

PROBUS PARISH COUNCIL

CLERK: Mrs A Kendall, Foxleigh, Treviglas Lane, Probus, Truro, TR2 4LH
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Minutes of the Ordinary Meeting of Probus Parish Council held on Monday 19th March 2018 in the Probus Village Hall commencing at 7.30pm.

Members Present: Cllrs Gillard, Blayney, Budden, Deards, Goldsworthy, Maskill, Myners & Sutherland.
Cornwall Cllr Egerton.

18/041 Apologies for Absence.

Cllrs Champion, Dalton & Hull.

18/042 Declarations of Interest Register both pecuniary and non-pecuniary under the Code of Conduct.

Cllrs Blayney & Goldsworthy declared a non-pecuniary interest in Village Hall (committee members).

18/043 Public Participation

No public present.

18/044 To confirm the minutes of the meeting of 19th February 2018.

The minutes of the ordinary meeting held on 19th February 2018 were declared as correct by Councillor Goldsworthy and seconded by Councillor Budden, all agreed; the Chairman signed them as a correct record.

18/045 Matters Arising

- a) 17/157- Clock is stopped. The Clockman has stated he will only look after the clock if he can have a key for the Tower, then he can repair it as he is passing rather than having to make a special trip. The Clerk has spoken to the Church Warden who will facilitate this, although need something signed to say he is aware the bells will be up and he must not enter the bell tower.
Proposal by Cllr Sutherland we monitor the situation and if the clock remains unreliable to consider changing repairer, seconded Cllr Gillard, carried.
The above was duly **resolved**.
- b) 17/175 & 18/038a - Cllr Champion to update on grave topping up & purchase of small trees- to carry forward to next meeting.
- c) 17/196- Playing Field Constitution, still waiting to hear from Charity Commission- to carry forward to next meeting.
- d) 17/202 – Cllrs to update on footpaths walked and which need cutting- to carry forward to next meeting, Clerk to report footpath 22 & 2 as a tree has fallen and is blocking the path.
- e) 17/223- Planning Application, Playing Field hedge, planning approved; Clerk will now obtain quotes to crown raise to give 16ft clearance and side clearance of less than 4ft- not able to prune Feb-August due to nesting regulations; to carry forward for quotes in September.

- f) 17/237a- Skate Ramp noise- waiting for further news from complainant; no further complaint.
- g) 17/253- Speed sign delivered broken, exchange received but returning it for solar powered sign via Mr Vantastic, waiting for solar sign to be delivered, it is approx. £1000 cheaper.
- h) 18/033- Streetlights, 7 adopted leaving the Parish Council with 1 (Jubilee Lantern).
- i) Trailer in car park- Clerk has placed a notice on it stating it is a private car park and if not removed within 2 weeks we will remove it.

18/046 Cornwall Councillor's report to Council

Cllr Egerton circulated his written report.

Budget: Full Council approved the rise of 5%. NPPF being reviewed and housing numbers will be calculated. Stadium paper going to Cabinet on 28th March, CC contribution proposed at £3m.

Locally, new buses on all routes in the next couple of months, RTPI boards will be placed in all the bus shelters.

18/047 Police Report .

No report available.

18/048 Village Hall report.

Written report circulated prior to the meeting.

Cllr Goldsworthy reported that a meeting was held on 14th March, Cllr Blayney also in attendance.

The installation of the caretaker's sink has been completed.

The Luncheon Club has been inspected by the food safety officer and had its 5-star hygiene rating renewed. Some remedial work is required to renew the silicone seal around the sink and fit tiles between the current row above the work surfaces and the bottom of the wall cupboards.

A portable whiteboard/flipchart holder has been purchased for use in meetings. Liz Horder has helped the new Lettings Secretary, Mr Frank Fuller, to take over the role and he is actively seeking new users.

6 chairs with arms and a slightly higher seat have been purchased to supplement the stacking chairs. These have been well received by some of the less agile users of the hall. It was decided to use a donation of £502.60 from the Slimming World social event to purchase a further 6 chairs.

The bank balance is currently £4,214 with February invoices recently issued for a further £1,600.

18/049 Playing Field report.

No update

18/050 WW1 A Nation's Tribute- to agree budget for Working Group and wording for brass plaque, size needed for slate plaque, to approve quote for Memorial Seat.

Cllr Sutherland felt the next stage should be bringing the stone back from

Imerys, as we promised to remove it by the end March.
Proposal by Cllr Sutherland stone is picked up and brought back, to allow easy measuring for plaques, seconded Cllr Budden, carried.
The above was duly **resolved**; Cllr Gillard to speak to Cllr Champion.
Wording for brass plaques; Clerk to circulate proposed wording suggestions with next month's papers.
Proposal by Cllr Goldsworthy to purchase Memorial Seat at £831.50 + VAT, seconded Cllr Deards, carried.
The above was duly **resolved**.

18/051 Play Area- to consider updated information from HAGS, to reallocate budget if agree to go ahead with previous resolution of Sutcliffe.

HAGS have come back to the Parish Council offering to refurbish the pedal roundabout free of charge and provide 5 years maintenance with quarterly visits.

Clerk requested to find out where nearest Sutcliffe area is so members can view the quality of equipment. To enquire if HAGS can provide a Poppy Disc Spinner. Ask Sutcliffe if they provide a maintenance contract.

S106 is available on occupation of the 45th house so therefore could be some way off.

18/052 Risk Assessments- to note play area risk assessments for February, and to approve any remedial actions

February Risk Assessments clear- Noted.

18/053 Holy Well- to consider refurbishment of centrally located Holy Well.

Discussion took place.

Proposal by Cllr Gillard to stick with the original plan and refurbish the Holy Well at Truck, seconded Cllr Budden, carried.

The above was duly **resolved**; Cllr Budden to carry out research.

18/054 Open Meeting- to review notes and agree any further action.

Notes circulated with the agenda, and passed to the magazine.

Cllr Maskill will FOI Wainhomes pre-app advice from Cornwall Council.

Additional play space required by the football team, Mr Denning has previously indicated he would be willing to give up a field he currently rents from Trewithen. Clerk to arrange a meeting with Trewithen, Cllrs Gillard and Goldsworthy to attend.

A footpath was discussed from Fairfields to Chapel Street for the safety of the children walking to school. Tredenham land was discussed as a possible route through, this was originally discussed when the Fairfields Estate was being built but could not be facilitated. Clerk to bring up with the Trustees at the next meeting in October. Cllr Maskill to look Fairfields side to see if an opening is available, Cllr Gillard to check the footpath to the side of Junk and Disorderly to see if that is a possibility.

18/055 Defibrillator Notices- to approve locations and assoc. expenditure.

Proposal by Cllr Budden 9 location signs are purchased for the defibrillator, and mix of rigid and sticky depending on location, seconded Cllr Myners, unanimous.

The above was duly **resolved**.

Proposal by Cllr Budden a budget of £100 is allocated for this project, seconded Cllr Gillard, carried.

The above was duly **resolved**.

The Clerk confirmed she had emailed the Ladies Group to confirm we were happy to accept the surplus defibrillator funds, which will be placed in earmarked reserves for consumables.

18/056 Tender Specification- to review and amend if necessary, to approve newspaper advert and timeframe. Invitation to join LMP Scheme (footpath cutting) grant available £564.29, which will need adding to spec. if resolved to join.

Tender spec. circulated with the agenda.

Proposal by Cllr Gillard to issue a four year contract, seconded Cllr Deards, carried.

The above was duly **resolved**.

Proposal by Cllr Gillard not to go forward with the LMP Scheme at this stage, increase Churchyard cutting to 12 cuts per year, with the additional 2 cuts during the growing season, and place the tender advert in the local newspaper, seconded Cllr Blayney, carried.

The above was duly **resolved**.

18/057 To consider additional streetlight in Treviglas Lane and to approve assoc. expenditure (if any).

Quote received from SSE for £891.81, for an additional street light to Cornwall Council standard, they will adopt the light once installed but have no budget for new streetlights. Cllr Budden stated he had been approached requesting a new streetlight for this location as it is particularly dark.

Proposal by Cllr Gillard a new streetlight is installed at this location and accept SSE quote for £891.81 + VAT using earmarked reserves for streetlights and request CC adopt the light. Clerk to place an article in the magazine stating the issue had been raised and for the safety of pedestrians the Parish Council will be installing a new light in this location, seconded Cllr Budden, carried.

The above was duly **resolved**.

18/058 Cardiac Arrest Training- to consider and approve assoc. expenditure (if any).

Mr Denyer reported 9 people signed up to Cardiac Arrest Training. Trainers have agreed to provide equipment and time for free, therefore the only expensive will be the hire of the room. Mr Denyer suggested if the training was organised he would advertise again to see if any more residents were interested.

Proposal by Cllr Budden the Parish Council to cover the cost of the room hire for Cardiac Arrest Training, seconded Cllr Deards, carried.

The above was duly **resolved**.

18/059 Treviglas Lane Bus Shelter- to consider quote for refurbishment and approve assoc. expenditure (if any).

Quote received from Mr Chapman, who refurbished the other shelter, for replacement of missing/broken slates, new guttering and pvc fascia to match the other shelter at £625 +VAT.

Cllr Myners felt the bus shelter did not need refurbishing.

Proposal by Cllr Sutherland to refurbish the bus shelter to make it maintenance free and accept the quote from Mr Chapman, seconded Cllr Maskill, carried.

The above was duly **resolved**.

18/060 To update members on meeting with Cornwall Council re installing RTPi boards in all bus shelters.

A meeting was held at the end of February with Cornwall Council Representatives, Cornwall Cllr Egerton, Cllr Gillard and the Clerk.

Cornwall Council will be fitting RTPi boards in all the shelters throughout the Village. They have also agreed, as a good will gesture, to repaint the bus stops outside of the School, and at Truck, as these are very faded. RTPi boards to be installed at the end of April.

18/061 To seal Exclusive Right of Burial.

Proposal by Cllr Deards to seal ERB 33, seconded Cllr Gillard, carried.

The above was duly **resolved** and ERB 33 sealed.

18/062 Finance.

- a) To receive the financial statement of accounts for the year to date & to approve payments.

Payments schedule circulated to members totalling £3132.05 for March and monthly forecast sheet.

Proposal by Cllr Deards to approve all payments, and note cheques 2305 & 2323 totalling £4200 have been shredded due to speed sign being returned, seconded Cllr Budden, carried.

The above was duly **resolved**.

- b) Grant requests- to consider.

3 Applications received, Just Breathe, Probus Magazine and Probus Youth Football Club.

It was **agreed** Just Breathe was not policy compliant.

Proposal by Cllr Budden to grant Probus Magazine £500, seconded Cllr Goldsworthy, carried.

The above was duly **resolved**.

Proposal by Cllr Sutherland to write-off MUGA hire therefore granting the Youth Football £320, seconded Cllr Deards, carried.

The above was duly **resolved**.

18/063 Correspondence

- a) None

18/064 Items for the Next Agenda

- Defibrillators
- Village Hall
- Fairfield/Chapel Street footpath

18/065 It was agreed the next Ordinary Meeting of the Parish Council will be 16th April 2018 7.30pm in the Village Hall, following the Annual Meeting of Electors.

The meeting closed at 9.48pm.

Chairman..... Date.....