

PROBUS PARISH COUNCIL

CLERK: Mrs A Kendall, Foxleigh, Treviglas Lane, Probus, Truro, TR2 4LH
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Minutes of the Ordinary Meeting of Probus Parish Council held on Monday 18th November 2019 in the Probus Village Hall commencing at 7.30pm.

Members Present: Cllrs Gillard, Budden, Sutherland, Deards, Maskill & Dalton.

19/223 Apologies for Absence.

Cllrs Blayney, Faull & Goldsworthy.

19/224 Declarations of Interest Register both pecuniary and non-pecuniary under the Code of Conduct (to consider if any changes to Declaration of Interest form and declare interests on agenda items).

Cllr Maskill declared a non-registerable interest in Village Hall & Playing Field (committee member).

Cllr Budden declared a registerable interest in SWW update (neighbouring property).

Cllr Gillard declared a non-registerable interest in Village Hall (partner Chairman).

19/225 To formally note resignation from the Parish Council of Mark Champion.

Proposal by Cllr Deards to note resignation and send thank you letter, to co-opt as soon as possible, seconded Cllr Budden, carried.

The above was duly **resolved**.

19/226 Public Participation

No public present.

19/227 Police report to include update on speed watch volunteers (3 to date), to consider information and resolve action.

Police report for September 2019; 3 crimes recorded, 1 High Street criminal damage, 1 crime Rosparc criminal damage and 1 crime Ridgeway theft.

3 volunteers have come forward for speed watch therefore PC Hosking is looking at suitable locations and they will all be invited to training in January.

19/228 To confirm the minutes of the meeting of 21st October 2019.

The minutes of the ordinary meeting held on 21st October 2019 were declared as correct by Councillor Deards and seconded by Councillor Sutherland, all agreed; the Chairman signed them as a correct record.

The above was duly **resolved**.

19/229 Matters Arising

- a) 19/036- Historic Well, update on progress; Cllr Faull has spoken to three people with little success or enthusiasm. Two gentleman have shown some interest but

the first, after visiting the well, decided he did not want the job and the second has so far not gone down to visit the well, Cllr Faull will meet him soon.

- b) 19/128- Car park painting waiting for date (weather dependent) & update on repair of pot holes, no update as weather wet.
- c) 19/153- Skate ramp- update from Chairman, he has followed up again but not heard anything back, to follow up.
- d) 19/157- Toilet repairs- completed, hand-dryer is fitted although due to age of consumer unit this needed replacement for safety as failed safety test, electrical certificates received.
- e) 19/177- Pedal roundabout painting and MUGA boards replacement- still waiting for dry weather.
- f) 19/185 – Bee-Eco; work ongoing, no update.
- g) 19/189-Stream pollution; update from Cllr Budden re SWW response, volunteer needed to write plain English fact sheet, Chairman & Vice Chairman to finish off and place in magazine. Both SWW & EA feel they have done as much as they can and it is an acceptable level of pollution.
- h) 19/193- Trees in Village Hall Car park lopped and trimmed on 22nd October, added on hedge by Village Hall.
- i) 19/200- Posters advertising casual vacancy on display and on website; co-option at January Full Council meeting.
- j) 19/210- Post Office operational from Committee Room Tuesday and Friday 2pm-4pm; dates not available it will be operating from Time Too café.
- k) 19/214- Article regarding Dog Bins submitted to Probus News by Cllr Goldsworthy.
- l) 19/215- Update regarding damage to Site Office during transportation to Doctors Surgery- ongoing, Wainhomes are in the process of considering who will pay for damage from Wainhomes side.

19/230 Cornwall Councillor's report to Council.

Written report circulated.

Cornwall Council hoping to purchase land at Langarth. GWR timetables will change from 15th December, improving for commuters. DPD will go to Full Council this month.

Wainhomes phase 2 registered on planning portal, to be considered by Parish Council on 25th November.

Exhibition Fund, open for funding applications until 10th January 2020. PC Hosking has issued parking tickets for obstruction. Community Governance Review progressing.

19/231 Finance.

- a) To receive the financial statement of accounts for the year to date, budget sheet and to approve payments.
Payments schedule circulated to members totalling £5433,51 for November monthly forecast sheet against projected and expenditure to budget.

DD- 28 Oct	EDF- Toilets	£11.00
DD- 28 Oct	EDF- MUGA	£52.00

2633	Remembrance Wreaths	£51.00
2634	Play inspections	£175.00
2635	Probus Village Hall- rent	£15.00
2636	Kernowek Gardeners Ltd- grass cutting	£1,320.00
2637	TP Tree Services- car park	£600.00
2638	CIS- refuse sacks	£68.59
2639	St Enoder PC- photocopier qtr 2	£58.49
2640	SD Electrical- toilets	£375.00
2641	Cornwall Council- dog bin emptying	£299.27
2642	Cornwall Council- training	£15.00
2643	SLCC- Regional training (1/2)	£48.00
2644	SLCC- updated Clerk's manual (1/2)	£23.75
2645	N & S Builders- toilets	£720.00
2646	Phone, postage & refunds.	£109.33
2647-2649	Staff salaries, expenses & pension	£1,456.10
2650	SWW- toilets	£35.98
	TOTAL	£5,433.51

Proposal by Cllr Sutherland to approve all payments, seconded Cllr Deards, carried.

The above was duly **resolved**. Expenditure to budget and monthly forecast noted.

19/232 To approve minutes from the Finance Committee of 4th November 2019 and approve Recommendations.

Recommendations:

Annual Car Park Permit remain unchanged for the forthcoming municipal year.

MUGA fees remain unchanged for the forthcoming municipal year.

Cemetery fees remain unchanged for the forthcoming municipal year.

Toilet cleaner salary £275 per month from 1st April 2020.

Handyman's salary increased to £10.70 per hour from 1st April 2020.

Clerk salary to new SCP 32 from 1st April 2020.

Proposal by Cllr Sutherland to approve Finance Meeting minutes and approve recommendations as written, seconded Cllr Deards, carried.

The above was duly **resolved**.

19/233 To set Precept 2020/2021.

Recommendation from Finance Committee:

The precept for 2020/21 is £50,702.11.

Proposal by Cllr Gillard to set the precept for 2020/2021 at £50,702.11, seconded Cllr Budden, carried.

The above was duly **resolved**.

- 19/234 Dog excrement- feedback from Cllrs regarding research, update from Clerk regarding issuing FPNs, to consider and resolve, to approve any assoc. expenditure (if any).**
Proposal by Cllr Gillard to approve half costs of training for issuing FPN to share with St Erme PC, seconded Cllr Sutherland, carried.
The above was duly **resolved**.
- 19/235 Village Hall- update report.**
Written report circulated prior to the meeting via email.
Cllr Goldsworthy and Cllr Maskill attended the village hall committee meeting held on 13th November 2019.
The work plan and action log were reviewed and updated.
Rental income in October was £1,408, an increase of £426 over the figure for 2018. The Treasurer was not present for personal reasons. A full report will be available at our next meeting.
The committee noted that the Probus Parish Council proposal to place a Parish hub/office unit on council land to the rear of the Village Hall has not been taken forward yet. The unit is initially to be sited at Probus Surgery with final positioning to be decided at a later date- noted.
- 19/236 Playing Field- update report.**
Meeting scheduled before Xmas.
- 19/237 Risk Assessments- to note play area risk assessments for October, to consider and resolve, approve assoc. expenditure (if any).**
No new issues- noted.
- 19/238 Bus Shelter refurbishment, to consider and resolve, to approve assoc. expenditure (if any).**
Proposal by Cllr Gillard to bring up next financial year to obtain quotes in the summer, to take to the next Finance Committee, seconded Cllr Dalton, carried.
The above was duly **resolved**.
Proposal by Cllr Sutherland to add to handyman's work schedule quarterly bus shelter checks on St Austell Street, extra half an hour agreed, seconded Cllr Deards.
The above was duly **resolved**.
- 19/239 Play Area- to agree wording for additional signage, to resolve and approve assoc. expenditure.**
To defer as Cllr Faull not here.
- 19/240 Highway Issues- to consider any issues and update from Cllr Budden on feasibility study; to consider and resolve, to approve any assoc. expenditure (if any).**
Cormac to comeback with an updated brief, to carry forward.

19/241 Seats for Village, to consider and resolve, to approve assoc. expenditure (if any)- Cllr Deards.

Clerk has spoken Timbercraft, 3 seater benches are £145 each.

Cllr Deards reported a resident requested a seat near the Doctors' Surgery. Cllr Deards to liaise with resident, to re-agenda for next month. Clerk to send out maps of land owned to Cllr Deards.

19/242 Bin- replacement bin required next to WI seat, current bin rusted through, to consider and resolve, to approve assoc. expenditure (if any)

Proposal by Cllr Gillard to replace the bin, seconded Cllr Sutherland, to use Community Project budget, carried.

The above was duly **resolved**.

19/243 Shelving for toilets and painting externally, to consider and resolve, to approve assoc. expenditure (if any).

Shelving for toilets carry forward.

Proposal by Cllr Gillard to approve external painting and expenditure, to paint end wall only, seconded Cllr Dalton, carried.

The above was duly **resolved**.

19/244 Tree Warden- update from Tree Warden on training attended – Cllr Deards.

Cllr Deards reported very popular event, need to plant trees and hedgerows to become carbon neutral. Cllr Deards reported doubling up if hedgerows is a good way. Training group also then attended Lanhydrock to view trees and fungi.

19/245 Planning Training- update from Cllr Gillard.

Written report circ. prior to the meeting- noted.

19/246 Localism Summit & Clerk Seminar- update from Clerk.

Written report circ. prior to the meeting- noted.

19/247 To approve dates of meetings 2020.

Meeting dates circulated with meeting papers, Clerk queried December date.

Proposal by Cllr Deards to set meeting dates as written and set December date as 14th December 2020, seconded Cllr Deards.

The above was duly **resolved**.

19/248 Correspondence

- a. Police Liaison- meeting 5th December, volunteer required- Cllr Gillard, delegated.
- b. Consultation on Housing Supplementary Planning Document - noted.
- c. Cornwall ALC newsletter - noted
- d. Pension Regulator- confirming re-enrolment duties fulfilled- noted.

19/249 Items for the Next Agenda

- CCTV upgrade (next financial year)

- Climate Change Emergency (February Agenda)
- Community Governance Review recommendations (December Agenda)
- Signage for Village (December Agenda)
- Village Green (January Agenda)
- Co-option against Casual Vacancy (January)
- Complaint regarding footpath between Village Hall and Gwell-an-Nans, overgrown trees blocking streetlight.

19/250 It was agreed the next Meeting of the Parish Council will be 16th December 2019 7.30pm in the Village Hall.

The meeting closed at 8.22pm.

Chairman..... Date.....