

# PROBUS PARISH COUNCIL

CLERK: Mrs A Kendall, Foxleigh, Treviglas Lane, Probus, Truro,  
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## **Minutes of the Ordinary Meeting of Probus Parish Council held on Monday 18<sup>th</sup> January 2016 in the Probus Village Hall commencing at 7.30pm.**

**Members Present:** Cllrs Williams, Rogers, Champion, Sutherland, Blayney, Deards, Dart & Jones  
Cornwall Cllr Egerton.

### **16/001 Apologies for Absence.**

Cllr Russell

### **16/002 Declarations of Interests Register both Pecuniary & Non-pecuniary under the Code of Conduct & to issue Dispensations if required.**

Cllrs Sutherland, Blayney & Rogers declared a non-pecuniary interest in Village Hall (committee members).

Cllrs Sutherland & Deards declared a non-pecuniary interest in the Playing Field (committee members).

### **16/003 Public Participation**

Resident reported the dog waste bin on Carne View Road is continually overflowing; Clerk to report to Cory.

Resident reported the pavement on St Austell Street (from The Comrades Club to Carne View Road) is narrowed due to mud and silt; Clerk to report to Highways.

### **16/004 To confirm the minutes of the meeting of 21<sup>st</sup> December 2016.**

The minutes of the ordinary meeting held on 21<sup>st</sup> December 2016 was declared as correct by Councillor Rogers and seconded by Councillor Dart all agreed; the Chairman signed them as a correct record.

### **16/005 Matters Arising**

None

*Cllr Jones joined the meeting.*

### **16/006 To receive the financial statement of accounts for the year to date and approve payments.**

Clerk produced outgoings for January 2016 totalling £2218.07.

Proposal by Cllr Dart to approve all payments, seconded Cllr Blayney, carried.

The above was duly **resolved**.

Appendix 1 signed by Chairman as a correct record. Monthly budget figures produced with up to date balance and Qtr 3 bank reconciliation. Internal Control checks completed.

**16/007 Police report to Council**

December report not received.

**16/008 To note disqualification of Councillor and Casual Vacancy.**

Mrs Mugford was disqualified due to absence of 6 months, she has since tendered her resignation due to work commitments. Notices currently on display asking residents if they require an election.

Mr Cole has also tendered his resignation due to ill-health.

Proposal by Cllr Williams to send a letter of thanks to Mr Cole, seconded Cllr Rogers, unanimous.

The above was duly **resolved**.

It was agreed to co-opt at the March meeting.

**16/009 Cornwall Councillor's report to Council**

Cllr Egerton reported Cornwall Council were currently preparing budgets and it would appear that it will be a 4% rise, although this is a preliminary figure. 2% will be for social care. The new CEO has taken up her post.

Cllr Williams asked if there was any news on the boundary review; no update.

Article for Parish Magazine re Electoral Role and missing parishioners; Cllr Egerton volunteered parishioners could phone him if they wished to check.

**16/010 Village Hall- update report**

The Letting Secretary has asked if Slimming World can hang a vinyl banner on the Parish Council wall in the car park.

Discussion took place.

Proposal by Cllr Rogers not to permit as it could set a precedent for other users of the Village Hall, seconded Cllr Sutherland, unanimous.

The above was duly **resolved**.

Defibrillators were discussed, a lady on The Roseland is currently ordering 22, and as such has a large discount (£2,000 originally reduced to £800 each). The Lady has also offered to carry out free training. This is a Ladies Group project. No news on solar panels, Clerk to chase CEP.

**16/011 Update on registration of land Fore Street (WI seat area)**

Statement of Truth has been returned to the solicitor along with plan marking Lelissick access, measured by Cllrs Champion & Sutherland & the Clerk. Land Registry fee of £150 also paid. Waiting for update from the solicitor.

**16/012 Proposed bus shelter, Fore Street –update and to resolve action.**

Cllrs Sutherland & Champion have met with objector to view location. They felt the shelter could be moved to outside of 1 & 2 Allerton Place where there is a hedge.

Clerk has already contacted Highways to ask if this is permissible. Mr Bidgood (Highways Area Manager) requested a location plan, which has also been sent, but no response received to date.

Cllr Sutherland requested to meet with Mr Bidgood, Clerk to email.

If it is permissible to move the shelter, Clerk to consult with residents in 1 & 2

Allerton Place; to place on next agenda.

**16/013 Neighbourhood Development Plan- update report**

No Chairman has come forward therefore to remain in abeyance.

**16/014 Water pumps- to discuss refurbishment and approve any assoc. expenditure.**

Cllr Champion reported he had found 3 water pumps in the Village. 1 near the Comrades Club, which would appear to be privately owned and is in a good state of repair. 1 on The Bank which needs painting but is otherwise in good condition. The other is on Wagg Lane and is in a poor state and has lost its top. Cllr Dart volunteered to research suitable metal fabricators for a replacement top. It was agreed to delay painting both pumps until the Wagg Lane pump had been repaired. To place on next agenda.

**16/015 Playing Field- update report.**

No meeting held.

**16/016 Annual review of Standing Orders and Financial Regulations**

Standing Orders & Financial Regulations circulated with the agenda.

Members declared there were no amendments to make and both documents were fine.

Proposal by Cllr Sutherland both Standing Orders and Financial Regulations were fine and review was complete, seconded Cllr Blayney.

The above was duly **resolved**.

**16/017 Village Hall request for £1,500 to fund updating their constitution.**

Cllr Blayney explained the constitution needed updating as at present the Committee have an unincorporated constitution which means committee members are liable for any debt. The constitution needs amending to an incorporated constitution, CRCC have quoted £1,500 for this work.

*Cllrs Blayney, Rogers & Sutherland left the room.*

Discussion took place.

Proposal by Cllr Williams to decline their request for financial assistance but to offer the committee clerical support, seconded Cllr Dart, unanimous.

The above was duly **resolved**.

Cllr Champion stated the Clerk could claim for any extra time this causes.

*Cllrs Blayney, Rogers & Sutherland re-entered the room.*

**16/018 Cemetery hedge – to resolve issue of headstones too close to the hedge.**

Cllrs Champion & Sutherland along with the Clerk have measured the distance between the back row of headstones and the 2<sup>nd</sup> row. At the entrance end the distance is 9 feet but by the last headstone the distance is 11 feet, meaning the headstones have been installed diagonally, causing the problem rather than the hedge. Approx. 6 headstones need moving forward various amounts and the last headstone also needs moving sideways to leave a greater distance between neighbouring headstone.

Discussion took place; quotes received for cutting down hedge and replacing

with fence range from £2970- £3300.

Clerk reported 2 unstable headstones and another in row 3 that is out of line. Proposal by Cllr Dart, Clerk to contact stone mason and reposition the back row of headstones (approx. 6), reposition out of line headstones and secure 2 unstable headstones up to a value of £500, seconded Cllr Deards, unanimous. The above was duly **resolved**.

**16/019 Staff Pension Scheme- to resolve which scheme to join.**

Clerk provided details on 3 compliant pension schemes. Chairman to read through and summarise costs for members. The Chairman & Clerk to attend training on 11<sup>th</sup> February on the practicalities of running a scheme. To re-agenda for February.

**16/020 Grass cutting spec review- to report back to members.**

Cllrs Sutherland & Champion inspected areas of concern. Brambles had been cleared from the Cemetery. Clerk to raise with contractor outstanding issues; hedge trimmings placed in Cemetery hedge, weeds around MUGA and heather area.

Heather area will need replanting in the spring; to re-agenda for March.

**16/021 Lopping of trees in the Village Hall car park- to report back from site visit and approve any associated expenditure.**

Cllrs Champion & Sutherland have visited the property and viewed the hedge from Gwell-an-Nans. The Village Hall car park is much higher than the houses on the other side, therefore the trees dominate. Quote received for lopping the trees and removing waste is £800. Cllr Dart offered to remove the waste if this would reduce the quote. There is an additional 4 trees in the car park not included in the quote.

Cllr Sutherland to request a further quote for lopping all the fir trees approx. in half and to load trailer.

Proposal by Cllr Williams to approve lopping of the fir trees up to a value of £1000, written quote to be provided to Clerk, seconded Cllr Champion, unanimous.

The above was duly **resolved**.

**16/022 Correspondence**

None

**16/023 Items for the Next Agenda**

- Village Hall.
- Neighbourhood Development Plan.
- Playing Field.
- Water Pumps
- Bus Shelter Fore Street
- Staff Pension Scheme

**16/024 It was agreed the next Ordinary Meeting of the Parish Council will be 22<sup>nd</sup> February 2016 7.30pm in the Village Hall.**

The meeting closed at 9.23pm.

**Chairman.....**

**Date.....**