

PROBUS PARISH COUNCIL

CLERK: Mrs A Kendall, Foxleigh, Treviglas Lane, Probus, Truro, TR2 4LH
Telephone (01726) 883614 Email probuspc@gmail.com

Minutes of the Ordinary Meeting of Probus Parish Council held on Monday 17th June 2019 in the Probus Village Hall commencing at 7.30pm.

Members Present: Cllrs Gillard, Budden, Sutherland, Blayney, Deards, Hull, Maskill, Dalton & Faull.
Cornwall Cllr Egerton.

19/116 Apologies for Absence.

Cllr Goldsworthy. (Cllr Champion absent).

19/117 Declarations of Interest Register both pecuniary and non-pecuniary under the Code of Conduct (to consider if any changes to Declaration of Interest form and declare interests on agenda items).

Cllr Maskill declared a non-registerable interest in Village Hall (committee member).

Cllr Hull declared a non-registerable interest Playing Field (committee member).

Cllr Gillard declared a registerable interest in Village Hall (partner Chairperson).

19/118 Public Participation

Probus News representative stated he had received a couple of requests regarding planting daffodil bulbs in the verges. A resident has obtained 2 free bags from Fentongollan and any additional are available at cost price, but doesn't want to plant where the Parish Council are already planting wild flowers. He asked whether this was something the Parish Council would support and if so, would the Parish Council fund?

Cllr Faull stated they would need to be careful of sight lines, so ensure they are close to the hedges. Members were generally favourable, to place on next agenda when we know how many sacks are needed and the cost.

19/119 Police Report.

Website had not been updated, therefore no report.

The Chairman stated there had been a few incidents in the Village Hall car park of 'adult behaviour' which had been reported to the police.

19/0120 To confirm the minutes of the meeting of 20th May 2019.

The minutes of the annual meeting held on 20th May 2019 were declared as correct by Councillor Deards and seconded by Councillor Blayney, all agreed; the Chairman signed them as a correct record, (typo corrected).

19/121 Matters Arising

a) 18/231- update from Cllr Hull regarding the 4 prints commissioned.

Cllr Hull reported Mr Denyer was sorting this out and due to pick up the framed prints tomorrow. He queried whether we needed a presentation.

Proposal by Cllr Hull a formal presentation takes place in The Comrades Club, with the Chairman presenting the prints, seconded Cllr Sutherland, unanimous. The above was duly **resolved**.

- b) 19/033- Play Area installation due to start 1st July.

The Clerk reported she had met with the contractor for the initial meeting before commencement and it then became clear removal of the Trim Trail had been missed from the quote spec. 2 quotes received one for removal £520 +VAT and one for members removing the wood and the contractors removing the steel work £260 +VAT.

Proposal by Cllr Budden to approve full dismantle due to health and safety, seconded Cllr Maskill, carried.

The above was duly **resolved**.

- c) 19/036- Historic Well, update on progress from Cllr Faull.

The Chairman thanked the Working Group for the clearing that had taken place so far. The next step is to make it safe and decide how the final Well will look.

Cllr Budden stated the basin is about 2 feet deep, which would at one time been covered with slate. There are remains of a concrete plinth which would have had the pump and it would appear a door was originally on the front. Cllr Deards reported that she had contacted someone who would make an oak door FOC. Cllrs Deards & Budden would like to see the vegetation remain but Cllr Faull is sceptical how this can be achieved. A roof support needs inserting and redo the Cornish hedging on the side. The Chairman requested the Working Group get together and bring some ideas back to Council.

Proposal by Cllr Budden the Working Group meet and decide how to make the Well safe before moving on to the aesthetics, seconded Cllr Gillard, unanimous. The above was duly **resolved**.

- d) 19/052- Bee Eco, update if available, no update.

- e) 19/076- War Shrine update if available; work has started on the doors and the contractor feels it will be another 3-4 weeks.

19/122 Cornwall Councillor's report to Council.

Written report circulated by Cllr Egerton; full report available in file.

Cllr Egerton also confirmed Cormac have started work on the new recycling facility, hopefully will be open in September.

19/123 Village Hall- update report.

Written report circulated prior to the meeting, Cllr Maskill ran through the report.

Cllr Blayney was surprised the honoraria had been increased; Cllr Maskill explained this was to try and attract someone to the post of secretary.

The above was duly **resolved**.

19/124 Playing Field- update report from AGM, report back on leak repair and further issues with the pavilion, to consider and approve assoc. expenditure (if any).

Cllr Hull reported the AGM had taken place and the meeting was quorate, all officers were re-elected.

The water leak was more complex than originally thought as the new water

pipe was not supplying the whole of the building but just the home showers. When the home showers were connected the pipework was run through the electricity cupboard, invalidating the Parish Council's insurance for the building, therefore the Clerk & Chairman approved the removal of this pipe and the reroute through the void under the benches as an urgent. The bill came to £1512 in total. There are also some issues around the electricity cupboard and the various meters which will need to be sorted.

Proposal by Cllr Gillard to verify who the plumber was and if the invoice proves he connected the home showers the Chairman will send a letter informing him, seconded Cllr Sutherland, carried.

The above was duly **resolved**.

19/125 Risk Assessments- to note play area risk assessments for May, and to approve any remedial actions (if any) to note new pedals purchased for roundabout as they had split.

No new issues.

19/126 WW1- to consider solar up lighting quote along with cost of new pole, Cllr Budden to report on Highways approval Section 50, to approve assoc. expenditure (if any).

Cllr Budden reported a Section 50 agreement is needed to replace the pole with a pole 1m higher to enable the solar panel to sit on the top. Cost of new pole is £295 although we would need to factor removal of existing pole. Clerk queried cost of Section 50 license, it would appear to be in the region of £400 pounds but you get £100 back.

Discussion took place regarding the escalating costs, it is now above £1000, which is much more than the Memorial.

Proposal by Cllr Budden not to proceed with solar lighting the WW1 Memorial due to escalating costs, seconded Cllr Deards, carried.

The above was duly **resolved**.

19/127 Highway Schemes- to consider multi-use trail (Cllr Budden to report).

Multi-use trail proposed route circulated via email prior to the meeting.

Cllr Budden reported a meeting had been arranged for 10th July with Highways, Cllr Egerton and himself and he will request an estimate of the cost and whether they feel it is viable. There is just over £180k in the S106 Highways budget. Cllr Budden queried whether we needed to consult and re-think schemes. It was **agreed** to ascertain if a multi-use trail was viable before consulting.

19/128 Village Hall Car Park – to consider quotes for repainting and repair, to approve assoc. expenditure (if any).

2 quotes received, 5 requested.

Quote from Cormac of £1922.84 +VAT which includes repairing the 3 holes where the posts have come out, Keith Clemes Line Painting, repainting only £410 +VAT

Proposal by Cllr Faull to accept Keith Clemes Line Painting quote at £410 +VAT,

seconded Cllr Sutherland, carried.

The above was duly **resolved**.

19/129 Toilets- to consider replacing doors, installing baby change and replacing hand dryer and soap dispenser along with general decorating, to consider shelving in other toilet, and approve assoc. expenditure.

The door and threshold are rusty and need replacing. A metal door on the internet is approx. £400 + VAT, request has been received for a baby change unit, this is £108.32 +VAT, soap dispenser £13.29 +VAT and hand dryer £83.32 + VAT (the last 2 items are no longer working correctly).

Proposal by Cllr Gillard a budget of £750 is set for purchasing and fitting new equipment, and then to request the handyman paints the ceiling, seconded Cllr Faull, carried.

The above was duly **resolved**.

Proposal by Cllr Dalton a quote is obtained to remove all the fittings in the second toilet and put in shelving, and a further quote to just install shelving, seconded Cllr Budden, carried.

The above was duly **resolved**.

19/130 Community Governance Review- update from Cllr Gillard following meeting with St Clement.

Report from the Chairman circ. via email prior to the meeting. The Chairman outlined the reasons behind the review.

Grampound PC have requested a change which will affect our boundary, St Clement PC have indicated they will be submitting for a change.

In our submission we have to decide whether we wish to see a change or no change, supporting info. needs to be provided for either case. Cllrs Gillard & Budden have met with Cllrs from St Clement who explained their reasons for the change.

Cllr Budden stated he felt Grampound PC request was logical whereas St Clement PC had no compelling reason.

Proposal by Cllr Budden, Probus PC to submit no change to our boundaries, and deal with the other requests when required, to delegate submission to the Clerk & Chairman, seconded Cllr Dalton, unanimous.

The above was duly **resolved**.

19/131 Litter-picking board- to consider and approve assoc. expenditure (if any)

Picture of the litter picking board circulated with agenda papers. It is an A Frame board which contains gloves and bags, the cost varies up to £350 dependent on printing.

The Chairman stated as a Parish Council we could make a donation towards it and let the people who brought it forward take responsibility. Cllr Budden didn't feel there was a big litter problem in Probus. Cllr Sutherland felt it was not suitable for our Village, and suggested a Community Litter-pick to ascertain if there was any enthusiasm.

Proposal by Cllr Faull to donate £50 towards a board, seconded Cllr Budden, carried.

The above was duly **resolved**.

19/132 Trelawney Garden Centre update.

The owner has stated he is waiting for Western Power to move the overhead cables to underground.

19/133 VE Day- to consider if Probus Parish Council wishes to take part in 75th Anniversary Commemorations.

Proposal by Cllr Gillard Probus Parish Council do want to be involved in VE day Commemorations, approve article in magazine for community help and delegate Cllr Hull as lead, with first idea of costs by September, seconded Cllr Faull, carried.

The above was duly **resolved**.

19/134 Public Space Protection Orders- draft response from Cllr Goldsworthy, to consider and approve.

Response from Cllr Goldsworthy circulated with meeting papers.

Proposal by Cllr Gillard to approve as written, seconded Cllr Deards, carried.

The above was duly **resolved**.

19/135 Play Area- to consider extra quote for removal of Trim Trail and approve assoc. expenditure.

Resolved under matters arising.

19/136 MUGA- to consider quote for repair (if available) and approve assoc. expenditure (if any).

3 quotes requested, 1 quote received, which is from the company who installed the MUGA. For repair and clean £1277.50 + VAT, this is for repairing the seams and cleaning.

Proposal by Cllr Gillard to accept the quote and authorise repair and clean as it is a trip hazard, seconded Cllr Deards, carried.

The above was duly **resolved**.

19/137 Finance.

- a) To receive the financial statement of accounts for the year to date & to approve payments.

Payments schedule circulated to members totalling £4,463.54 for June, monthly forecast sheet against projected and expenditure to budget.

DD- 28 May	EDF- Toilets	£11.00
DD- 28 May	EDF- MUGA	£27.00
2563	JCC Webb- Playing Field leak	£1,512.00
2564	SWW- toilets	£25.90
2565	Play inspections & gate repair	£278.98
2566	POP picture framing- WW1 prints	£271.00
2567	Bus Shelter cleaning	£25.00
2568	Phone & postage	£46.27

