

PROBUS PARISH COUNCIL

CLERK: Mrs A Kendall, Foxleigh, Treviglas Lane, Probus, Truro, TR2 4LH
Telephone (01726) 883614 Email probuspc@gmail.com

Minutes of the Ordinary Meeting of Probus Parish Council held on Monday 16th July 2018 in the Probus Village Hall commencing at 7.30pm.

Members Present: Cllrs Blayney, Sutherland, Deards, Champion, Dalton, Budden, Goldsworthy, Maskill & Faull.
Cornwall Cllr Egerton & Cornwall Cllr Eathorne-Gibbons.

18/143 Apologies for Absence.

Cllrs Gillard & Hull.

18/144 Declarations of Interest Register both pecuniary and non-pecuniary under the Code of Conduct.

Cllrs Blayney & Goldsworthy declared a non- pecuniary interest in Village Hall (committee members).

Cllrs Champion, Hull & Maskill declared a non- pecuniary interest in Playing Field (committee members).

18/145 Public Participation

Resident stated hedge between the Village Hall and Gwell-an-Nans is overgrowing onto the footpath, this is a private hedge, Cllr Egerton offered to go and visit the owner.

Resident requested the Parish Council cleans the War Memorial and surrounding area as part of the WW1 commemorations.

Proposal by Cllr Deards the War Memorial is cleaned, seconded Cllr Maskill, carried.

The above was duly **resolved**.

Probus mums brought back posters for consideration regarding the dog excrement around the Village. They have looked at costings for metal signs, these are approx. £15 each for A5. Cllr Budden queried whether they felt A5 was big enough. Cllr Goldsworthy felt the posters should be rotated around the Village for greater impact.

Proposal by Cllr Goldsworthy Probus Parish Council supports the laminated posters being placed around the Village & for the Mums Group to come back to the September meeting with costings for metal signs, as anything that reduces dog waste is a good thing, seconded Cllr Champion, carried.

The above was duly **resolved**, to place on the next agenda.

18/146 Police report.

May crime: 1 theft from petrol station, 1 anti-social behaviour College Close, 1 violent crime Rosparc and 2 violent crimes Ashleigh Way.

18/147 To confirm the minutes of the meeting of 18th June 2018.

The minutes of the ordinary meeting held on 18th June 2018 were declared as

correct by Councillor Deards and seconded by Councillor Sutherland, all agreed; the Chairman signed them as a correct record.

18/148 Matters Arising

- a) 17/196- Playing Field Constitution- Cllr Hull to report.
- b) 18/082- Ladies Group presentation to take place 4th July 2.30pm- Chairman to confirm attendance- carry forward for Cllr Gillard to report.
- c) 18/131 -Mobile speed signs, additional 2 poles and 2 solar panels ordered- carry forward as not yet received.
- d) 18/132- Wild area in play area- re-securing fence posts and wild area tidy up scheduled for week beginning 9th July- all work completed.
- e) 18/135- Highway scheme, Cllr Egerton submitted scheme for Probus bypass (as circulated by email)- to discuss under next agenda item.
- f) 18/138- Changing rooms, insurance claim submitted and a piece of material taken to Scorrier for testing for asbestos.

The Vice-Chairman stated the asbestos test had come back as licensed asbestos therefore this would need to be considered tonight as urgent along with expenditure due to public safety.

The Clerk stated she had not yet informed the insurance company as felt due to the short time from receiving the result to the meeting it should come to Council first. The insurance company have approved the repair but at that stage we were unaware it was asbestos. Signs have been placed on both toilet doors stating 'No Entry Contaminated Area' and the football club have been informed not to enter either toilet. Clerk has contacted several asbestos companies, some were only able to deal with unlicensed asbestos and others are very busy, CAS stated they could possibly attend at the beginning of September. Cllr Budden reported he had witnessed year 6 children on the roof of the building over the last week. The Football Club have a Charity match on the Playing Field on 4th August and the season starts on 11th August and will be requiring 2 toilets, they have asked if the Parish Council can go half, which would cost £136 per month.

Proposal by Cllr Deards the Parish Council pay the complete hire, as it is our building therefore our responsibility, the toilets will need to be padlocked between football games, seconded Cllr Goldsworthy, carried.

The above was duly **resolved**.

Proposal by Cllr Maskill the insurance company is informed of the asbestos result, Cllr Champion to obtain security fencing, if that is not possible the Parish Council to hire security fencing and Cllr Champion, wearing the appropriate clothing and mask, place a tarpaulin over the roof, Cllr Deards to visit the school and request they inform all children not to climb on the roof and highlight the dangers, Clerk to request CAS attend in September and continue to obtain further quotes, seconded Cllr Champion, carried.

The above was duly **resolved**.

Cllr Goldsworthy left the meeting.

18/149 Cornwall Councillor's report to Council

Written report circulated.

Councillor Egerton reported he had submitted a scheme to slow the traffic down on the by-pass, due to the number of accidents, to the Network Area for consideration at its meeting on 17th July. The scheme involves reducing the speed to 50mph and installing average speed cameras.

Discussion took place regarding other solutions to the problem.

Proposal by Cllr Sutherland to support Cllr Egerton at the Network Meeting, Cllrs Budden & Gillard delegated to attend, seconded Cllr Deards, unanimous. The above was duly **resolved**.

Other news, Exhibition Fund had a good round of applications and grants paid out. Waste re-cycling centre at Tregurra, work has started.

18/150 Village Hall report- update report.

Written report by Parish Council representative circulated prior to the meeting. Events in Russia resulted in cancellation of the village hall committee meeting planned to be held on 11th July 2018 (World Cup).

The Lettings Secretary has received positive feedback from several hirers.

Bookings for 2019 are coming in from some regulars and some new hirers.

Although there are many 'one-off' booking slots still available for this year and next, we are close to capacity for regular bookings.

The treasurer reported that Probus Parish Council's support with the annual insurance costs has helped ensure a healthy bank balance of £4,001 on 11 July 2018.

18/151 Playing Field- report from Annual Meeting and to consider quotes for new toilet door and mower shed door, (to note fertiliser grant not required).

Playing Field AGM is scheduled for 30th July.

The Playing Field Committee has requested a new mower shed door, current one is falling apart, and a toilet door. The Playing Field Committee has stated they will not need the grant this year for scarifying & fertilising the field therefore the Parish Council can use this money (earmarked in reserves) if they require, the Playing Field has also raised £565 towards the project.

Quote received £575 for the mower shed door and £390 for toilet door.

Cllrs Maskill & Champion left the room.

Proposal by Cllr Deards to approve both doors, but to delay fitting the toilet door until the roof is fixed and use the £400 scarifying/fertiliser ear-marked reserves, seconded Cllr Dalton, unanimous.

The above was duly **resolved**.

Cllrs Maskill & Champion re-entered the room.

Cllr Maskill requested to obtain a copy of the accounts at the AGM.

18/152 WW1 A Nation's Tribute- to consider recommendations from Working Group and approve assoc. expenditure (if any), update on situation with memorial stone, to note edges of slate plaques are square not chamfered due to inseting.

It was noted slate plaques are now square edges to enable inseting. Cllr Goldsworthy has advised delivery will be the end of July.

Cllr Champion reported 'Probus Rocks' are busy painting poppy pebbles and has

received support from several businesses who have donated pebbles, paint and varnish. Cllr Champion volunteered to meet with Ed Faull regarding moving of the stone into position. It was agreed the Clerk to drop all plaques direct to Mr Faull.

The WW1 Working Group has their next meeting on 19th July 7pm.

18/153 Risk Assessments- to note play area risk assessments for June, and to consider remedial actions from Annual Inspection to consider quote and approve assoc expenditure.

Annual Risk Assessment circulated via email prior to the meeting.

It highlights the need to replace the Junior Swings and Senior Climbing Frame, which the PC is planning once the S106 is forthcoming from Wainhomes. Clerk has advised the weekly inspector to monitor closely and once he deems dangerous to remove.

Other issues: black tiles have separated in the heat causing a trip hazard & rotten wood on climbing wall and struts. Clerk has requested a quote to replace all rotten wood, fill black tiles on Senior Climbing Frame and Junior Swings (as these will be lifted when new equipment is installed) and to lift and relay the tiles under the Toddler Swings, as this item is not being replaced, quote received £566.60.

Proposal by Cllr Deards to approve quote and rectify all the issues and note the 2 pieces of equipment requiring replacement and action taken, seconded Cllr Sutherland, carried.

The above was duly **resolved**.

18/154 Cemetery- request to place memorial seat in the Cemetery alongside other seats.

Clerk explained the background to the request. Resident will purchase, fit and maintain the seat.

Proposal by Cllr Champion to approve the request, seconded Cllr Faull, carried.

The above was duly **resolved**.

18/155 Playing Field hedge cutting- to consider quotes received and approve assoc. expenditure. To consider applying for road closure and date needed to cause minimum disruption.

3 quotes received ranging from £500 to £4700, quotes and certificates circulated.

Proposal by Cllr Champion to approve quote from TP Tree Services of £500, seconded Cllr Maskill, unanimous.

The above was duly **resolved**.

A road closure may be needed for Tregony Road, Cllr Egerton to forward details to the Clerk.

Proposal by Cllr Budden to approve road closure up to £1000, seconded Cllr Maskill, carried.

The above was duly **resolved**.

18/156 Inter-school link officer- update from Cllr Deards on Probus School issues.

Cllr Deards reported she had been informed that the School has been subsidising the Pre-school over the last 2 years at a cost of £50,000. The Reception class is significantly under subscribed with only 18 pupils applying to attend, they have a capacity for 30. To overcome both these issues the School is currently considering amalgamating the Reception Class with the Pre-school. The School Fare raised £1,800 in 2 hours, so the School is well supported. Noted.

18/157 Van parking in The Square- to consider action (if any) the Parish Council can take.

Cllr Dalton explained vans are parking near the bus stop in The Square facing the pavement rather than parallel to it, whilst this creates additional spaces it is also causing a hazard to pedestrians.

Discussion took place.

Problem noted but no solution/action by the Parish Council at this time.

18/158 Finance.

- a) To receive the financial statement of accounts for the year to date & to approve payments.

Payments schedule circulated to members totalling £2615.71 for July, monthly forecast sheet against projected, expenditure to budget, and bank reconciliation also circulated.

DD- 29 June	EDF- Toilets	£15.00
DD- 29 June	EDF- MUGA	£30.00
2395	Scientific Services- asbestos test	£72.00
2396	Probus Village Hall- rent	£15.00
2397	Play inspections /repairs	£140.00
2398	MA Grigg- weedkiller	£59.14
2399	SWW- toilets	£17.60
2400	Phone & postage	£47.28
2401	EDF- streetlighting	£40.40
2402	St Enoder PC- Photocopier	£85.87
2403	Playsafety Ltd- Annual Inspections	£113.40
2404-2406	Staff salaries, expenses, & pension	£1,260.02
2407	Grass cutting	£720.00
	TOTAL	£2,615.71

Proposal by Cllr Champion to approve all payments and other budget sheets, seconded Cllr Sutherland, carried.

The above was duly **resolved**.

- b) To note Internal Control checks carried out by Cllr Dalton, HMRC, bank rec and VAT return.

Cllr Dalton reported the bank reconciliation had been checked against bank statements, invoices and cash book, he reminded cheque signatories of the importance of also initialling the cheque stub. HMRC also checked along with individual employee's tax codes, and he confirmed the VAT return had been checked and submitted.

18/159 Correspondence

- a) Email from resident requesting Carne View/Church View is a 'No Cold Caller Area' and the legality of this.

The issue appears to be double glazing sales people calling on a weekly basis. Proposal by Cllr Maskill to respond it would need to an individual's decision as some people may require the services offered, seconded Cllr Deards, carried. The above was duly **resolved**.

18/160 Items for the Next Agenda

- Play Area- September agenda
- Dog Excrement posters/metal signs- September agenda
- Footpath through allotments- November agenda
- Holy Well- January agenda

18/161 It was agreed the next Meeting of the Parish Council will be 17th September 2018 7.30pm in the Village Hall.

The meeting closed at 9.50pm.

Chairman..... Date.....