

# PROBUS PARISH COUNCIL

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## **Minutes of the Ordinary Meeting of Probus Parish Council held on Monday 16<sup>th</sup> April 2018 in the Probus Village Hall commencing at 7.30pm.**

**Members Present:** Cllrs Councillors Gillard, Blayney, Budden, Deards, Dalton, Hull & Maskill.  
Cornwall Cllr Egerton.

### **18/066 Apologies for Absence.**

Cllrs Champion & Goldsworthy, it was noted Mr Myners had resigned from the Parish Council.

### **18/067 Declarations of Interest Register both pecuniary and non-pecuniary under the Code of Conduct.**

Cllr Blayney declared a non-pecuniary interest in Village Hall (committee members).

Cllr Hull declared a pecuniary interest in Car Park (rents spaces) & a non-pecuniary in Playing Field (committee member)

### **18/068 Public Participation**

No issues to raise.

### **18/069 To confirm the minutes of the meeting of 19<sup>th</sup> March 2018.**

The minutes of the ordinary meeting held on 19th March 2018 were declared as correct by Councillor Deards and seconded by Councillor Sutherland, all agreed; the Chairman signed them as a correct record.

### **18/070 Matters Arising**

- a) 17/157- Clock, this was repaired on 12<sup>th</sup> April but has stopped again. The Clock man is stating it is because the electric keeps going off, but the Church is not having any problems. It was **agreed** Clerk to purchase an electric alarm clock to ascertain if the power is going off; to monitor.
- b) 17/175 & 18/038a - Cllr Champion to update on grave topping up & purchase of small trees; Cllr Champion updated that the trees has been purchased but needed to be planted.
- c) 17/196- Playing Field Constitution, still waiting to hear from Charity Commission; Cllr Hull to forward Playing Field minutes to the Clerk and the Clerk to contact the Charity Commission direct.
- d) 17/202 – Cllrs to update on footpaths walked and which need cutting; carry forward.
- e) 17/223- Playing Field hedge- to obtain quotes July for September cutting; carry forward.
- f) 17/237a- Skate Ramp noise- waiting for further news from complainant; carry forward.

- g) 17/253- Speed sign- waiting for solar powered sign; sign should be ready in the next 2 weeks, training queried; Clerk & Cllr Gillard to attend. A laptop with blue tooth is needed to connect to the sign, the Clerk's current laptop does not have blue tooth. Cllr Gillard offered loan of his lap top in the interim and to place on next agenda.
- h) 18/050- WW1 Memorial Bench- scheduled for delivery on 17<sup>th</sup> April.
- i) 18/055- Defibrillator notices- update from Cllr Budden, carry forward.
- j) 18/057- additional streetlight for Treviglas Lane ordered, awaiting installation date.
- k) 18/059- Treviglas Lane/Fore Street Bus Shelter, repair scheduled for May.
- l) 18/054- FOI request to Cornwall Council, Cllr Maskill reported he was still waiting for a reply.

**18/071 Cornwall Councillor's report to Council**

Cllr Egerton reported the Stadium for Cornwall is due to be debated by Full Council on 17<sup>th</sup> April, if approved would still need additional money from Central Government.

Planning Committee meeting today at St Austell, the application in Chapel Street was approved.

**18/072 Police Report .**

PCSO Eagles attended the Annual Parish Meeting and stated whilst crime had increased he had no concerns for Probus.

**18/073 Village Hall report.**

Written report circulated prior to the meeting.

Proposal by Cllr Deards to note the report, seconded Cllr Sutherland, carried. The above was duly **resolved**.

**18/074 Playing Field report.**

The next meeting is scheduled for July which will be the AGM.

**18/075 WW1 A Nation's Tribute- to agree wording for brass plaque (examples enc.) & size needed for slate plaque, update on progress regarding moving the stone to Probus, to consider 'there but not there' silhouettes .**

Wording suggestions for plaque circulated with the agenda.

Discussion took place regarding most suitable.

Proposal by Cllr Gillard for a working party to meet and bring a recommendation back to Full Council, Working Party Cllr Hull, Cllr Budden, Cllr Maskill, Cllr Sutherland & Jon Denyer, Cllr Hull lead member; Clerk to ask Ed Faull about fitting a plaque to the stone.

'There but not there' silhouettes discussed, deferred to Working Party, to come back to the next meeting.

**18/076 Play Area- to consider updated information and report back from site visits.**

Cllr Gillard carried out a site visit to St Dennis to view the Sutcliffe equipment, he felt it was robust and good quality, although not the most attractive.

Proposal by Cllr Gillard for Cllr Maskill & the Clerk to prepare a comparison sheet for the next meeting, seconded Cllr Hull, carried.  
The above was duly **resolved**.

**18/077 Risk Assessments- to note play area risk assessments for March, and to approve any remedial actions**

Chain link around the MUGA has been cut, inspector is hoping to be able to mend it.

Proposal by Cllr Deards to note Risk Assessments, seconded Cllr Sutherland, carried.

The above was duly **resolved**.

**18/078 Report back on Meeting with Trewithen re new football field.**

Cllr Goldsworthy's written report circulated via email prior to the meeting.

Proposal by Cllr Gillard to accept the report and revisit next year, seconded Cllr Deards, carried.

The above was duly **resolved**.

**18/079 Holy Well- update from Cllr Budden following research.**

Cllr Budden carried out research and produced a written report. The Well on Truck Hill is not referenced as a Holy Well therefore there is no archaeological purpose to restore it. It would appear the Holy Well is next to the Church.

Proposal by Cllr Sutherland to hold in abeyance and place on the next agenda, seconded Cllr Deards, carried.

The above was duly **resolved**.

**18/80 Footpath from Fairfields to Chapel Street- update on possible route(s) following site visits.**

Cllr Maskill has walked through Fairfields and feels there could be a way through Tippetts Place, although quite a large height difference and we would need the owner's permission. The issue will be on the Tredenham Agenda for October, although there is a bin store on the other side of the wall and the allotments would need protection.

**18/081 Trailer in car park- to consider next course of action.**

This has been raised with PCSO Eagles, the advice received was to report it officially to him as found property, if no one comes forward to claim it after 3 weeks then it is the Parish Council property. Clerk to report the trailer to PCSO Eagles.

**18/082 Defibrillators**

Clerk to contact the Ladies Group to ascertain if there is any update regarding the transfer of the residual funds.

**18/083 GDPR- email update to consider contents and further actions needed.**

It was agreed to defer until the next meeting to appoint Data Controller, Data Protection Officer and approve Data Audit Schedule, when hopefully there will

be some clarity. Probus Parish Council also needs to consider a Privacy Notice.

**18/084 Cemetery- to consider the purchase of turf for topped up graves.**

Proposal by Cllr Gillard to purchase and lay turf on newly topped up graves, seconded Cllr Blayney, carried.

The above was duly **resolved**.

Proposal by Cllr Deards to authorise a budget of up to £500, seconded Cllr Sutherland, carried.

The above was duly **resolved**.

**18/085 To seal Exclusive Right of Burial.**

Proposal by Cllr Deards to seal ERB 34, seconded Cllr Hull, carried.

The above was duly **resolved** and ERB 34 sealed.

**18/086 Finance.**

- a) To receive the financial statement of accounts for the year to date & to approve payments.

Payments schedule circulated to members totalling £6243.92 for April and monthly forecast sheet.

Proposal by Cllr Gillard to approve all payments, seconded Cllr Blayney, carried.

The above was duly **resolved**.

Qtr 4 Internal Control checks to be completed on 17<sup>th</sup> April, accounts will then go to Internal Audit before approval by Council at the May meeting and then to External Audit by 4<sup>th</sup> June.

**18/087 Correspondence**

- a) Localism newsletter - noted

- b) CALC newsletter - noted

- c) Letter from St Michael Penkivel PC re Tresillian Bridge.

Proposal by Cllr Gillard to support St Michael Penkivel Parish Council in their efforts to stop drivers hitting the bridge, seconded Cllr Sutherland, carried.

The above was duly **resolved**.

- d) EDF- electric increase for unmetered supply (streetlight) – noted.

**18/088 Items for the Next Agenda**

- Village Hall

**18/089 It was agreed the next Meeting of the Parish Council will be 21<sup>st</sup> May 2018 7.30pm in the Village Hall, (Annual Meeting).**

The meeting closed at 9.40pm.

**Chairman..... Date.....**