill, all agreed; the Chairman will sign them as a correct record at the next proper meeting of Council.

The above was duly **resolved**.

#### **20/098 Matters Arising**

- a) 19/128- Car park painting completed; posts fitted Handyman.
- b) 19/185 – Bee-Eco; work ongoing- they are aware this is outstanding, should be able to plant in the Autumn.
- c) 19/215- Update regarding repair to Site Office following damage, Doctors are waiting for someone to do the ramp, before the shutter can be sorted.
- d) 19/234- FPN training, James Peck contacted confirming we are still interested.
- e) 20/060- Climate Emergency Grant withdrawn and replaced with Covid-19 grants, once re-instated Clerk & Cllr Dalton will apply.
- f) 20/089- Clerk's Appraisal, update completed 13<sup>th</sup> July 2020; Cllrs Dalton & Sutherland thanked for carrying this out.
- g) 20/090b- Magazine Article sent to magazine but no space was left; Clerk has been assured it will be in the magazine for end of July. Parish Council Commercial Waste Bin is in situ at the Playing Field; it only came with one key, so Clerk has ordered extra, which have been distributed.
- h) Play Area- Clerk has instructed Play Inspector to cut the bottom of the fence for ease of strimming.

#### **20/099 Cornwall Councillor's report to Council.**

Written report circ. via email prior to the meeting.

Cornwall Council

Council meetings: Cornwall Council is starting to hold more meetings online.

Cabinet in June; Full Council on 7 July; some planning meetings with small numbers of applications; electoral review panel last week – they are likely to proceed with changes to parish boundaries that were agreed with the parishes concerned but will defer changes that were more controversial and revisit them after May 2021. In our area, the changes are the small movement of the Probus/Grampound boundary and the merger of Tregony and Cuby Parishes.

Local issues

Probus Exhibition Fund: in July 2019, the trustees considered the future of Probus Exhibition Fund. They decided that it would be appropriate to close the Fund in early 2021 as certain trustees would not wish to continue beyond that date, and that the balance of monies available in the Fund should be transferred to a suitable body in the local area that could continue to distribute the monies to young people in financial need broadly in line with the principles set out in the constitution of Probus Exhibition Fund but not constrained by the absolute criteria. In May 2020, during the Coronavirus pandemic when it became clear that it would be difficult for the Fund to operate normally, the Trustees decided to bring forward the date of closure of the Fund. On 21 May 2020, the Fund was closed down and the balance of monies transferred to Roseland College who will use the monies to assist students at the college in financial need as they see fit. The balance of monies transferred was £11,043.56.

Grampound Surgery: this controversy rumbles on. The doctors have not yet submitted the application to the CCG to vary their service provision, but the

new owner of the building in Grampound is trying to press ahead with his proposed demolition and development as flats.  
 Development on land east of Grampound: the new owner of a one-acre field just east of Grampound has started developing it without planning permission. Park homes and caravans can be seen on the site. Planning enforcement are on the case.

**20/100 Finance.**

- a) To receive the financial statement of accounts for the year to date, budget sheet and to approve payments.  
 Payments schedule circulated to members totalling £3776.24 for July, monthly forecast sheet against projected and expenditure to budget.

BACS	SWW- toilets	£35.34
BACS	Probus Village Hall- Post Office	£144.00
BACS	Mr A Inglefield- Play inspections	£70.00
BACS	Kernowek Gardeners Ltd- grass cutting	£720.00
BACS	Viking-Admin supplies	£41.90
BACS	St Enoder Parish Council- photocopier qtr	£74.24
BACS	MA Grigg- padlocks and postcrete	£26.93
BACS	Keith Clemes Line Marking- car park	£492.00
BACS	EDF- streetlights	£31.08
BACS	Phone, Zoom, wheelie bin keys	£51.75
BACS	Staff salaries, expenses & pension	£1,782.20
DD-17 July	Cheaper Waste	£280.80
DD- 28 May	EDF-Toilets	£10.00
DD-28 May	EDF-MUGA	£16.00
	<b>TOTAL</b>	<b>£3,776.24</b>

Proposal by Cllr Goldsworthy to approve payments, seconded Cllr Saunders-Fern, carried.

The above was duly **resolved**. Expenditure to budget, bank reconciliation and monthly forecast noted.

**20/101 S106- Sustainable Transport Options- to receive update from Working Group.**

Report circulated prior to the meeting; full report available in file copy.  
 Cllr Sutherland reported they will be taking this forward, and a meeting is scheduled for Weds via Zoom with Cornwall Council and Cormac- noted.

**20/102 Neighbourhood Plan- to consider and resolve way forward.**

Cllr Gillard stated he had intended to do a briefing note but as now not meeting until September, he will prepare a paper to present at September meeting.

**20/103 Truro & Roseland CNN Highway Budget- update.**

Meeting scheduled 21<sup>st</sup> July to review proposals, since we last met they have found extra money but not enough to cover all schemes. This will be discussed

in full tomorrow.

**20/104 Well, Truck Hill- to consider estimate previously circ. by Cllr Faull and to approve assoc. expenditure (if any).**

Estimate circ. by Cllr Faull prior to the meeting.

Cllr Faull stated he needed to find out timescale, Clerk queried whether the Parish Council could supply materials and he just charges for labour. Cllr Gillard queried concrete lintels, Cllr Faull didn't feel these would be on view.

Cllrs Saunders-Fern, Maskill and Gillard offered to attend meeting with Cllr Faull.

Proposal by Cllr Faull to set up second meeting and to come back to Council with firm quote, seconded Cllr Saunders-Fern, carried.

The above was duly **resolved**.

**20/105 Weed control- delegated approval for spraying weeds, kerbside only, to note and consider increasing, if necessary.**

Chairman, Vice-Chairman and Clerk approved kerbside weed spraying, Handyman has been informed and list with map given to him, this decision was taken due to no alternative possible at the moment due to Covid-19.

Proposal by Cllr Sutherland, to ratify and approve as delegated and to increase handyman's hours to allow him to pick up weeds once they have died back, seconded Cllr Goldsworthy, unanimous.

The above was duly **resolved**.

**20/106 Communication Policy – to consider, amend if appropriate and adopt; taken from Local Governance Model Code.**

Draft Communication Policy and Local Governance Model Code circ. with meeting papers.

Proposal by Cllr Sutherland to adopt policy, seconded Cllr Faull, carried

The above was duly **resolved**, Clerk to place on Website.

**20/107 Tregony View Open Space- to report back on situation with management group.**

Cllr Gillard has contacted Mark Patton from Wainhomes to update us on progress of the Management Group and request a link with Parish Council.

Waiting for response.

**20/108 Delegated Decision Register- to ratify & resolve decisions taken during time of no meetings, (as we are now meeting as normal, albeit Virtual, this is no longer needed).**

Delegated Decision Register circulated with meeting papers.

Clerk explained 2 decisions to be added to the Register, the opening of the Play Area on 4<sup>th</sup> July and the closing of the Skate Ramp on 14<sup>th</sup> July due to needing repair, it appears to have rotted on the inside. Clerk informed members there was currently borrowed Heras fencing around it, and queried if it needs to be returned whether they are happy to rent some, this was **agreed**, although

Chairman requesting costs of purchase to be looked into.

Proposal by Cllr Sutherland to ratify and approve, seconded Cllr Maskill, carried.  
The above was duly **resolved**.

**20/109 To seal Exclusive Right of Burials- to resolve to seal ERB 41 & 42.**

Proposal by Cllr Deards, to seal ERB 41 & 42, seconded Cllr Sutherland, carried.  
The above was duly **resolved**.

**20/110 Planning Decisions for noting**

- a) PA20/02278 Churchtown Cottage Tregony Road Probus TR2 4JR. Remove existing ground floor rear and first floor side extensions and replace with larger extensions-approved.
- b) PA20/03680 Nankilly North Barn Road From Junction West Of Nankilly To Tresowga Probus TR2 4JG. Change of use of land from agricultural to domestic curtilage along with the proposed erection of a greenhouse, formation of raised planting beds and erection of a summerhouse- approved.
- c) PA20/03875 Fern Cottage, Fore Street, Probus. Proposed porch, additional first floor dormer and replacement of existing windows and doors- approved.  
Noted.

**20/111 Correspondence**

- a) Various emails circulated to members on receipt- info only.

**20/112 Items for Agenda once Covid-19 restrictions are eased.**

- CCTV upgrade
- Footpath Village Hall to Gwell-an-Nans (October Agenda)
- Consultation with residents re seating at Bosnoweth
- Community Infrastructure Projects- from S106 Working Group, Bus Shelter refurbishment, Signage for Village.
- Caravan in lay-by- update.

**20/113 It was agreed the next Meeting of the Parish Council will be 21<sup>st</sup> September 2020 7.30pm (Virtual)**

The meeting closed at 8.40pm.

Chairman..... Date.....