

# PROBUS PARISH COUNCIL

CLERK: Mrs A Kendall, Foxleigh, Treviglas Lane, Probus, Truro, TR2 4LH  
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## **Minutes of the Ordinary Meeting of Probus Parish Council held on Monday 20<sup>th</sup> January 2020 in the Probus Village Hall commencing at 7.30pm.**

**Members Present:** Cllrs Gillard, Budden, Blayney, Dalton, Sutherland, Deards, Maskill, Faull, Goldsworthy & Saunders-Fern.

### **20/001 Apologies for Absence.**

None

### **20/002 Declarations of Interest Register both pecuniary and non-pecuniary under the Code of Conduct (to consider if any changes to Declaration of Interest form and declare interests on agenda items).**

Cllr Maskill declared a non-registerable interest in Village Hall & Playing Field (committee member).

Cllr Gillard declared a non-registerable interest in Village Hall (partner Chairman).

Cllr Goldsworthy declared a non-registerable interest in Village Hall (committee member).

### **20/003 To co-opt against Casual Vacancy 1 and receive Declaration of Acceptance of Office.**

1 application received.

Proposal by Cllr Sutherland to co-opt Larry Saunders-Fern to fill Casual Vacancy 1, seconded Cllr Maskill, carried.

The above was duly **resolved**.

Declaration of Acceptance completed and returned to the Clerk.

Cllr Saunders-Fern invited to the table.

### **20/004 Public Participation**

Query if still have vacancy on Parish Council, it was confirmed there is still 1 vacancy.

Resident thanked Cllr Goldsworthy for helping with reporting and highlighting the Cornwall Council page. Chairman informed members that Cornwall Council have launched a new scheme 'We're watching you' which is currently being piloted in 12 areas and Probus Parish Council have registered for the next round. Resident will keep emphasising the Report It page.

### **20/005 Police report.**

Police report for November 2019; 7 crimes recorded, 1 burglary Truck Hill, 1 violence Lewman Road, 1 theft near Village Hall, 1 anti-social behaviour Tregony Road, 1 burglary Church View Road and 2 crimes public order and violence Bosnoweth.

**20/006 To confirm the minutes of the meeting of 16<sup>th</sup> December 2019.**

The minutes of the ordinary meeting held on 16th December 2019 were declared as correct by Councillor Deards and seconded by Councillor Sutherland, all agreed; the Chairman signed them as a correct record. The above was duly **resolved**.

**20/007 Matters Arising**

- a) 19/036- Historic Well, Cllr Faull has met with contractor, who has provided an estimate of £1,500, this includes removing the top soil, removing roots, and rebuilding stone work with possible granite lentil. Cllr Budden stated as long as completed sympathetically. Contractor concerned about accessibility and storage of materials. Cllr Budden and Cllr Faull to meet with contractor to firm up spec. to place on next agenda for resolution. Other contractors met but not quoted.
- b) 19/128- Car park painting waiting for date (weather dependent) & update on repair of pot holes; pothole repairs started.
- c) 19/177- Roundabout removed for painting and refurbishment of seats, reinstalled.
- d) 19/185 – Bee-Eco; work ongoing.
- e) 19/189-Stream pollution; update from Cllr Gillard & Cllr Budden regarding plain English fact sheet, Cllr Gillard forwarded sheet and letter to Cllr Budden. Cllr Budden to forward to Probus magazine.
- f) 19/215- Update regarding repair to Site Office following damage, Doctors will remove signage and sort out electrics, Wainhomes have measured for new shutters and waiting for order to be placed.
- g) 19/234- FPN training, no new date set for training at the present time.
- h) 19/242- Bin replacement by WI seat- bin ordered but not received.

**20/008 Cornwall Councillor's report to Council.**

Written report circulated.

Cllr Egerton reported that subsidised bus contracts had been awarded to Go Ahead (owned by Plymouth City Bus). Unknown whether First will continue with commercial routes. First have retained contract for park and ride. Waste contract awarded to Biffa, implementation of new contract will be phased in. Black bag will go fortnightly but weekly food waste collection. Locally Wainhomes phase 2 has an opportunity to make all the houses affordable.

**20/009 Finance.**

- a) To receive the financial statement of accounts for the year to date, budget sheet and to approve payments.  
Payments schedule circulated to members totalling £3,018.17 for January, monthly forecast sheet against projected and expenditure to budget.

DD- 28 Dec	EDF- Toilets	£10.00
DD- 28 Dec	EDF- MUGA	£34.00
2662	Play inspections & repairs	£524.20
2663	Probus Village Hall- rent	£135.00
2664	Kernowek Gardeners Ltd- grass cutting	£720.00
2665	SWW- toilets	£37.42
2666	Time Too Café- PO session	£25.00
2667	St Enoder PC- photocopier	£76.20
2668	Clayton Bell- bus shelter cleaning	£25.00
2669	CIS- toilet rolls	£22.08
2670	EDF- Streetlights	£36.13
2671	phone & postage	£41.76
2672-2674	Staff salaries, expenses & pension	£1,331.38
	<b>TOTAL</b>	<b>£3,018.17</b>

Proposal by Cllr Faulk to approve all payments, seconded Cllr Goldsworthy, carried.

The above was duly **resolved**. Expenditure to budget, bank reconciliation and monthly forecast noted.

#### **20/010 Village Hall- update report.**

Written report circulated prior to the meeting via email.

Cllr Goldsworthy and Cllr Maskill attended the village hall committee meeting held on 8<sup>th</sup> January 2020.

The finances are in a healthy state but work will be needed to update the kitchen. Repairs to the main fire doors will be carried out as water has formed a large pool in the hall during the recent exceptional weather. Boarding is needed to improve safety in the loft as is trunking to tidy the loose wiring.

Provisional bookings are currently being made into 2022. Some flexibility will be needed to ensure that the large number of frequent users don't prevent bookings for less regular users or occasional bookings for local residents.

The Chairman reported the Hall had experienced some vandalism over the weekend.

#### **20/011 Playing Field- update report.**

Written report circulated before meeting.

Meetings for this year will be March, June & September. The football club have completed over 30 games on the pitch up to Christmas and the pitch is just about holding up. No issues with anything else and the improved lighting in the Pavilion is very welcome and a big thank you to the Parish Council. Mower had to be fixed again but working ok now. The football club have applied to the FA for funding on a new mower but the application process is not easy and they are waiting on a visit from them to see if they qualify. This has been several

months now with no set timeframe for response.

**20/012 Risk Assessments- to note play area risk assessments for December, to consider and resolve, approve assoc. expenditure (if any).**

No issues- noted.

**20/013 Highway Issues- to consider any issues and update from Cllr Budden on feasibility study; to consider and resolve, to approve any assoc. expenditure (if any).**

Cllr Budden reported no update from Highways.

**20/014 Shelving for toilets to consider and resolve, to approve assoc. expenditure (if any).**

2 quotes received for shelving.

Proposal by Cllr Sutherland to accept Big Dug quote at £254 + VAT, seconded Cllr Faull, carried.

The above was duly **resolved**.

**20/015 Village Green- update on Management Group**

Wainhomes have reported Blenheims (managing agents) have already been appointed for a 12 month term.

Residents will be invited to form a board of directors for the Management Company. Once directors are appointed it would then be up to them on whether they want to continue with Blenheims, appoint others or the parish council to manage.

Wainhomes do not have any influence over this.

The Parish Council can decide to make an approach at a later date if appropriate.

**20/016 Footpath from Village Hall to Gwell-an-Nans- to consider and resolve and approve any assoc. expenditure, following site meeting.**

Quote received to reduce hedge to fence line height and cut in to the Cornish hedge. Clerk also requested quote to crown lift 2 trees in Village Hall Car Park. Hedge is from first set of railings to bottom set of railing, cutting to fence height and into the Cornish Hedge. Need to add on stile but unsure how safe the stonework is.

Proposal by Cllr Budden to accept quote of £400 + VAT and to proceed as soon as possible, seconded Cllr Sutherland, carried.

The above was duly **resolved**.

**20/017 Neighbourhood Development Plan- to consider and resolve progressing, if progressing to consider Steering Group and Terms of Reference**

Draft Terms of Reference circulated with meeting papers.

Chairman stated this will not be an insignificant task. Area has already been designated.

First step is to raise awareness with residents and to ascertain if they are

supportive. Would need Cllrs as part of the steering group, and they would need to decide how to engage residents.

Cllr Budden stated he would need to be convinced there was a benefit, and what the monetary cost is. Chairman stated there is no guarantee that an NDP will only allow building in allocated areas. Cllr Egerton stated the Parish Council would need to be clear with what it was hoping to achieve and would need to have enthusiastic residents. Cllr Eathorne- Gibbons stated an NDP does give weight to planning, and maybe worth asking Councils who have already completed.

The Chairman stated would need the whole Council behind it, as a team of Cllrs would need to be involved. There is help from Cornwall Council (advisory), and they are happy to come out to explain to the Parish Council.

Proposal by Cllr Gillard, to identify 1 or more people to attend our next meeting to advise members on what is involved, then make an informed decision whether to progress, seconded Cllr Faull, carried.

The above was duly **resolved**.

**20/018 Correspondence**

- a. None

**20/019 Items for the Next Agenda**

- CCTV upgrade (obtaining quotes)
- Climate Change Emergency (February Agenda)
- Signage for Village (February Agenda)
- Bus Shelter refurbishment (June Agenda)
- Seats for Village(March Agenda)
- Outreach Post Office (February Agenda).

**20/020 It was agreed the next Meeting of the Parish Council will be 24<sup>th</sup> February 2020 7.30pm in the Village Hall.**

The meeting closed at 8.45pm.

**Chairman..... Date.....**