

PROBUS PARISH COUNCIL

CLERK: Mrs A Kendall, Foxleigh, Treviglas Lane, Probus, Truro, TR2 4LH
Telephone (01726) 883614 Email probuspc@gmail.com

Minutes of the Annual Meeting of Probus Parish Council held on Monday 16th May 2016 in the Probus Village Hall commencing at 7.30pm.

Members Present: Cllrs Sutherland, Deards, Blayney, Jones, Rogers & Gillard.
Cornwall Cllr Egerton.

16/091 Election of Chairman

Proposal by Cllr Rogers, Cllr Williams is elected as Chairman for the municipal year, seconded Cllr Sutherland, unanimous.
The above was duly **resolved**.

16/092 To receive the Chairman's Declaration of Acceptance of Office or, if the Chairman is not present, to resolve that such Declaration be made at or before the next Ordinary Meeting of the Council.

It was **resolved** that such Declaration be made at or before the next Ordinary Meeting of the Council.

16/093 Election of Vice-Chairman

Proposal by Cllr Blayney, Cllr Sutherland is elected Vice-Chairman for the municipal year, seconded Cllr Rogers, unanimous.
The above was duly **resolved**.
Cllr Sutherland thanked members.

16/094 To receive the Vice-Chairman's Declaration of Acceptance of Office or, if the Vice Chairman is not present, to resolve that such Declaration be made at or before the next Ordinary Meeting of the Council.

Cllr Sutherland signed the Declaration of Acceptance of Office and returned to the Clerk.

16/095 Declarations of Interest Register both pecuniary and non-pecuniary under the Code of Conduct (to declare any changes and interests on agenda items).

Cllrs Sutherland, Blayney & Rogers declared a non-pecuniary interest in Village Hall (committee members).
Cllrs Sutherland & Deards declared a non-pecuniary interest in the Playing Field (committee members).
Members declared they had no changes to their Register of Interest forms.

16/096 Apologies for Absence.

Cllrs Williams, Dart, Champion & Russell.

16/097 Public Participation

No public present.

16/098 To appoint representatives to outside bodies: Playing Field Committee, Village Hall Committee, Inter-school Link, Roseland Community Network Rep and Exhibition Fund.

Proposal by Cllr Deards & seconded by Cllr Blayney, Cllrs Sutherland & Jones be appointed representatives of the Parish Council on the Playing Field Committee, carried.

The above was duly **resolved**.

Proposal by Cllr Sutherland & seconded by Cllr Gillard, Cllrs Blayney & Sutherland be appointed representatives of the Parish Council on the Village Hall Committee, carried.

The above was duly **resolved**.

Proposal by Cllr Deards & seconded by Cllr Sutherland, Cllr Gillard be appointed Community Network representative for the Parish Council, carried.

The above was duly **resolved**.

Proposal by Cllr Deards & seconded by Cllr Sutherland, Cllr Dart be appointed Exhibition Fund representative for the Parish Council, carried.

The above was duly **resolved**.

Proposal by Cllr Deards & seconded by Cllr Blayney, Cllr Jones be appointed Inter-school link representative for the Parish Council, carried.

The above was duly **resolved**.

16/099 To appoint Committees if required (burial board, planning committee & staffing committee)

Proposal by Cllr Jones and seconded by Cllr Gillard, Cllrs Williams, Sutherland, Deards, Rogers & Blayney form the Burial Board, unanimous.

The above was duly **resolved**.

Proposal by Sutherland and seconded by Cllr Deards that Full Council forms the Planning Committee, unanimous.

The above was duly **resolved**.

It was **agreed** to leave the staffing committee in abeyance.

16/100 To confirm the minutes of the meeting of 18th April 2016.

The minutes of the ordinary meeting held on 18th April 2016 was declared as correct by Councillor Deards and seconded by Councillor Rogers all agreed; the Vice-Chairman signed them as a correct record.

16/101 Matters Arising

a) 16/082 – Window in bus shelter

Cllr Deards thanked Cllr Sutherland for replacing the window in the bus shelter.

16/102 To receive the financial statement of accounts for the year to date and approve payments.

Clerk produced outgoings for May 2016 totalling £7007.82. Additional invoice presented at the meeting by JK Electrical for £72, toilet light & PIR repair.

Proposal by Cllr Blayney to approve all payments, seconded Cllr Sutherland, carried.

The above was duly **resolved**.

Appendix 1 signed by Vice-Chairman as a correct record. Monthly budget figures produced with up to date balance and internal control checks up to date.

Internal Auditor report presented to Council; no issues.

16/103 Police report to Council

Police reported at Annual Meeting of Parishioners a 20 crime increase over the year, 163 to 183.

16/104 Cornwall Councillor's report to Council

Written reported circulated.

Cornwall Council- and independent remuneration panel has recommended councillors' allowances are increased by 14% from next May. The report will be presented to Full Council; Cllr Egerton stated he will be voting against it.

Governance review and electoral review panels are meeting to look at the number of Cornwall Councillors, parish councils will be asked for their views.

Local- Probus Exhibition Fund is open for applications. A new bus timetable will be introduced from 29th May.

16/105 Village Hall- update report

Cllr Blayney reported at the AGM all officers were re-elected. Hall lettings have increased by 8.66% on the previous year. He stated the Village Hall had increased spending by purchasing tables, lights & doors, also redecorating the Committee room, therefore at year end had a deficit of £1,600 on previous year.

At the ordinary meeting the progress on the refurbishment project was discussed, which CRCC are writing.

Cllr Blayney thanked the Parish Council for grant of £1016.98 to pay for the insurance.

16/106 Playing Field- update report.

Cllr Deards reported Mr Smith sent apologies for not holding a May meeting.

The pitch is good and a new dug out has been installed, the railings will also be extended. There is a problem with litter and people are not using the bins provided.

There was 61 games on the pitch up to the end of May.

16/107 Jubilee Lamp- update and to approve any associated expenditure

Issues clarified and Cllr Egerton to contact Mr Wallis from SSE; to re-agenda for next month.

16/108 Dead tree – Bosnoweth open space- to approve removal.

The tree on Bosnoweth open space being monitored is dead; Cllr Champion has offered to remove.

Proposal by Cllr Gillard to remove the tree, seconded Cllr Blayney.

The above was duly **resolved**; Cllr Sutherland to let Cllr Champion know.

16/109 Resident request grass bank is strimmed (Bosnoweth open space) - to approve assoc. expenditure

Clerk has spoken to the contractor who has agreed to strim the hedge 3 or 4 times a year.

16/110 Play Area- ROSPA report and update on remedial action taken following the report.

Clerk reported minor issues on the ROSPA report including new gate closures, new brackets on basket swing, rotten wood on trim trail needing replacing, MUGA protruding bolts needing cutting and rotten wood replacing on edge.

Play contractor has been instructed to carry out these repairs.

The ROSPA report also picked up the muddy entrance on the top gate, contractor will install a concrete pad when the weather improves.

This will rectify issues raised.

To monitor, senior swing (damage to one of the legs) and senior climbing frame.

16/111 Correspondence

a. Blue Cedar Homes- retirement homes info.

CLlr Gillard to research the business before we decide if we require a presentation.

16/112 Items for the Next Agenda

- Village Hall.
- Playing Field.
- Jubilee Lamp
- Inter-school link
- CCTV around the outside of Village Hall

16/113 It was agreed the next Ordinary Meeting of the Parish Council will be 21st June 2016 7.30pm in the Village Hall.

The meeting closed at 8.58pm.

Chairman..... Date.....