

# PROBUS PARISH COUNCIL

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## **Minutes of the Ordinary Meeting of Probus Parish Council held on Monday 19<sup>th</sup> November 2018 in the Probus Village Hall commencing at 7.30pm.**

**Members Present:** Cllrs Gillard, Sutherland, Deards, Dalton, Budden, Maskill & Faull.  
Cornwall Cllr Egerton.

### **18/197 Apologies for Absence.**

Cllrs Blayney, Hull, Goldsworthy & Champion.

### **18/198 Declarations of Interest Register both registerable and non-registerable under the Code of Conduct.**

Cllrs Maskill declared a non- registerable interest in Playing Field (committee member).

Cllr Dalton declared a registerable interest in Tredenham (allotment holder).

### **18/199 Public Participation**

Representative from the Village Hall explained the need for a grant for the Village Hall to repair their footpath, he explained they had accepted a quote for £1750, this is to be placed on the December agenda as financial and letter not received before the despatch of the agenda.

Ryan, representative of the WW1 Working Group, thanked the Parish Council for their support during the WW1 Tribute. The Chairman passed on the thanks of the Parish Council to all the people involved and especially Ryan for a memorable week starting with the exhibition and finishing with a day of commemorations.

Resident reported she had replaced the laminated 'dog poo signs' but felt more official signs were needed. Tregony View is also becoming an issue as the houses are becoming occupied, a dog bin in this location may be beneficial.

### **18/200 Police report.**

September crimes- 1 vehicle crime Treviglas Rise, 1 criminal damage Carne View Road & 1 theft/making off without payment Trevorva.

Unfortunately, Police Liaison Rep. unable to attend the meeting so no report back.

### **18/201 To confirm the minutes of the meeting of 15<sup>th</sup> October 2018.**

The minutes of the ordinary meeting held on 15<sup>th</sup> October 2018 were declared as correct by Councillor Deards and seconded by Councillor Sutherland, all agreed; the Chairman signed them as a correct record.

### **18/202 Matters Arising**

- a) 18/138- Toilet roof, changing rooms, roof repair complete, Heras fencing off hire.

- b) 18/191- Jubilee Oak, Cllr Champion reported that residents will be replanting, Clerk to request contractor removes cuttings left on site.
- c) 18/194c- Trelawney, reports diggers are in clearing the site; Clerk to contact Trelawney to confirm.
- d) 18/194e- Tree Warden session- to take place 26<sup>th</sup> November.

**18/203 Cornwall Councillor's report to Council**

Written report produced.

Probus Exhibition Fund meeting, AGM Weds 21 November 7pm, all welcome to attend.

Footpath from Church View Road to Tregony Road needs sweeping and light is hidden by vegetation; Clerk to ask handyman to sweep and to see if he can clear the vegetation from the light if not too high.

Garden wall in Church Terrace knocked over again by car, to consider any possible resolutions. The Chairman requested Councillors look at the area and give it some thought; to place on December agenda.

*Cllr Egerton left the meeting.*

**18/204 Village Hall report- update report.**

Mr Dodd reported the Committee Room ceiling also needed fixing but it was due to the felt on the roof deteriorating rather than a simple fix.

**18/205 Playing Field- update report**

Cllr Maskill reported a meeting is scheduled for November but he doesn't know when. Clerk reported grant cheque was still outstanding.

Cllr Budden passed defibrillator signs to Cllr Maskill for fixing to the Changing Rooms.

**18/206 WW1 A Nation's Tribute- update on event.**

Clerk read out email report from Cllr Hull thanking everyone individually for their work on bringing forward a very successful event. Clerk reported she had received numerous emails and phone calls from residents thanking everyone involved and saying what an excellent tribute. Everyone agreed it was a fantastic event which was well supported.

Clerk reported the bagpiper, Donny, has offered to return to the Village to play at a future event and he apologised for not realising how the cold would affect his bagpipes.

Cllr Hull in his report has asked if the Council would consider commissioning a print to be presented to the Comrades Club in memory of the event with 3 further copies for the 3 young men who carried out the re-enactment. He has also asked if the Parish Council would consider permanent lighting for the new memorial. Kevin Cope has offered to donate time or materials but there will be a cost; to place both items on December agenda as financial.

Clerk to investigate solar panel lighting.

Proposal by Cllr Sutherland letter is sent to Imerys and Ed Faull thanking them for their part in the Memorial stone, seconded Cllr Gillard, carried with 1 abstention.

The above was duly **resolved**.

Cllr Faull took no part in the vote and declared a registerable interest. Cllr Gillard to forward photographs to the Clerk for inclusion.

**18/207 Risk Assessments- to note play area risk assessments for October and approve assoc expenditure.**

All work completed and risk assessments clear.

**18/208 Dog Fouling signs- update from residents and approve assoc. expenditure**

Covered under Public Session. Cllr Gillard stated he would obtain quotes for metal signs. It was noted anyone can report dog fouling to Cornwall Council, although proof is needed.

**18/209 Community Infrastructure Levy- to consider and approve Parish Council's response.**

The Chairman reported the consultation is now closed, so our comments are around the 5% discrepancy in the figures only.

**18/210 Footpath through Tredenham Charity Land- response from Tredenham Charity.**

Tredenham Charity stated it is not possible to put a footpath through their land. This was discussed at their meeting but due to the area now being land locked a new private entrance to the allotments is not possible and not enough space for shared access.

**18/211 Footpath through Trewithen Land- to consider approaching Trewithen to ascertain if bridleways can be joined.**

Clerk circulated location map with the agenda.

Proposal by Cllr Deards Probus Parish Council writes to Trewithen to ascertain if a permissible path is possible, bridleway size preferably, seconded Cllr Dalton, carried.

The above was duly **resolved**.

**18/212 Meeting Dates 2019- to note.**

Meeting Dates 2019 circ. with the agenda, some dates are the 4<sup>th</sup> Monday due to other bookings- noted.

**18/213 To seal Exclusive Right of Burial**

Proposal by Cllr Deards to seal ERB 36 & 37, seconded Cllr Maskill, carried.

The above was duly **resolved**.

**18/214 Finance.**

- a) To receive the financial statement of accounts for the year to date, budget sheet and to approve payments.  
Payments schedule circulated to members totalling £4770.76 for November, monthly forecast sheet against projected and expenditure to budget

circulated.

2458	EDF- Streetlight	£31.40
DD- 29 Oct	EDF- Toilets	£15.00
DD- 29 Oct	EDF- MUGA	£30.00
2459	Brandon Hire- Heras Fencing & signs	£74.40
2460	Cornwall Council- training	£12.00
2461	Changing room toilet roof	£972.00
2462	Fenland Leisure Ltd- Glue for astro	£28.20
2463	Probus Village Hall- rent	£15.00
2464	SWW- toilets	£19.93
2465	Play inspections & repairs	£1,124.69
2466	Defib signs	£40.68
2467	Andy Loos	£149.52
2468	Viking- admin supplies	£41.33
2469	MA Grigg-seed and fertiliser for cem	£61.72
2470	Cornwall ALC Ltd- training	£21.00
2471	Phone, postage & various refunds	£142.57
2472-74	Staff salaries, expenses & pension	£1,271.32
2475	Grass cutting	£720.00
	<b>TOTAL</b>	<b>£4,770.76</b>

Proposal by Cllr Sutherland to approve all payments and budget sheets, seconded Cllr Gillard unanimous.

The above was duly **resolved**.

- b) To confirm minutes of the Finance Committee and to approve Recommendations:  
Recommendations:

- Toilet cleaner salary £270 per month from 1st April 2019.
- Handyman's salary increased to £10.50 per hour from 1st April 2019.
- Clerk's salary in line with NALC increase SCP 35 at 15 hours per week.
- Annual Car Park Permit £110 from 1st April 2019.
- No charge to Probus Youth Football Club for MUGA and £7.50 per hour for all other users.
- Cemetery fees as amended from 1st April 2019 (Appendix1).

Proposal by Cllr Sutherland to approve the minutes of the Finance Committee 5<sup>th</sup> November 2018, seconded Cllr Deards, unanimous.

The Chairman signed them as a correct record.

Proposal by Cllr Deards to approve recommendations as written, seconded Cllr Maskill, unanimous.

The above was duly **resolved**.

- c) To set the Precept for 2019/20.

Recommendation: Precept set at £47,566.61.

Proposal by Cllr Deards to set the Precept for 2019/20 at £47,566.61 seconded

Cllr Maskill, unanimous.  
The above was duly **resolved**.

- d) To appoint Internal Auditor  
To defer to December meeting; one quote received of £300.

**18/216 Correspondence**

- a) CALC News roundup- for noting  
Circ. with the agenda- noted.  
b) Merlin MS Centre in need of Volunteers (poster in noticeboard)- noted

**18/217 Items for the Next Agenda**

- Play Area- when S106 available
- Dog Excrement posters/metal signs
- Footpath through Trewithen.
- Dog Bin Tregony View
- Lighting of New Memorial Stone
- Church Terrace- wall
- War Shrine- names of survivors.
- Commission 4 prints of WW1 event
- Village Hall Grant re footpath.
- Holy Well- January agenda

**18/218 It was agreed the next Meeting of the Parish Council will be 19<sup>th</sup> November 2018 7.30pm in the Village Hall, (finance meeting 5<sup>th</sup> November 7.30pm).**

The meeting closed at 8.45pm.

**Chairman..... Date.....**

## Appendix 1

With effect from the 1<sup>st</sup> April 2019 following fees will apply:

### 1. Interments

a. A still-born child, or child whose age at the time of death did not exceed 18 years	FREE
b. A person whose age at the time of death exceeded 16 years	£400
c. 2 <sup>nd</sup> interment in an existing grave	£175

### 2. Monuments

a. A headstone or cross not exceeding 2'6" (762 mm)	£75
b. Any inscription after the first	£30

### 3. Interment of Ashes

a. Placement of ashes in space 24" x 24" (609.6 mm x 609.6 mm)	£215
b. 2 <sup>nd</sup> placement of ashes (either area) or within an existing grave	£90
c. Placement of slab 24" x 24" (609.6 mm x 609.6 mm)	£75
d. Any inscription after the first	£30

### 4. Other Charges

a. Copy of certificate	£30
b. Record searching fees	£30
c. Exhumation fee	£50

The above fees are doubled when the interred resided outside the Parish Boundary.

Reserving of Burial Space is not permitted and graves are issued on a strictly rotational basis.