

PROBUS PARISH COUNCIL

CLERK: Mrs A Kendall, Foxleigh, Treviglas Lane, Probus, Truro, TR2 4LH
Telephone (01726) 883614 Email probuspc@gmail.com

Minutes of the Ordinary Meeting of Probus Parish Council held on Monday 17th December 2018 in the Probus Village Hall commencing at 7.30pm.

Members Present: Cllrs Gillard, Blayney, Hull, Goldsworthy, Sutherland, Deards, Dalton, Budden, Maskill & Faull.

18/219 Apologies for Absence.

Cllr Champion & Cornwall Cllr Egerton.

18/220 Declarations of Interest Register both registerable and non-registerable under the Code of Conduct.

Cllrs Maskill & Hull declared a non- registerable interest in Playing Field (committee members).

Cllrs Blayney & Goldsworthy declared a non-registerable interest in Village Hall (committee members).

18/221 Public Participation

No issues.

18/222 Police report.

No report.

Clerk reported cars at the back of the Village Hall had been reported to the police. Also rumour that Tregony Police Station is relocating to St Mawes Fire Station. Members raised concerns regarding the distance and felt it should be more centrally located, if this was true.

Proposal by Cllr Gillard, the Clerk sends an email to ascertain if rumour is true, seconded Cllr Faull, carried.

The above was duly **resolved**.

18/223 To confirm the minutes of the meeting of 19th November 2018.

The minutes of the ordinary meeting held on 19th November 2018 were amended (Appendix 1 section 1b altered to also read 18 years), declared as correct by Councillor Deards and seconded by Councillor Maskill, all agreed; the Chairman signed them as a correct record.

The above was duly **resolved**.

18/224 Matters Arising

- a) 18/191- Jubilee Oak, planted by Roger Gluyas & Dennis Keam, clippings still to be cleared, to carry forward.
- b) 18/194c- Trelawney, update from Mr Danning, contractors already on site clearing the area, and tree felling to commence soon.
- c) 18/194e- Tree Warden session- update from Cllr Deards; Cllr Deards reported over 20 people attended and it was a very good session. They went into illegal

tree felling, and who to contact, although the service is short staffed. Funding is available for tree planting especially if it involves children. Cllr Deards circulated Tree Warden Handbook.

- d) 18/203 – Footpath from Church View Road swept and streetlight cleared.
- e) 18/206- Letter to Imerys and Ed Faull sent, Clerk to forward Probus Magazine to Imerys.
- f) 18/211- Update from Trewithen_re footpath, no response to date.
- g) Mobile speed sign- it was reported this was no longer working at the top end of the Village, the Chairman agreed to look at it.

18/225 Cornwall Councillor’s report to Council

Apologies received.

18/226 Village Hall- update report and to consider grant towards footpath repairs, to approve assoc. expenditure (if any).

Cllr Blayney reported there was no meeting in December and a dishwasher had recently been installed in the kitchen.

Cllr Blayney reported the path from the car park needs repairing, and is currently blocked off due to health & safety. Discussion took place regarding the Blood Donors having to cancel their session at short notice and transfer to Truro, a significant amount of donors were lost. Cllr Sutherland queried accounts, it was confirmed there was approx. £3000 in the account.

Cllrs Blayney and Goldsworthy left the room.

Grant request for £1,250, towards the path repair.

Proposal by Cllr Budden to approve the grant request of £1250, to use remaining £246.79 in Village Hall budget and the remaining £1003.79 from general reserves, seconded Cllr Hull, carried.

The above was duly **resolved**.

Cllrs Blayney & Goldsworthy re-entered the room.

18/227 Playing Field- update report

Cllr Maskill reported the meeting scheduled had been cancelled. Toilet roof repairs on the pavilion had been completed along with a new toilet door.

Outstanding cheque for grant not been received, Cllr Maskill to chase.

The water bill is now up to date.

18/228 Risk Assessments- to note play area risk assessments for November, additional rotting wood on trim trail, and approve assoc. expenditure (if any). Streetlight maintenance check- no issues raised- to note.

Clerk reported the inspector had highlighted more rotting wood on the trim trail; this equipment has cost a significant amount this year. S106 is available in January from Wainhomes approx. £31,000 there is £9,149.54 available from the Tippetts Cottage development and £1,544.50 available from the former St Merryn Meat Site. It was queried whether members need to consider replacing the trim trail rather than keep repairing, as part of the wider scheme scheduled to replace climbing frame and swings. A quoting exercise earlier in the year has already identified the Council’s preferred provider as Sutcliffe Play.

Proposal by Cllr Gillard to obtain quotes from Sutcliffe Play and to place on the January agenda for consideration, seconded Cllr Sutherland, carried.

The above was duly **resolved**.

Clear streetlight assessment noted.

18/229 Dog fouling signs & new dog bin for Tregony View (to note PC do not own any land in this location so Highway approval will be needed)- update from residents and approve assoc. expenditure (if any).

Discussion took place regarding positioning a dog bin at Tregony View and preferred location.

Proposal by Cllr Maskill to contact Wainhomes stating we are prepared to supply one and to enquire where we can locate it, funding to come from general reserves, seconded Cllr Budden, carried.

The above was duly **resolved**.

The Chairman produced quotes for various dog fouling signs, these are A4, but it was felt these may be too large for lampposts. The Clerk reported Cornwall Council provide smaller signs which also have the fine information on, they have said we can have 10 free, any additional will be 80p each. Cllrs queried the quality of Cornwall Council signs, Clerk to obtain the 10 free and to defer decision until January meeting.

18/230 Church Terrace safety following wall hit, to consider and approve any assoc. expenditure (if any).

Highways state the paved area is a shared surface. Discussion took place regarding safety of pedestrians. Cllr Budden stated a raised kerb would mark it as pedestrian. Clerk reported that Cllr Egerton felt Highways may paint parking lines to stop cars parking nose first.

Proposal by Cllr Gillard to petition Highways to install raised kerbs and change designation to pedestrian, seconded Cllr Hull, carried.

The above was duly **resolved**.

18/231 WW1- to consider commissioning print for presentation to Comrades Club and further 3 for young men who carried out re-enactment, to consider permanent lighting of new Memorial Stone, & to consider reinstating the survivors on the War Shrine, to approve assoc. expenditure (if any).

Cllr Hull stated the permanent lighting will need to be deferred to the January meeting to allow for quotes. He reported he had spoken to Kevin Cope regarding the feasibility of a solar lighting but Mr Cope recommends mains electric, which would need to come from the Village Hall. Mr Cope has said he will look at both options and provide quotes and give benefits/disadvantages to each source; to re-agenda for January.

Proposal by Cllr Gillard to commission 4 prints and to approve up to £160, to delegate Cllr Hull and the Clerk, seconded Cllr Deards, carried.

The above was duly **resolved**.

Clerk has spoken to Roger Gluyas and Dennis Keam regarding reinstating the doors on the War Shrine with names of survivors, they did say they did not think doors would be appropriate but felt a board may be a better option, they

did say they would give a quote; Clerk & Chairman to chase for January meeting.

18/232 Request for mirror near the playing field steps to assist with seeing approaching traffic, to consider and approve any assoc. expenditure (if any)

A resident on The Bank has approached Cllr Blayney to enquire if the Parish Council will fund a mirror on the Playing Field steps to help when exiting The Bank onto Tregony Road with viewing traffic coming up the hill.

Proposal by Cllr Gillard not to approve a mirror for this location due to liability issues, seconded Cllr Sutherland, carried.

The above was duly resolved.

Proposal by Cllr Gillard to write to Highways and ask for their advice as to what would be suitable in this location, seconded Cllr Deards, carried.

The above was duly **resolved**.

18/233 Standing Orders & Financial Regs- to review and adopt.

Standing Orders and Financial Regs circulated via email prior to the meeting.

Proposal by Cllr Goldsworthy to approve and adopt Standing Orders and Financial Regs as written, seconded Cllr Blayney, carried.

The above was duly **resolved**.

18/234 SWARCO-to consider additional speed sign, and approve assoc. expenditure (if any).

Additional speed sign is £2100 from SWARCO which will fit with the existing solar panels.

Cllr Budden queried the need for an additional sign, the Chairman explained he had been approached to provide a more permanent sign near the school.

It was **agreed** to monitor, and to reconsider if feel necessary.

18/235 To seal Exclusive Right of Burial

Proposal by Cllr Deards to seal ERB 38, seconded Cllr Blayney, carried.

The above was duly **resolved**.

18/236 Finance.

- a) To receive the financial statement of accounts for the year to date, budget sheet and to approve payments.

Payments schedule circulated to members totalling £5445.50 for December, monthly forecast sheet against projected and expenditure to budget circulated.

DD- 29 Nov	EDF- Toilets	£11.00
DD- 29 Nov	EDF- MUGA	£27.00
2476	Probus Village Hall- rent	£30.00
2477	SWW- toilets	£18.76
2478	Play inspections & repairs	£140.00
2479	VisionICT- email address re Cllr Faull	£21.60
2480	N & S Builders- Changing Rooms	£608.40
2481	WW1 sundries	£136.20

2482	Grass cutting	£720.00
2483	NJT Services- WW1 clean	£175.00
2484	Phone & postage	£42.78
2485-2488	Staff salaries, expenses & pension	£2,221.29
2489	WW1 sundries	£43.47
2490	Village Hall Grant - minute 18/226	£1,250.00
	TOTAL	£5,445.50

Proposal by Cllr Sutherland to approve all payments and budget sheets, seconded Cllr Maskill unanimous.

The above was duly **resolved**.

b) To appoint Internal Auditor

Clerk report additional quote received from Chartered Accountant for £300, unsure of experience dealing with Parish Councils as our Internal Audit is more a compliance and procedural audit rather than financial. Aalgaard Renshaw have several testimonials on their website from Parish and Town Councils.

Proposal by Cllr Budden to appoint Aalgaard Renshaw as Probus Parish Council Internal Auditor, seconded Cllr Sutherland, carried.

The above was duly **resolved**.

c) To note Insurance Claim re Pavilion toilet roof completed £2785 received-noted.

18/237 Correspondence

a) LMP Grant available if Probus Parish Council maintains footpaths, £564.29 for 2019/20.

Clerk reported despite reporting footpath 316/2/1 overgrown and blocked on several occasion via the 'Report It' page on Cornwall Council website the footpath was still blocked. Discussion took place regarding whether £564.29 was enough grant to fund cutting of the footpaths. Although, it may be a service the Parish Council wish to subsidise for the benefit of the residents.

Proposal by Cllr Budden, the Clerk writes to Cllr Egerton stating we have reported the footpath on numerous occasions and it is still blocked, to send reply along with LMP letter to all members for January agenda, seconded Cllr Sutherland, carried.

The above was duly **resolved**.

b) Intention to close A390 from Truck to Trewithen, 21st-24th January 1900 to 0700 hrs- noted

c) Boundary Review- Final Recommendations; available online www.lgbce.org.uk- noted.

18/238 Items for the Next Agenda

- Play Area
- Dog Excrement signs & reply from Wainhomes
- Footpath through Trewithen.
- Lighting of New Memorial Stone.

- War Shrine- names of survivors.
- Village Hall
- Playing Field
- Holy Well

**18/218 It was agreed the next Meeting of the Parish Council will be 21st January 2019
7.30pm in the Village Hall.**

There being no further business the meeting was closed.

Chairman..... Date.....