

# PROBUS PARISH COUNCIL

CLERK: Mrs A Kendall, Foxleigh, Treviglas Lane, Probus, Truro, TR2 4LH  
Telephone (01726) 883614 Email probuspc@gmail.com

## **Minutes of the Ordinary Meeting of Probus Parish Council held on Monday 17<sup>th</sup> September 2018 in the Probus Village Hall commencing at 7.40pm.**

**Members Present:** Cllrs Gillard, Sutherland, Deards, Dalton, Budden, Goldsworthy & Maskill.

### **18/162 Apologies for Absence.**

Cllrs Blayney, Champion, Faulk & Cornwall Cllr Egerton.

### **18/163 Declarations of Interest Register both pecuniary and non-pecuniary under the Code of Conduct.**

Cllr Goldsworthy declared a non-pecuniary interest in Village Hall (committee member).

Cllrs Hull & Maskill declared a non-pecuniary interest in Playing Field (committee members).

### **18/164 Public Participation**

Resident stated the Probus Mums' Group had placed laminated signs around the Village re picking up dog poo but 2 had been forcibly removed. She felt there had been a significant reduction although today a child had picked up dog excrement on their shoes outside of school. Resident stated she would be back next month with costings for the metal signs. Cllr Budden reported a laminated sign which is water damaged; Mums' Group to replace.

Ryan, WW1 researcher, requested funding for Probus and Grampound Road Schools for the lantern parade.

*The Chairman invoked SO 1a to bring forward items of public interest, agreed. Agenda items 10 & 12 brought forward.*

### **18/165 WW1 A Nation's Tribute- to consider recommendations from Working Group and approve assoc. expenditure (if any), to include update on progress, also to consider how many Remembrance Wreaths required.**

Cllr Hull reported a list of events for the day had been compiled, and if it all falls into place it will be an amazing tribute. Part of it is a re-enactment and another part is a lantern parade with both Probus and Grampound Road Schools involved.

Proposal by Cllr Sutherland to grant to both Schools £100 each to facilitate the making of the lanterns (materials etc.), seconded Cllr Deards, unanimous.

The above was duly **resolved**.

Proposal by Cllr Deards to move the Dog Bin from the Memorial Garden and place close by, seconded Cllr Maskill, unanimous.

The above was duly **resolved**.

Cllr Hull stated marshals will also be required in the evening, number to be confirmed by a risk assessment.

Proposal by Cllr Hull 3 Remembrance Wreaths are purchased, seconded Cllr Sutherland, carried.

The above was duly **resolved**.

**18/166 Dog Fouling signs- update from residents and approve assoc. expenditure (if any).**

To carry forward to next month as waiting for costings.

**18/167 Police report.**

July crime: 1 criminal damage, Ladock Road.

**18/168 To confirm the minutes of the meeting of 16<sup>th</sup> July 2018.**

The minutes of the ordinary meeting held on 16<sup>th</sup> July 2018 were declared as correct by Councillor Deards and seconded by Councillor Budden, all agreed; the Chairman signed them as a correct record.

**18/169 Matters Arising**

- a) 17/196- Playing Field Constitution- Cllr Maskill reported that at the Playing Field meeting Mr Smith reported this is now complete, and thanked Cllr Hull for his help. Cllr Hull stated he still needed to check the constitution had been uploaded to the Charity Commission Website; to carry forward.
- b) 18/082- Ladies Group presentation to take place 4<sup>th</sup> July 2.30pm- Chairman to confirm attendance- the Chairman apologised for not attending and passed a cheque of £285.13 to the Clerk, to place in ear-marked reserves for defibrillators.
- c) 18/131 -Mobile speed signs, solar panels received and poles have been erected today.
- d) 18/138- Insurance Company have approved the removal of the asbestos by Shield, who are scheduled to attend on 12<sup>th</sup> September to start removal, estimate 3 days. Andy Loos and security fencing in place. The asbestos is now removed so waiting for builder to repair the roof; to carry forward.
- e) 18/151- New mower shed door fitted.
- f) 18/155-Playing Field hedge cutting scheduled for Saturday 22<sup>nd</sup> September; volunteers needed to inform residents of works taking place. It was **agreed** to drop slips through affected householders' doors.

**18/170 Cornwall Councillor's report to Council**

Written report circulated prior to the meeting.

A proposal is going to Cabinet on 19<sup>th</sup> Sept for a redevelopment project of the old Carrick offices, approx. 7 acres. The aim is to bring forward a scheme by summer 2019.

Locally, Exhibition fund AGM scheduled for November. Community Network meeting on 25<sup>th</sup> September may have some update on the Highway Schemes, but nothing as yet. Tregony Road, currently closed by Kier for SWW should be re-opened early this week.

**18/171 Village Hall report- update report.**

Cllr Goldsworthy reported the meeting had taken place on 12<sup>th</sup> September.  
Cllr Goldsworthy agreed to take a question regarding the eastern path to the Parish Council (Clerk also received email regarding this). Clerk to see if she has the Village Hall Deeds and if so to pass to Cllr Goldsworthy.

Clerk has also received email requesting the weeds on the rear car park are not sprayed but strimmed off. The handyman has already been instructed to spray off as previous resolution, the Clerk is unsure whether this has already taken place.

Proposal by Cllr Goldsworthy to continue with weed killing and to reconsider for next year, seconded Cllr Sutherland, carried.

The above was duly **resolved**.

**18/172 Playing Field- report from Annual Meeting, (to include Annual Finance Report).**

Cllr Maskill reported the AGM had taken place and all officers are continuing in their roles. Balance in the bank is £1353.

Clerk stated that £565 is owing from the Playing Field Committee towards the new mower shed doors, they had also received a water bill of over £900.

The Bowling Club have requested a small sign is placed in the Play Area stating 'No Ball Games'

Proposal by Cllr Budden to approve a small sign and to place on the Bowling Club fence, seconded Cllr Hull, carried.

The above was duly **resolved**.

Cllr Maskill to clarify accounts with the Treasurer, taking into account payments outstanding.

**18/173 Risk Assessments- to note play area risk assessments for August and approve assoc expenditure.**

No new issues

**18/174 Jubilee Oak- to consider remedial action and approve any assoc. expenditure (if any).**

The Jubilee Oak is not looking very good. Cllr Deards, as Tree Warden will access viability, if not viable to bring back to PC, to then consider purchasing new.

**18/175 Finance.**

- a) To receive the financial statement of accounts for the year to date & to approve payments.

Payments schedule circulated to members totalling £5692.81 for August & £3128.69 for September, monthly forecast sheet against projected & expenditure to budget also circulated.

DD- 29 July	EDF- Toilets	£15.00
DD- 29 July	EDF- MUGA	£30.00
2408	Andy Loos	£138.00
2409	Brandon Hire- heras fencing	£96.00
2410	Probus Village Hall- rent	£15.00
2411	SWW- toilets	£19.93
2412	Play inspections /repairs	£615.00
2413	Andy Loos	£241.92
2414	Grass cutting	£720.00
2415	MA Grigg Ltd	£77.04
2416	Website	£246.00
2417	Kernow signs (slate signs)	£150.00
2418	Arkell & Hurcombe (brass sign)	£350.76
2419-2421	Staff salaries, expenses, & pension	£1,263.22
2422	Phone & postage	£64.94
2423	SWARCO- solar panels	£960.00
2424	N&S Builders- mower shed door	£690.00
	<b>TOTAL</b>	<b>£5,692.81</b>

DD- 29 Aug	EDF- Toilets	£15.00
DD- 29 Aug	EDF- MUGA	£30.00
2425	PKF Littlejohn- External Audit	£360.00
2426	Probus Village Hall- rent	£15.00
2427	Play inspections	£140.00
2428	SSE- streetlighting maintenance	£64.80
DD	ICO - renew registration	£35.00
2429	Phone & postage	£48.11
2430-2433	Staff salaries, expenses, hmrc & pension	£2,199.97
2434	Probus School- WW1	£100.00
2435	Grampound Road School-WW1	£100.00
2437	SWW- toilets	£20.81
	<b>TOTAL</b>	<b>£3,128.69</b>

Proposal by Cllr Sutherland to approve all payments and other budget sheets, seconded Cllr Deards, carried.

The above was duly **resolved**.

- b) To receive External Audit Report and note Exercise of Public Rights published. Proposal by Cllr Gillard to note clear External Audit & Exercise of Public Rights published, seconded Cllr Deards, unanimous.

The above was duly **resolved**.

- c) Probus Bowling Club- grant request

Letter circulated with the agenda.

Proposal by Cllr Gillard to grant £100 towards the Bowling Club which will

cover the water butts, seconded Cllr Deards, carried.  
The above was duly **resolved**.

### **18/176 Correspondence**

- a. Resident- complaint re obstruction- to consider action by Parish Council (if any)  
Email circulated with the agenda.  
Clerk has contacted the local police regarding this issue and they have already spoken to the resident obstructing the footpath. This has been reported back to complainant- noted.
- b. Community Infrastructure Levy Consultation- to consider Parish Council response.  
Questionnaire circ. with the agenda.  
Proposal by Cllr Gillard that he sends a holding response stating we will be late and query mathematical inaccuracies, seconded Cllr Sutherland, carried.  
The above was duly **resolved**.
- c. Licensing application – to consider.  
This is for the lay-by on the bypass.  
Proposal by Cllr Gillard to respond we have no objections but request a portable toilet, seconded Cllr Sutherland, carried.  
The above was duly **resolved**.
- d. CALC News round up- for noting.  
Circulated with the agenda- noted.
- e. Resident- query re land next to 1 Tiny Cottages.  
Circulated with the agenda.  
Cllr Budden went over the background to this piece of land.  
Proposal by Cllr Budden to respond to resident that we suggest they speak to their landlord before planting this area as he has plans, seconded Cllr Sutherland, carried.  
The above was duly **resolved**.
- f. Resident- requesting additional road signage, (members to be mindful of TRO regulations), to consider and approve any expenditure (if any).  
Circulated with the agenda.  
Cllr Goldsworthy has carried out some research on this complaint and found that 20mph is ignored by 81% of drivers although only by 10mph- which is what they are hoping to achieve. He has inspected the signs and they are compliant with the Traffic Regulations.  
Proposal by Cllr Goldsworthy to respond to part 2 of the complaint that having researched the Traffic Regs there is nothing in our scope we can do to increase the signage, although we will take steps to ensure all signage is clear and as it should be. We do agree it is a narrow and difficult road, seconded Cllr Hull, carried.  
The above was duly **resolved**.  
Proposal by Cllr Gillard to respond to part 1, we will write to the Medical Centre, asking if they feel their signage is adequate, seconded Cllr Budden, carried.  
The above was duly **resolved**.
- g. Cornwall Council- updating licensing policy- noted.

h. Resident re skate ramp noise.

Cllr Gillard updated members stating he had contacted the complainant suggesting they contact the EHO who will carry out a noise assessment, but just wanted to check this is the Parish Council's view. The other suggestion from the complainant was that the skate ramp is moved to another piece of land in Village, but apart from the fact the Parish Council does not own any other land the cost of this would be prohibitive.

Proposal by Cllr Gillard to request they do contact EHO, seconded Cllr Deards, carried.

The above was duly **resolved**.

**18/177 Items for the Next Agenda**

- Play Area- when S106 available
- Dog Excrement posters/metal signs- October agenda
- Footpath through allotments- November agenda
- Holy Well- January agenda

**18/178 It was agreed the next Meeting of the Parish Council will be 15<sup>th</sup> October 2018 7.30pm in the Village Hall.**

The meeting closed at 9.20pm.

**Chairman..... Date.....**