

PROBUS PARISH COUNCIL

CLERK: Mrs A Kendall, Foxleigh, Treviglas Lane, Probus, Truro, TR2 4LH
Telephone (01726) 883614 Email probuspc@gmail.com

Minutes of the Ordinary Meeting of Probus Parish Council held on Monday 19th February 2018 in the Probus Village Hall commencing at 7.40pm.

Members Present: Cllrs Gillard, Blayney, Budden, Champion, Dalton, Hull, Goldsworthy, Maskill & Myners.
Cornwall Cllr Egerton.

18/019 Apologies for Absence.

Cllrs Sutherland & Deards.

18/020 Declarations of Interest Register both pecuniary and non-pecuniary under the Code of Conduct.

Cllrs Blayney & Goldsworthy declared a non-pecuniary interest in Village Hall (committee members).

Cllrs Champion & Hull declared a non-pecuniary interest in Playing Field (committee member).

18/021 Co-option of Parish Councillors to fill 2 vacancies.

2 applications received for the Casual Vacancies, Mr Malcolm Maskill & Mr John Myners.

Proposal by Cllr Champion to co-opt Mr Maskill & Mr Myners to the Parish Council, seconded Cllr Blayney, unanimous.

The above was duly **resolved**.

Cllrs Maskill & Myners signed their Declarations of Acceptance of Office and joined the Parish Council.

The Chairman welcomed the new Councillors.

18/022 Public Participation

Resident raised concerns regarding the lack of Playing Field space for the Village. He requested the Parish Council consider meeting with Trewithen to try and obtain an additional football pitch. Mr Denning has been approached in the past and indicated he would be willing to give up part of a field, currently rented from Trewithen, and queried whether the Parish Council could move this forward.

Resident stated the hedge opposite the Village Hall needs cutting back further; the Parish Council will look at this again.

Resident also felt that when Probus is used as a diversion route due to the bypass being closed a traffic officer should be positioned on the build-out traffic calming islands to facilitate the movement of traffic, as today we were at a complete standstill.

The Chairman invoked SO 1a to alter the order of the agenda due to public interest- agreed.

18/023 WW1 A Nation's Tribute- Cllr Champion & Hull to update on meeting with volunteer researcher(s), to consider wording for bronze plaque, and size required for slate plaques, to consider possible memorial seat.

Cllr Hull reported a meeting had taken place with Ryan, Cllr Champion and himself. Inscriptions for the Memorial Stone were considered. They all discussed having a live enactment and possibly involving the School with a Lantern Parade.

Proposal by Cllr Gillard, Cllr Champion & Cllr Hull to lead the Working Party and to also consider beacon location, to prepare a budget for the next meeting, seconded Cllr Budden, carried.

The above was duly **resolved**.

Cllr Champion felt the Remembrance Garden surrounding the Memorial Stone should be in the shape of a poppy, and he will then plant black poppies around the stone with red poppies on the outside. It was **agreed** to defer a decision on the wording for the plaque to the next meeting when Cllr Sutherland is back. Stephen (researcher) stated he was trying to identify local survivors for the War Shrine. Resident stated he had also tried to research survivors he had found paperwork relating to the Shrine and it was dedicated by Canon Westmacott, but could not find any records of the names. Stephen is researching all soldiers who served from Probus and then trying to ascertain who died and who survived, he will then pick 4 or 5 to do more in depth research for display boards.

Memorial seat pictures circulated with the agenda.

Proposal by Cllr Gillard to install the bench with soldiers and poppies, seconded Cllr Budden, unanimous.

The above was duly **resolved**; Clerk to obtain firm quote including bolts and delivery for the next meeting.

18/024 To confirm the minutes of the meeting of 15th January 2018.

The minutes of the ordinary meeting held on 15th January 2018 were declared as correct by Councillor Gillard and seconded by Councillor Blayney, all agreed; the Chairman signed them as a correct record.

18/025 Matters Arising

- a) 17/157- Clock is working and keeping good time.
- b) 17/175- Cllr Champion to update on grave topping up.
- c) 17/196- Playing Field Constitution, Mr Smith has chased and they need a copy of the minutes when the new constitution was adopted to ensure correct procedures were followed, this has now been done.
- d) 17/202 – Cllrs to update on footpaths walked and which need cutting, to carry forward.
- e) 17/223- Planning Application, Playing Field hedge, submitted, logged in as application PA18/01332; members noted the application but no further comment as non-pecuniary interest.
- f) 17/226- Bus Shelter repairs- completed.
- g) 17/237a- Skate Ramp noise- waiting for further news from complainant, Chairman has emailed again but no response.

- h) 17/251- Well, need to find photo of original Well and prepare spec. from it-magazine published article but no response to date.
Cllr Champion suggested refurbishing the Holy Well in the centre of the Village which is currently behind slate- to re-agenda for next month.
- i) 17/253- Speed sign delivered broken, waiting for repair, training poor and therefore providing additional clips for free; new sign arrived today, although quote for solar sign appears to be £1000 cheaper, Cllr Gillard to pursue.
- j) 18/015- Legionella Testing, Handyman has continued to do this as he stated he needed to pass to go to the Doctors anyway, therefore no need to engage a third party.

18/026 Cornwall Councillor's report to Council

Cllr Egerton circulated his written report.

Budget: a last minute change was made by the Cabinet so the proposed rise is 5% it goes to Full Council on 20 February for ratification.

Stadium for Cornwall: the private sector partners of Pirates, Truro City FC, and Truro College are requesting £6 million towards a total investment of £14million.

Hall for Cornwall: funding is in place for a major refurbishment, it will be closed for 20 to 24 months from June 2018. Total cost of the project is £20 million with £3million coming from Cornwall Council.

Electoral review: Probus proposed to be included with Ladock, St Erme and part of St Clement (Tresillian).

18/027 Police Report .

December report; 1 crime in Probus, 1 anti-social behaviour in or near Carne View Road.

Cllr Dalton reported he had attended the police liaison meeting. Crime has increased but this is mainly due to sexting and several crimes can be recorded from 1 incident, also the way domestic abuse is handled has changed. He reported Tregony Sergeant, Ellis Reeks, is retiring in April.

Cllr Dalton reported the police have a 101 email address to report non-urgent crime, ideally residents will report anti-social behaviour on this email direct to the police allowing them to ascertain if there is a pattern.

Cllr Dalton volunteered to mention the problems with diversions through the Village at the next liaison meeting.

18/028 Village Hall report.

Written report circulated prior to the meeting.

Cllr Goldsworthy reported that the meeting was held on 7th February, Cllr Blayney also in attendance. New LED lights have been fitted for the front steps. Excavation of the sink drainage has been completed so the installation of the caretaker's sink will now proceed. Some fungal growth on the Committee Room ceiling suggests a water leak which will be rectified. Some black mould on the kitchen walls and the extractor fan will be cleaned before the imminent hygiene inspection. Prices will be obtained to enable consideration of the provision of a

whiteboard to be used in meetings. The bank balance is currently £3,994, invoices for January will be issued late as the Lettings Secretary has been away. The six applicants for the Lettings Secretary post will be interviewed on 12 February.

Cllr Blayney updated stating a Letting Secretary had been appointed, this is now a paid role and they will be expected to promote the hall.

18/029 Playing Field report.

The field has been water-logged but now back to a playable condition. Meeting to be scheduled.

18/030 Play Area- to consider response from Sutcliffe.

Clerk reported she had contacted Sutcliffe but they had already given us their best price with 10% discount. He suggested the only way to bring it down is to see if we can remove and dispose of the equipment ourselves or provide our own security fencing.

It was **agreed** to defer to next meeting to review finance, Wainhomes S106 not available yet, so there is no rush.

18/031 Risk Assessments- to note play area risk assessments for January (clear) although there were some issues with water/flooding during the early part of January on the MUGA.

Noted.

18/032 Cardiac Arrest Training- to consider and approve assoc. expenditure (if any).

Proposal by Cllr Gillard to double check with Mr Denyer if any response, and he will ask the practice manager at the Doctors' Surgery if a notice can be put up to see if there is any interest, seconded Cllr Budden, carried.

The above was duly **resolved**.

18/033 Street-lights- to consider report received following site visit by SSE & Cornwall Council and to approve any assoc. expenditure (if any).

Written report circulated with the Agenda.

Cornwall Council will adopt 7 of our 8 lights on the proviso they are brought up to standard; this will cost £1350 + VAT. Leaving 1 unit under Parish ownership, the Jubilee Lantern in The Square.

Proposal by Cllr Budden to request an additional streetlight from Gwell-an-Nans turning to Fore Street, along Treviglas Lane as it is very dark along this stretch, seconded Cllr Goldsworthy, carried.

The above was duly **resolved**.

18/034 Horsebox on St Austell Street- alleged obstruction; to consider action, if any.

The Horsebox is not breaking the law, it is parked within the parking area, but due to its size is obstructing the view of the bus to spot passengers forcing them into the middle of the bus stop to flag down the bus.

Proposal by Cllr Myners to write to the owners to see if they will move it down, and Chairman & Clerk to raise at the meeting with the bus people, seconded

Cllr Gillard, carried.
The above was duly **resolved**.

18/035 To seal Exclusive Right of Burial.

Proposal by Cllr Blayney to seal ERB 32, seconded Cllr Champion, carried.
The above was duly **resolved** and ERB 32 sealed.

18/036 Planning Applications:

- a) Planning Application Number: PA18/00483
Proposal: Conversion of part of a farm building to office space. Retrospective.
Location: Little Resparveth, Access to Resparveth Farm, Grampound Road.
Proposal by Cllr Champion to support the application, seconded Cllr Gillard, carried.
The above was duly **resolved**.
- b) The Clerk reported the Old Bakehouse, Chapel Street, Probus planning application maybe subject to a 5 day protocol notice, this is not confirmed but the planning officer had phoned to give a heads up. The options are to agree to disagree or request the application goes to Committee.
Proposal by Cllr Gillard, if a 5 day notice is issued, to request the application goes to Committee, Cllr Budden delegated to attend the Committee meeting, seconded Cllr Champion, carried.
The above was duly **resolved**.

18/037 Finance.

- a) To receive the financial statement of accounts for the year to date & to approve payments.
Payments schedule circulated to members totalling £6500.44 for February and monthly forecast sheet.
Proposal by Cllr Gillard to approve all payments, but Clerk to continue to hold cheques for SWARCO until speed sign is agreed, seconded Cllr Myners, carried.
The above was duly **resolved**.
Handyman will be off work until at least 8th March.
- b) SLCC training seminar- to approve ½ fees for Clerk and full fees for any Cllrs wishing to attend.
Agenda for event circulated with meeting paperwork.
Proposal by Cllr Gillard to approve Clerk's ½ fees, seconded Cllr Maskill, carried.
The above was duly **resolved**.
- c) Probus Ladies Group- offering to transfer residual funds to the Parish Council for the defibrillators which the Parish Council resolved to manage/finance maintenance- to consider and resolve.
Letter from Ladies Group circulated with the agenda, they wish the Parish Council to hold the residual funds in ear-marked reserves for use for the defibrillators and also recommended the purchase of signs to highlight the defibrillator locations.
Proposal by Cllr Gillard to accept the money and place in ear-marked reserves, seconded Cllr Budden, carried.

The above was duly **resolved**.

Proposal by Cllr Budden he looks at various sites through the Village and then differ to the next meeting for a decision on the number of signs, seconded Cllr Dalton, carried.

The above was duly **resolved**.

- d) Report from Cllr Dalton re Internal Control Checks.

Cllr Dalton reported all Internal Control Checks are up to date, he confirmed he had ratified the bank rec. and checked the burial receipts against the burial book.

18/038 Correspondence

- a) Complaint regarding Cemetery fence panel- to consider points raised and approve any expenditure (if any).

Letter circulated with the agenda.

Clerk confirmed she could not find any agreement re the boundary hedge and there is nothing in the Deeds forming a covenant, according to the solicitor.

Proposal by Cllr Champion 4 small trees are purchased and to remove the fence panel when they have grown up, seconded Cllr Hull, carried.

The above was duly **resolved**; Clerk to reply to complainant informing them of actions taken and querying if they have a copy of the agreement.

- b) Neighbourhood Watch- noted.

18/039 Items for the Next Agenda

- Parish Council Grants
- Tender Spec.
- Village Hall
- Outcome from Open Meeting

18/040 It was agreed the next Ordinary Meeting of the Parish Council will be 19th March 2018 7.30pm in the Village Hall

The meeting closed at 9.35pm.

Chairman..... Date.....